

Des Skinner Design & Drafting

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Planning
Drafting
Design

17 November 2015

The Chief Executive Officer
Central Highlands Regional Council
PO Box 21
EMERALD QLD 4720

Attention: Thalia Allsop

Dear Sir,

MISSED REFERRAL NOTICE

4020/15

**Proposal: Material Change of Use: Service Station
(Unmanned Refuelling Facility)**

Address: 79 Peak Downs Street, Capella, QLD

Property Description: Lot 1 RP613262

Under Section 357 of the Sustainable Planning Act 2009 (SPA), we wish to advise that referral was not forwarded to the agency as listed below within the 20 business days after receipt of the Acknowledgement Notice for the above application as required under Section 272 of the Act.

Agency – Concurrence Agency

Trigger - For An Application involving a State Controlled Road

Contact - State Assessment & Referral Agency

PO Box 113
ROCKHAMPTON QLD 4700

Please be advised this was forwarded to the above agency via email on 13 November 2015.

We seek Councils agreement for approval of this late referral.

Yours faithfully,



Patricia Skinner

Cc : State Assessment & Referral Agency
