



# **Communities Standing Committee Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Tuesday, 13 August 2019**  
**Commenced at 11.42am**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**COMMUNITIES STANDING COMMITTEE MEETING**  
**TUESDAY 13 AUGUST 2019**  
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**MINUTES – COMMUNITIES STANDING COMMITTEE MEETING  
HELD AT 11.42AM TUESDAY 13 AUGUST 2019 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL  
CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor), M Daniels (Chair)  
Councillors (Crs) C. Brimblecombe, A. McIndoe

**Officers**

Acting General Manager Communities S. Daishe, General Manager Customer and Commercial Services M. Webster, Minute Secretary N. Kerr, Corporate Communications Officer J. Lorenzen

**Observer(s)**

Councillor G. Nixon

**ACKNOWLEDGEMENT OF COUNTRY**

Cr Daniels commenced the meeting with an Acknowledgement of Country.

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

***Resolution:***

Cr McIndoe moved and seconded by Cr Godwin-Smith “That a leave of absence be granted for Cr Sypher.”

**CSC 2019 / 08 / 13 / 001**

Carried (5-0)

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Communities Standing Committee Meeting: 9 July 2019**

***Resolution:***

Cr McIndoe moved and seconded by Cr Brimblecombe “That the minutes of the previous Communities Standing Committee Meeting held on 9 July 2019 be confirmed.”

**CSC 2019 / 08 / 13 / 002**

Carried (5-0)

**BUSINESS ARISING OUT OF MINUTES**

Nil

**OUTSTANDING MEETING ACTIONS**

Cr Godwin-Smith requested a project update for Bauhinia Hall disability ramp, to be provided to community members.

**REVIEW OF UPCOMING AGENDA ITEMS**

Nil

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Nil

Attendance

Acting Manager Connected Communities G. Scott-Holland and Coordinator Community Engagement B. Frawley entered the meeting at 11.58am

## **DECISION ACTION REPORTS**

### **Communities**

#### **Community Planning Advisory Group Meeting Notes**

##### **Executive Summary**

The purpose of this report is to present the meeting notes taken from council's Community Planning Advisory Group (CPAG) meeting which was held in Emerald on Monday 22 July 2019.

##### **Resolution:**

Cr Brimblecombe moved and seconded by Cr McIndoe "That Central Highlands Regional Council receive the meeting notes of the Community Planning Advisory Group held 22 July 2019 and note the following actions:

The draft CH2022 Community Engagement Report to note the following:

1. Rephrase line item in draft recommendations to clarify 'no councillor or council staff required to attend'.
2. Officers to liaise with governance to obtain clarity on Councillor use of cars when attending community meetings.
3. Recommendation to include council officers attend Community Reference Groups or other community meetings as invited, resources permitting."

**CSC 2019 /08 / 13 / 003**

Carried (5-0)

Attendance

Coordinator Community Engagement B. Frawley left the meeting at 12.00pm  
Arts and Cultural Officer K. Newman entered the meeting at 12.00pm

#### **Central Highlands Arts and Cultural Advisory Committee (CHACAC) member nominations**

##### **Executive Summary**

The Central Highlands Arts and Cultural Advisory Committee (CHACAC) is a Central Highlands Regional Council committee established to encourage the participation and optimum service delivery for council communities. This group focuses on the art, cultural and heritage aspects of the Central Highlands, including community activities, events and festivals related to these.

Nominations for new committee members have been received by council in the 2019-20 financial year period.

##### **Resolution:**

Cr Godwin-Smith moved and seconded by Cr McIndoe "That council 'endorse' the new nominations for the Central Highlands Arts and Cultural Advisory Committee received by:

1. Professor Anita Milroy; and
2. Mellissa Chick."

**CSC 2019 / 08 / 13 / 004**

Carried (5-0)

**Central Highlands Arts and Cultural Advisory Committee (CHACAC) planning meeting notes - 19 July 2019**

**Executive Summary**

This report presents the meeting notes of the Central Highlands Arts and Cultural Advisory Committee (CHACAC) planning meeting held in Emerald on 19 July 2019 to be 'received' by the Central Highlands Regional Council

***Resolution:***

Cr Brimblecombe moved and seconded by Cr McIndoe "That Central Highlands Regional Council:

1. Receive the report; and
2. Endorse the meeting notes from the Central Highlands Arts Culture Advisory Committee planning meeting held in Emerald on 19 July 2019 and specifically note:
  - a. Arts in August 2019 program for events in July, August and September due to large number of events across the region.
  - b. Planning for the Creative Cultural Futures and Heritage Action Plan 2020-2022 financial years has commenced.
  - c. Recommendations made to adjust council's website and other activities in the promotions of arts, culture and heritage."

**CSC 2019 / 08 / 13 / 005**

Carried (5-0)

***Attendance***

Acting Manager Connected Communities G. Scott-Holland and Arts and Cultural Officer K. Newman left the meeting at 12.06pm

**INFORMATION REPORTS**

**Customer and Commercial Services**

**Customer and Commercial Services - Departmental Update**

**Executive Summary**

The following report provides an update on key activities for the Customer and Commercial Services department.

***Resolution:***

Cr Brimblecombe moved and seconded by Cr Godwin-Smith "That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of June and July 2019."

**CSC 2019 / 08 / 13 / 006**

Carried (5-0)

***Attendance***

Cr Nixon entered the meeting at 12.14pm

Manager Community Recreation and Facilities S. Gatt entered the meeting at 12.18pm

**Communities**

**Communities Departmental Update**

**Executive Summary**

The following report provides an update on key activities for the Communities department.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive the Communities departmental update report, highlighting key activities for the month of July.

1. Capital Works
2. Overgrown properties
3. Pest plant Biosecurity
4. Responsible pet ownership
5. Dangerous dog Warrant seizure
6. Development & Planning – Body worn cameras
7. Development & Planning – Planning Institute of Australia (PIA) livestream
8. Development & Planning – Pool safety inspector training course
9. Waste Management – Levy Readiness
10. Environmental Health
11. Beautification Projects
12. Clean Growth Choices
13. Planning Scheme Amendments
14. *Strong and Sustainable Resources Communities Act 2017*
15. Regional Economic Development Incentive Policy
16. Regional Galleries Facebook Page
17. Libraries National Simultaneous Storytime
18. Springsure Childcare Project
19. Preparations for Seniors Week
20. Sister City
21. Emerald Interagency
22. Community Directory
23. Have Your Say Central Highlands
24. Youth development program
25. Youth – events and activities
26. Central Highlands Headspace Youth Reference Group
27. NAIDOC Week
28. Rural Minds Workshops”

**CSC 2019 / 08 / 13 / 007**

Carried (5-0)

Attendance

Manager Community Recreation and Facilities S. Gatt left the meeting at 12.20pm  
Communities Administration Assistant B. Anderson, Communities Administration Assistant N. Jurd,  
Communities Administration Assistant L. Wilson, STSS Administration Assistant R. Bailey and STSS  
Administration Assistant C. Giddens entered the meeting at 12.22pm

**Overview of Communities Administration Team**

**Executive Summary**

This report is a covering report to provide an overview snapshot of the Central Highlands Regional Council Communities Administration team.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Godwin-Smith “That Central Highlands Regional Council receive this report.”

**CSC 2019 / 08 / 13 / 008**

Carried (5-0)

Attendance

Communities Administration Assistant B. Anderson, Communities Administration Assistant N. Jurd, Communities Administration Assistant L. Wilson, STSS Administration Assistant R. Bailey and STSS Administration Assistant C. Giddens left the meeting at 12.30pm

**GENERAL BUSINESS**

Cr Daniels put Acting General Manager Communities on notice regarding the requirement for an up-date in relation to the slides at the Emerald Aquatic Centre to be provided to Council.

Cr Brimblecombe would like to thank the ladies who have completed the mosaics at the Emerald Visitor Information Centre.

Cr Godwin-Smith thanked Council staff and volunteers for their efforts and contribution to a very successful Art Awards.

**CLOSURE OF MEETING**

There being no further business, the Chair closed the meeting at 12.36 pm

CONFIRMED

CHAIR

DATE