



**APPLICATION FOR ESTABLISHMENT OR OCCUPATION OF A TEMPORARY HOME**

**SUBORDINATE LOCAL LAW NO.1 (ADMINISTRATION) 2012 -**

**SCHEDULE 9 - ESTABLISHMENT OR OCCUPATION OF TEMPORARY HOME**

Blackwater       Capella       Emerald

**Application Details**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Details of the location of the Temporary Home**

Address: \_\_\_\_\_

Town: \_\_\_\_\_

Lot: \_\_\_\_\_ Plan: \_\_\_\_\_

Owner of the land: \_\_\_\_\_

(N.B. if the applicant is not the owner, this applicant must be countersigned by the owner)

**Reason it is necessary to seek a permit to occupy a temporary home**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Details of temporary Home (e.g. caravan, car, bus, van, vehicle, pre-fabricated structured)**



**I consent this application for a permit to occupy a Temporary Home**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Signature of Owner of Property**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_**

\_\_\_\_\_

## Guideline for applying for a temporary accommodation permit

These guidelines are provided to assist applicants for a permit to occupy temporary accommodation.

### 1. Occupation in a residential area

Up to two (2) weeks	Permit not required
2 weeks to 4 weeks	Permit required - standard conditions
5 weeks to 12 weeks	Permit required - special conditions
12 weeks to 52 weeks	Permit required - with development application

### 2. Occupation in a rural area

Up to 4 weeks	Permit not required
4 weeks to 12 weeks	Permit required - standard conditions
12 weeks to 26 weeks	Permit required - special conditions
26 weeks to 52 weeks	Permit required - with development application

## Information needed to support application

1. Number of persons to be accommodated by permit will depend on the duration and facilities available. For short duration the number may significantly exceed general residential standards but for longer term would be more critical. Each case however is assessed on its merits.
2. Sanitary accommodation, clothes washing and bathing facilities must be provided by an acceptable means. If there are facilities on site and they can accommodate the increased numbers these will be acceptable, however if not their installation will be mandatory.
3. Food preparation facilities are required to be provided. It is accepted that much food consumption can occur off site however provision will still need to be made to prepare some food onsite.
4. Solid waste removal facilities must be provided. In some cases, facilities may be onsite if staying with friends or relatives that have spare capacity; if not an additional service arrangement will be required in a residential area. In rural areas, you will be responsible for your own solid waste removal to an approved waste collection and disposal facility.
5. Liquid waste facilities must be provided for. Discharge from temporary homes of grey water in residential areas will not be supported. In rural areas this may be appropriate.
6. A covering written submissions in required to accompany your permit application stating the reason for the need for the permit.
7. Adjoining owners consent endorsed on the application form is mandatory.