



**Finance and Infrastructure Standing Committee Meeting**

**MINUTES**

**Meeting held in the Central Highlands Regional Council Chambers, Emerald Office**

**Tuesday 13 December 2016**

**Commenced at 9.00am**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING**

**TUESDAY 13 DECEMBER 2016**

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
HELD AT 9.00AM TUESDAY 13 DECEMBER 2016 IN THE CENTRAL HIGHLANDS REGIONAL  
COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)  
Councillors (Crs) C. Brimblecombe, M. Daniels, and C. Rolfe

**Officers**

Chief Executive Officer S. Mason, General Manager Corporate Services J. Bradshaw, General Manager Infrastructure and Utilities G. Joubert, General Manager Commercial Services M. Webster, Coordinator Communications A. Ferris, Manager Finance S. Fogg, Minute Secretary Executive Assistant Corporate Services T. Wheeler

**Observers**

Nil

**APOLOGIES**

Cr D. Lacey advised at 9.15am of being 20 minutes late and that his expected time of arrival would be 9.35am.

**LEAVE OF ABSENCE**

Nil

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Finance and Infrastructure Standing Committee Meeting: 11 October 2016**

***Resolution:***

Cr C. Rolfe moved and seconded by Cr C. Brimblecombe “That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 11 October 2016 be confirmed.”

**FISC 2016 / 12 / 13 / 001**

Carried (5-0)

**Business Arising Out Of Minutes**

Nil

**Outstanding Meeting Actions**

**Action:** It was noted by Cr C. Rolfe that actions assigned to S. Ripper be reassigned to an appropriate officer/s for completion.

**Conflict of Interest, Personal Gifts and Benefits**

Nil

## **CORPORATE SERVICES' SECTION**

### **Audited Financial Statements - Final Management Report**

#### **Executive summary:**

On completion of the external audit of the Financial Statements for the year ended 30 June 2016, Council's contracted auditors and the Queensland Audit Office (QAO) provide a Closing Report and a Final Management Report, with observations and recommendations in relation to the financial statements. The closing report has previously been provided to the audit committee and the final management report is now provided for council's information in line with legislative obligations. Both reports list issues identified through the entire audit process – interim audit and the final year-end audit. All of the issues noted were formally reported to Management at the interim audit stage in the interim management letter issued in July 2016. There were no new additional internal control or financial reporting issues raised as part of the final year-end audit.

#### **Resolution:**

Cr C. Brimblecombe moved and seconded by Cr C. Rolfe "That Central Highlands Regional Council, in accordance with section 213 of the Local Government Regulation 2012 receive the Final Management Report for the financial year ended 30 June 2016."

**FISC 2016 / 12 / 13 / 002**

Carried (5-0)

#### **Attendance:**

S. Fogg left the meeting at 9.16am.

## **COMMERCIAL SERVICES' SECTION**

### **Arena TV**

#### **Executive summary:**

Arena Digital Production Pty Ltd have approached Emerald Saleyards to promote the installation of Saleyard Television, digital information screens for saleyards. Saleyard Television provides a free digital information screen to be located at the saleyards, which provides personalised content and real-time messaging. The installation and maintenance of the information system is at no cost to Council and the digital medium is funded through local business sponsorship and advertising.

#### **Resolution:**

Cr M. Daniels moved and seconded by Cr C. Rolfe "That the Central Highlands Regional Council Finance and Infrastructure Standing Committee do not proceed with the installation of Saleyard Television at the Emerald Saleyards as presented by Arena Digital Technology Pty Ltd, as the vendor is not prepared to reduce the agreement period from 24 months to 12 months to allow for a trial period only."

**FISC 2016 / 12 / 13 / 003**

Carried (5-0)

## **GENERAL BUSINESS**

### **Road Alignment – Gemfields – Status Report**

**Action:** It was agreed that an information report, on the status of Gemfields' spine roads off alignment, be tabled at the next Finance and Infrastructure Standing Committee meeting on Tuesday 24 January 2017.

### **Apology**

Cr D. Lacey indicated that he would not be in a position to arrive at the meeting until approximately 9.35 am and on that basis the Committee seem fit to record Cr Lacey's absence as an apology.

### **Resolution:**

Cr C. Brimblecombe moved and seconded by Cr M. Daniels "That an apology be accepted from Cr D. Lacey for this meeting."

**FISC 2016 / 12 / 13 / 004**

Carried (5-0)

## **CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 9.33am.

CONFIRMED

CHAIR

DATE