

Finance and Infrastructure Standing Committee Meeting

Meeting of the Central Highlands Regional Council
Finance and Infrastructure Standing Committee Meeting
held in the **Council Chambers, 65 Egerton Street,
Emerald** on

**Tuesday, 10 September 2019,
Commenced at 8.30am**

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL
FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING

TUESDAY 10 SEPTEMBER 2019

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**MINUTES – FINANCE AND INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT 8.30AM TUESDAY 10 SEPTEMBER 2019 IN THE CENTRAL HIGHLANDS REGIONAL
COUNCIL CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Crs) K. Hayes (Mayor), G. Godwin-Smith (Deputy Mayor / Chair)
Councillors C. Brimblecombe, M. Daniels, G. Nixon and C. Rolfe

Officers

General Manager Corporate Services M. Gatt, General Manager Infrastructure and Utilities G. Joubert,
General Manager Commercial Services M. Webster, Corporate Communications Officer J. Lorenzen,
Minute Secretary L. Pugh and Administration Assistant Infrastructure and Utilities R. Bennett.

Observer(s)

Nil

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Finance and Infrastructure Standing Committee Meeting: 13 August 2019

Resolution:

Cr Nixon moved and seconded by Cr Daniels "That the minutes of the previous Finance and Infrastructure Standing Committee Meeting held on 13 August 2019 be confirmed."

FISC 2019 / 09 / 10 / 001

Carried (6-0)

Business Arising Out Of Minutes

Nil

Outstanding Meeting Actions

Cr Rolfe raised the item "Queensland Freight Action Plan Consultation Workshop" will take place at the next Bowen Basin Regional Roads & Transport Group on 20 September 2019 at the Banana Shire Council office.

Cr Nixon requested an update on whether the letters to Minister Mark Bailey and Director General Neil Scales inviting them to meet with Council to discuss future funding and advocacy for projects within the Central Highlands have been sent to date.

Cr Nixon raised the question if the Santos site visit to the facility within Arcadia Valley had been arranged.

Review of Upcoming Agenda Items

Nil

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

DECISION REPORT

Corporate Services

Sale of Land from Auctions

Executive Summary:

The purpose of this report is to provide an update of the most recent sale of land process, round three, that culminated in four properties being presented for auction on 15 August 2019.

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe That Central Highlands Regional Council, in accordance of the with the requirements of the *Local Government Regulation 2012*, agree to:

1. Purchase the land identified as assessment 15001 for an amount of \$16,564.58; and
2. Purchase the land identified as assessment 15030 for an amount of \$5,084.78.

FISC 2019 / 09 / 10 / 002

Carried (6-0)

Attendance

Manager Asset Management C. Campbell attended the meeting 8:46am.

INFORMATION REPORT

Corporate Services

Asset Management Update

Executive Summary:

The report provides Council with an update on the progress of key actions of the Asset Management Roadmap adopted in May 2016. The key actions being progress in alignment with the National Asset Management Framework, ISO 55000 and the International Infrastructure Management Manual 2015 are:

- Implementation of the Asset Management Information System – Technology One TOTO project;
- Asset Condition Assessment Project – Collection of asset condition data for all infrastructure assets; and
- Asset Management Plans – Update to inform maintenance and capital works programs and Councils Long-Term Financial Plan.

Resolution:

Cr Daniels moved and seconded Nixon by That Central Highlands Regional Council receive and note the Asset Management Update as at 10 September 2019.

FISC 2019 / 09 / 10 / 003

Carried (6-0)

Attendance

Manager Asset Management C. Campbell left the meeting 9:06am.

Customer and Commercial Services

Emerald Saleyards Coordination Committee Meeting Minutes

Executive Summary:

The Emerald Saleyards Coordination Committee held their quarterly meeting on 19 August 2019. Items discussed during the committee meeting included Workplace Health and Safety, Financial Update, Saleyards Stakeholder Engagement, Operational Matters and Capital Works Projects.

Resolution:

Cr Rolfe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the minutes of the Emerald Saleyards Coordination Committee meeting held on 19 August 2019.”

FISC 2019 / 09 / 10 / 004

Carried (6-0)

Attendance

Manager Airport S. Kloppers attended the meeting at 9:16am.

Customer and Commercial Services Departmental Update

Executive Summary:

The following report provides an update on key activities for the Customer and Commercial Services department.

1. AIRPORT

- Operational Matters
- Capital Projects
- Financial Performance

2. QUARRY

- Operational Matters
- Financial Performance

3. SALEYARDS

- Operational Matters
- Capital Projects
- Financial Performance

4. PROPERTY SERVICES

- Operational
- Staff and Community Housing
 - Operational Matters
 - Capital Projects
- Financial Performance
- Leasing and Licensing

Resolution:

Cr Brimblecombe moved and seconded by Cr Nixon “the following report provides an update on key activities for the Customer and Commercial Services departmental update report, highlighting key activities for the month of August 2019.”

FISC 2019 / 09 / 10 / 005

Carried (6-0)

Attendance

Manager Airport S. Kloppers left the meeting at 9:20am.

Manager Infrastructure J. Hoolihan and Manager Water Utilities P. Manning attended the meeting at 9:27am.

Acting Executive Assistant K. Gray attended the meeting at 9:37am.

Acting Executive Assistant K. Gray left the meeting at 9:37am.

Infrastructure and Utilities

Flood Totems - Emerald Botanic Gardens

Executive Summary:

The following report provides an update on the proposed Flood Totems – Emerald Botanic Gardens.

Resolution:

Cr Nixon moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the update report on the proposed Flood Totems – Emerald Botanic Gardens.”

FISC 2019 / 09 / 10 / 006

Carried (6-0)

Infrastructure and Utilities Departmental Update

Executive Summary:

The following report provides an update on key activities for the Infrastructure and Utilities department.

1. INFRASTRUCTURE

- ❖ Monthly capital update - August 2019
- ❖ Monthly maintenance update - August 2019
- ❖ Type 2 road train access on local roads
- ❖ Hospital Road and Egan Street turn lane
- ❖ Meteor Downs road maintenance contribution
- ❖ Highway intersection safety
- ❖ Rolleston flood boat access

2. WATER UTILITIES

- ❖ E.Coli testing trial
- ❖ Drinking water documentation updates and reporting
- ❖ Environmental Authority Amalgamation

3. DISASTER MANAGEMENT

- ❖ Fire Mitigation Activities planned - 2019
- ❖ Bushfire Recovery

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of August 2019”.

FISC 2019 / 09 / 10 / 007

Carried (6-0)

Attendance

Manager Infrastructure J. Hoolihan and Manager Water Utilities P. Manning left the meeting at 10:00am.

GENERAL BUSINESS

Nil

CLOSED SESSION

Into Closed Session

Resolution:

Cr Daniels moved and seconded by Cr Brimblecombe “That Council close its meeting to the public in accordance with Section 275 (1) (h) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

FISC 2019 / 09 / 10 / 008

Carried (6-0)

Attendance

Corporate Communications Officer J. Lorenzen left the meeting at 10:00am.

The meeting was closed at 10:00am.

Customer and Commercial Services Departmental Update

- ❖ Quarry

Infrastructure and Utilities Departmental Update

- ❖ Future Exploration – Origin / Australian Pacific Liquefied Natural Gas

Out of Closed Session

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That the meeting now be re-opened to the public.”

FISC 2019 / 09 / 10 / 009

Carried (6-0)

The meeting was opened at 10:16am.

Departmental Update (Customer and Commercial Services)

Executive Summary:

The following report provides an update on key activities for the Customer and Commercial Services department for the month of August 2019.

❖ QUARRY

- Efficiencies / Business Improvements
- Financial Performance

Resolution:

Cr Nixon moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the Customer and Commercial Services departmental update report, highlighting key activities for the month of August 2019.”

FISC 2019 / 09 / 10 / 010

Carried (6-0)

Departmental Update (Infrastructure and Utilities)

Executive Summary:

The following report provides an update on key activities for the Infrastructure and Utilities department for the month of August 2019.

1. GENERAL MANAGER UPDATE

- Future Exploration – Origin / Australian Pacific Liquefied Natural Gas

Resolution:

Cr Nixon moved and seconded by Cr Rolfe “That Central Highlands Regional Council receive the Infrastructure and Utilities departmental update report, highlighting key activities for the month of August 2019.”

FISC 2019 / 09 / 10 / 011

Carried (6-0)

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 10:17am.

CONFIRMED

CHAIR

DATE