

POSITION DESCRIPTION

POSITION TITLE:	Construction and Design Engineer
POSITION NUMBER:	10110
AWARD:	Local Government Officers Award
CERTIFIED AGREEMENT:	Current Central Highlands Regional Council Enterprise Bargaining Agreement
AWARD CLASSIFICATION:	Level 8
REPORTS TO:	Manager Technical Services
REPORTING DEPARTMENT:	Infrastructure and Utilities

POSITION OBJECTIVE

The role of the Construction and Design Engineer is to manage the delivery of infrastructure and services to meet Council's standards in the most cost effective manner throughout the life cycle of assets.

KEY RESPONSIBILITIES

- 1. Design Works.** Provide appropriate designs for CHRC's civil infrastructure assets. Manage consultants designing works.
- 2. Supervise Construction Works delivered by contract.** Act as client and/or superintendent for contractor delivered works.
- 3. Engineering Investigations.** Conduct investigations into engineering issues affecting civil infrastructure assets.
- 4. Contracts.** Assist in the preparation and administration of tenders and contracts for designed works under the capital works program.
- 5. Stakeholder Management.** Collaborate with stakeholders to develop specifications for infrastructure and processes that meet Council's service levels.

Additionally you may be required to conduct other duties as lawfully directed by the Manager.

POSITION SPECIFIC REQUIREMENTS

Mandatory:

- Computer Aided Design skills
- Undergraduate degree in an infrastructure related field.
- Minimum of Queensland C class provisional driver's licence.

Desirable:

- Knowledge of local government systems.

CORE COMPETENCIES

Competency	Definition	Level
Delivering Results	Having the ability to set objectives for yourself and others, taking a forward looking perspective, and delivering successful outcomes within agreed parameters.	2
Communication	Identifying and using appropriate communication styles and methods, taking into consideration the audience and the desired outcome. Building and maintaining effective working relationships with key stakeholders, both internal and external.	2
Initiative and Innovation	Anticipating situations and problems, finding appropriate solutions, grasping opportunities for improvements and taking ownership for continuous improvement that goes above and beyond the call of duty.	2
Flexibility	Being able to adapt your thinking and behaviour to suit different situations and changing circumstances. Taking other people's views on board, accepting new and different ways of working and encouraging others to embrace change.	2
Team Work	Having the ability to work as part of a team, actively encouraging team working and recognising the role you play as part of the CHRC team.	3
Commitment to Council	Being willing and able to align your own behaviours with the objectives, goals and values of CHRC; acting as a role model and promoting the values to others.	3
Customer Service	Aligning your behaviour with the CHRC Customer Service Charter to ensure both internal and external customer needs are met; taking a positive attitude, showing commitment and having a can do approach.	2
Workplace Health & Safety	Taking reasonable care for the health and safety of yourself and others, complying with reasonable instruction and co-operating with CHRC policy and procedure.	3

This position description is a true reflection of the current requirements of the role. Council will regularly review position descriptions and appropriately update them to ensure that they relate to the job being performed, or to incorporate whatever changes are being proposed. Where appropriate, employees will be consulted on the changes and employees are expected to participate in consultation.

I have read, understood and accepted the responsibilities as outlined in this position description.

Signature: _____

Date: _____