

## Emerald Saleyards Committee Meeting Minutes

**16 December 2019**

**Meeting chaired by:** Cr Christine Rolfe

**Present:** Tim Maguire, Andrew Gissel, Michelle Webster, Ian Burnett.

**Apologies:** Cr Gail Nixon, Cr Megan Daniels, Don Tucker, Steve Oppermann, Terry Ray.

**Minute Taker:** Aimee Carson

Item	Topic	Discussion Summary	Action
		Meeting Commenced 1:03pm	
1	Confirmation of Minutes from Previous Meeting	The minutes of the previous Emerald Saleyards Coordination Committee held on 19 August 2019 were confirmed.	
2	Business and Action Arising from Previous Minutes	<p><i>Item 2 – Action Item 2 – Discuss with Infrastructure Department the relocation of the load ramp.</i></p> <ul style="list-style-type: none"> <li>Cr Rolfe to discuss the loading ramp with the General Manager Infrastructure and Utilities. It was noted that there has been no feedback in relation to the removal of the ramp to date.</li> </ul> <p><i>Item 2 – Action Item 4 – Ask Council to consider Manager Saleyards in discussions of drought management plan, water supply Peter Manning.</i></p>	

		<ul style="list-style-type: none"> <li>It is proposed that the concept and design funding budget will be utilised for scoping onsite water harvesting concepts.</li> </ul>	
3	Conflict of Interest of Material Personal Interest	There was no conflict of interest reported.	
4	Workplace Health and Safety	<p>Tim Maguire advised the committee that:</p> <ul style="list-style-type: none"> <li>No recent incidents.</li> <li>Following the installation of the existing catwalk to the double decker ramp, there was a driver that had complained that he hit his head on the tapered entry ramp. The design has been modified to mitigate this issue.</li> <li>An additional gate and fence have been installed near the dip to mitigate potential WHS issues which will allow independent use of the draft facility and the dip simultaneously.</li> <li>The original catwalk for the double decker ramp will be installed in segments run between the two existing single deck loading ramps.</li> <li>A discussion was held in relation to an issue with deceased beasts.</li> </ul>	
5	Financial Update	<p>Andrew Gissel provided the financial update as follows:</p> <p>Net earnings surplus of \$97K which is \$124K better than expected (\$27K deficit).</p> <p>Operating revenue (\$563K) is \$164K or 41% above budget (\$399K) with all revenue lines performing better than expected. Feed Sales and Dipping are outstanding.</p> <p>Operating expenses (\$365K) are \$40K or 12% above budget (\$326K) as a reflection of the significant increase in throughput and sales.</p> <p>Cattle numbers for October (10,518) were up significantly on last year (7,333), and up significantly on budget (6,070). YTD cattle numbers (41,295) are down slightly on last year (42,432); but up on budget (34,450).</p> <p>Financial ratios are healthy with only the self-generation ratio lagging due to large, upfront capital expenses in the period. As funding comes through, this will rectify itself.</p>	

		<p>Aged debtors are down by \$11K from \$117K to \$106K with \$3.5K in 90 days.</p> <p>Capital expenditure is off to a strong start for the year with \$534K or 23% of budget (\$2,330K) already spent or committed.</p>	
6	Surveillance Program for RBE and NLIS	This item wasn't discussed as the date for comments has already passed.	
7	Saleyards Manager Update	<p>Tim Maguire advised the committee that:</p> <p><b>Operational Matters</b></p> <ul style="list-style-type: none"> <li>• 8,000 head sold during the November and 3,000 head sold during the two sales in December.</li> <li>• Ongoing dry sees an enormous amount of cattle, spelling, dipping, feeding with cattle being transported to southern feedlots.</li> <li>• Increased dipping due to clearance required transporting sound to feedlots and north to Townsville for the export markets.</li> <li>• Major issues with hay supply, which we need to watch and monitor.</li> <li>• Regular supplier bought another 300 bales, using 70 to 80 bales per day.</li> <li>• Do not wish to turn any customers away due to the building of sound relationships ongoing.</li> <li>• In consultation with the Saleyards staff they have agreed to cancel their leave during this busy period.</li> <li>• The weather is dictating the amount of cattle coming through the yards and being at the crossroads for transportation is assisting with the increase of throughput.</li> <li>• The annual clean-up and maintenance is also underway.</li> <li>• Saleyards have entered into an agreement with Biosecurity Queensland to complete a stand still exercise ie disease incursion.</li> </ul> <p>Ian Burnett commented that it is good business and the customer will remember the service they were provided during this time.</p>	

		<p><b>Capital Work Projects</b></p> <p><i>Hay Shed</i></p> <ul style="list-style-type: none"><li>• Some lighting to be installed to finalise the project.</li></ul> <p><i>Service pits</i></p> <ul style="list-style-type: none"><li>• The other projects have required upgrades to the mains.</li><li>• It is proposed that the two remaining pits will be removed not replaced.</li></ul> <p><i>Additional Double Decker Dump Ramp</i></p> <ul style="list-style-type: none"><li>• Ramp and southern catwalk are complete.</li><li>• Northern catwalk will be supplied and installed by the contractor mid to late January.</li></ul> <p><i>Light Pole Replacement</i></p> <ul style="list-style-type: none"><li>• Eastern and western replacements have been completed.</li><li>• There are four posts that require removal to finalise the project.</li></ul> <p><i>Spelling Yards</i></p> <ul style="list-style-type: none"><li>• Approval has been received from Aurizon.</li><li>• Reel Planning have lodged the development approval.</li></ul> <p><i>Draft Area – Additional Shade</i></p> <ul style="list-style-type: none"><li>• Completed.</li></ul> <p><i>Scalehouse Roof</i></p> <ul style="list-style-type: none"><li>• Completed.</li></ul> <p><i>Delivery Lanes 3 and 4</i></p> <ul style="list-style-type: none"><li>• Completed.</li></ul> <p><i>Catwalk for top of double decker ramp</i></p> <ul style="list-style-type: none"><li>• Catwalk is installed.</li><li>• Ongoing modifications are being completed.</li></ul>	
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8	General Business	<p>Cr Rolfe had advised that there had been discussions around the positioning of the new double decker dump ramp.</p> <ul style="list-style-type: none"> <li>• Engagement meeting was held in relation to the double decker ramp, proposed to move the single double decker ramp closer to the hay shed and install the double decker dump ramp in its position.</li> <li>• Consultation occurred with the transport representative.</li> <li>• Did not have the funding to move the positioning of the ramps. Fundamentally used two of the longest configurations at the existing ramp and the same at the new position, completed the same activity at the new location it was unable to be completed.</li> <li>• Subsequent to the meeting and the activity, the preferred position of installation for the use of the new ramp is where it has been now placed.</li> </ul>	
		Meeting Closed at 2:03pm	