



Leadership and Governance Standing Committee Meeting

Meeting of the Central Highlands Regional Council held
in the **Council Chambers, 65 Egerton Street, Emerald**
on

Tuesday, 11 June 2019
Commenced at 10.15am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING

TUESDAY 11 JUNE 2019

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**MINUTES – LEADERSHIP AND GOVERNANCE STANDING COMMITTEE MEETING
HELD AT 10.15AM TUESDAY 11 JUNE 2019 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Cr) C. Rolfe (Chair)

Councillors (Crs) K. Hayes (Mayor), P. Bell AM, C. Brimblecombe, G. Nixon and G. Sypher

Officers

General Manager Corporate Services M. Gatt, Minute Secretary T. Wheeler and Corporate Communications Officer K. Paradies.

Observers

Councillor G. Godwin-Smith

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

Attendance

Cr Godwin-Smith attended the meeting at 10.16am.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Leadership and Governance Standing Committee Meeting: 14 May 2019

Resolution:

Cr Nixon moved and seconded by Cr Sypher “That the minutes of the previous Leadership and Governance Standing Committee Meeting held on 14 May 2019 be confirmed.”

LGSCM 2019 / 06 / 11 / 001

Carried (6-0)

BUSINESS ARISING OUT OF MINUTES

Nil

REVIEW OF OUTSTANDING MEETING ACTIONS

Discussions were held regarding outstanding items.

REVIEW OF UPCOMING AGENDA ITEMS

Discussions were held regarding upcoming agenda items.

MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS

Nil

Attendance

Manager Governance, J. Ngoroyemoto attended the meeting at 10.19am.

DISCUSSION REPORTS

Corporate Services

10.1.1 Governance Portfolio Review

Executive summary:

This report is intended to provide a status update on the review of the current Governance systems, processes and procedures as well as roles and responsibilities for Governance tasks across functional areas of the Council's organisation to identify issues of coordination and accountability.

Resolution:

Cr Brimblecombe moved and seconded by Cr Nixon "That Central Highlands Regional Council receive the Governance review findings, and endorse the proposed strategies contained within the report."

LGSCM 2019 / 06 / 11 / 002

Carried (6-0)

Attendance

J. Ngoroyemoto left the meeting at 10.46am.

Manager Human Resources, T. Rouse attended the meeting at 10.46am.

INFORMATION REPORTS

Corporate Services

10.1.1 Bi-Monthly Workforce Statistics Report

Executive summary:

This report provides a basic overview of our current workforce metrics as at 3 June 2019. Only slight movements in statistical data due to new starters and resignations.

The HR team have implemented a range of new strategies to recruit to our vacancies and these are further enhanced with the addition of two new temporary full-time recruitment officers. Our aim is to reduce the turnaround time of our recruitment services to the organisation, therefore recruiting in a more efficient and effective manner.

We have a renewed focus on attraction and retention with 89 new employees this financial year and have progressed the draft attraction and retention strategy, reward and recognition framework and a refresh of marketing ourselves as an employer of choice on our website.

These approaches are key actions underpinning both our draft People Plan and draft Human Resources strategy.

Resolution:

Cr Brimblecombe moved and seconded by Cr Bell "That Central Highlands Regional Council receive the Bi-Monthly Workforce report as at 3 June 2019"

LGSCM 2019 / 06 / 11 / 003

Carried (6-0)

Attendance

T. Rouse left the meeting at 11.04am.

GENERAL BUSINESS

Resolution:

Cr Bell moved and seconded by Cr Nixon “That Central Highlands Regional Council request governance framework status reporting be provided as a standing item to the Leadership and Governance Standing Committee meeting until further notice.”

LGSCM 2019 / 06 / 11 / 004

Carried (6-0)

Resolution:

Cr Bell moved and seconded by Cr Sypher “That Central Highlands Regional Council recommend issues raised regarding the Technology One project, in particular, actual expenditure exceeding original budget, be referred to the Audit Committee for inclusion into the internal audit plan.

LGSCM 2019 / 06 / 11 / 005

Carried (6-0)

CLOSURE OF MEETING

There being no further business, the Chair closed the meeting at 11.10am.

CONFIRMED

CHAIR

DATE