

## **General Council Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Wednesday, 22 July 2020**  
**Commenced at 9.00am**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**GENERAL MEETING OF COUNCIL**

**WEDNESDAY 22 JULY 2020**

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**MINUTES – GENERAL COUNCIL MEETING**  
**HELD AT 9.00AM WEDNESDAY 22 JULY 2020 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL**  
**CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Crs) Kerry Hayes (Mayor), Christine Rolfe (Deputy Mayor)  
Councillors (Crs) Charles Brimblecombe, Joseph Burns, Anne Carpenter, Natalie Curtis, Megan Daniels, Janice Moriarty and Gai Sypher

**Officers**

Chief Executive Officer Scott Mason, General Manager Communities John McDougall, General Manager Corporate Services Margaret Gatt, General Manager Customer and Commercial Services Michelle Webster (via skype), General Manager Infrastructure and Utilities Gerhard Joubert, Minute Secretary Marnie Wills and Manager Community Recreation and Facilities Steven Gatt

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**ACKNOWLEDGEMENT OF COUNTRY**

Mayor Hayes acknowledged the traditional custodians of the land on which we meet today and he paid our respects to the elders, past, present and emerging.

**PRESENTATION OF CERTIFICATES BY MAYOR AND CHIEF EXECUTIVE OFFICER**

Presentation of Certificates by the Mayor and Chief Executive Officer to staff involved in the Crisis Management Team and Incident Response Team to recognise their commitment to keeping Central Highlands Regional Council safe during COVID-19 pandemic.

Crisis Management Team Members:

- Gerhard Joubert (Co Chair)
- Glenn Bell
- Andrea Ferris
- Margaret Gatt
- Juanita Grillmeier
- Amber Harris
- Jason Hoolihan
- Kristine Love
- John McDougall
- James Ngoroyemoto
- Kara Paradies
- Michael Parker PSM
- Michelle Webster
- Gaye Westerberg

Incident Response Team Members:

- Jason Hoolihan (Chair)
- Rebecah Brosnan
- Steven Gatt

- Denis Glacken
- Juanita Grillmeier
- Jorunn Lorenzen
- Tyronne Meredith
- James Ngoroyemoto
- Clinton Nicol-Dickson
- Liesa Pugh
- Gaye Westerberg

### **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **General Council Meeting: 8 July 2020**

##### ***Resolution:***

Cr Brimblecombe moved and seconded by Cr Carpenter “That the minutes of the previous General Council Meeting held on 8 July 2020 be confirmed.”

**2020 / 07 / 22 / 001**

Carried (9-0)

### **BUSINESS ARISING OUT OF MINUTES**

Nil

### **OUTSTANDING MEETING ACTIONS**

Councillors reviewed the resolution register (meeting actions) update

### **REVIEW OF UPCOMING AGENDA ITEMS**

Discussions were held regarding upcoming agenda items.

### **MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

Nil

### **PETITIONS (IF ANY)**

Nil

#### ***Attendance***

General Manager Corporate Services M. Gatt left the meeting at 9.25am

Minute Secretary M. wills left the meeting at 9.26am and returned at 9.27am

General Manager Corporate Services M. Gatt attended the meeting 9.27am and left at 9.28am (now attending via skype)

## **DECISION ACTION REPORTS**

### **Communities**

#### **Blackwater Old Pool Precinct Masterplan**

##### **Purpose:**

The purpose of this report and accompanying presentation is for council to receive and consider to adopt the attached plans for the Blackwater Old Pool Precinct Masterplan and seeks approval to deliver a staged approach to Package 5 - Memorial Gardens commencing in the 2020- 2021 Capital Program year.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Moriarty “That Central Highlands Regional Council

1. Adopt the Blackwater Old Pool Precinct Masterplan as presented in this report; and
2. Approve the allocation of funding to deliver Package 5 - Memorial Gardens section of the Blackwater Old Pool Precinct Masterplan commencing in the 2020-2021 Capital Program year including maintenance resourcing as identified in the whole of life costing.”

**2020 / 07 / 22 / 002**

Carried (9-0)

Attendance

Manager Community Recreation and Facilities S. Gatt left the meeting at 9.43am

Manager Planning and Environment K. Byrne, Principal Planner Development Assessment S. Ronnfeldt and Town Planner M. Ward attended the meeting at 9.43am

General Manager Communities J. McDougall left the meeting at 9.44am

**DA011-2020 - Material change of use (Educational establishment and Caretaker's accommodation) - 41 Capricorn Highway, Emerald 4720 - Lot 3 on SP282900 - On Track C/- Patricia Skinner**

**Purpose:**

The purpose of this report is to seek a decision in relation to a development application proposing a Material change of use: Educational establishment and Caretakers accommodation at 41 Capricorn Highway, Emerald.

**Resolution:**

Cr Rolfe moved and seconded by Cr Burns “That Central Highlands Regional Council approve:

1. A preliminary approval for a Material change of use for Caretaker's accommodation on land located at 41 Capricorn Highway, Emerald, described as Lot 3 on SP282900, subject to requirements; and
2. A development permit for a Material change of use: Educational establishment on land located at 41 Capricorn Highway, Emerald, described as Lot 3 on SP282900, subject to conditions.

**GENERAL**

**1.1 PARAMETERS OF APPROVAL**

This approval is for:

- a) A Development Permit for a Material change of use: Educational establishment
- b) A Preliminary approval for a Material change of use: Caretaker’s accommodation. This preliminary approval does not authorise the carrying out of assessable development until such time the Applicant obtains a development permit.

**1.2 COMPLIANCE WITH CONDITIONS**

The Applicant is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Applicant.

**Timing:** At all times.

**1.3 WORKS – APPLICANT’S EXPENSE**

The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the council or relevant utility provider, unless otherwise stated in a development condition.

**Timing:** At all times.

**1.4 INFRASTRUCTURE CONDITIONS**

All development conditions contained in this development approval about *infrastructure* under Chapter 4 of the *Planning Act 2016* (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.

**Timing:** At all times

**1.5 WORKS – APPLICANT RESPONSIBILITY**

The Applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community, it must be repaired immediately.

**Timing:** At all times.

**1.6 WORKS – DESIGN & STANDARD**

Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant council policies, guidelines and standards.

**Timing:** At all times.

**1.7 WORKS – SPECIFICATION & CONSTRUCTION**

All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland (RPEQ).

**Timing:** At all times.

**1.8 APPROVED PLANS AND DOCUMENTS**

Undertake the approved development generally in accordance with the approved plans and documents including any amendments where made in red on the approved plan(s) or document(s):

Title	Plan No.	Revision	Date	Prepared by
Site Plan	261368.1	C	Mar 2020	DES SKINNER
Landscape Plan	261368.L1	B	Apr 2020	DES SKINNER
Building B – Proposed Floor Plan	261368.5	A	Mar 2020	DES SKINNER
Building B - Elevations	261368.8	A	Mar 2020	DES SKINNER
Building A – Proposed Floor Plan	261368.4	A	Mar 2020	DES SKINNER
Building A - Elevations	261368.6	A	Mar 2020	DES SKINNER

**Timing:** At all times.

**1.9 CONDITIONS OF APPROVAL & APPROVED PLANS**

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval take precedence.

**Timing:** At all times.

**1.10 APPROVED PLANS & DOCUMENTS – REQUIRED CHANGES – CARETAKER’S ACCOMMODATION**

Submit to and have approved in writing by council the following changes to the approved plans and documents:

- a.1.1. Bedrooms and living rooms of the caretaker’s accommodation do not adjoin and face away from noise generating activities conducted on the site or adjoining sites.
- a.1.2. The caretaker’s accommodation is located at least 3m away from any waste storage or servicing area.

a.1.3. The caretaker's accommodation contains an area of private open space which:

- a.1.3.1. Has a minimum area of 16m<sup>2</sup> and a minimum dimension of 3m;
- a.1.3.2. Is screened or designed to be screened to ensure privacy of the occupants;  
and
- a.1.3.3. Is directly accessed from the caretaker's accommodation.

a.1.4. Once approved, the amended plans and documents will become the approved plans and documents.

**Timing:** At time of lodgement for a development permit for a Material change of use: Caretaker's accommodation.

## **ENGINEERING**

### **2.1 WATER SUPPLY – DESIGN, CONSTRUCTION & MAINTENANCE**

Design, construct and maintain all Water Supply Works generally in accordance with the approved plans, Capricorn Municipal Development Guidelines, *Water Supply (Safety and Reliability) Act*, *Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (Engineering Work – Water Supply).

**Timing:** Prior to commencement of the use and at all times thereafter.

### **2.2 WATER SUPPLY – FIREFIGHTING PURPOSES**

Provide the development with appropriate on-site rainwater collection for domestic and firefighting purposes to service the needs of the use.

**Timing:** At all times.

### **2.3 ON-SITE SEWERAGE TREATMENT & DISPOSAL**

Provide and maintain on-site sewerage treatment and disposal in accordance with the requirements of the *Plumbing and Drainage Act 2018*, including the Queensland Plumbing and Wastewater Code.

**Timing:** At all times.

### **2.4 OPERATIONAL WORK – PARKING & ACCESS**

Obtain a Development Permit for Operational Work for Engineering Works - Parking and Access Works.

**Timing:** Prior to the commencement of any car parking or access works.

### **2.6 ON-SITE CAR PARKING**

Design, construct and maintain all car parking and access works generally in accordance with the approved plans, Capricorn Municipal Development Guidelines, AS2890-1: 2004 Parking facilities – Off-street car parking, Manual of Uniform Traffic Control Devices (Queensland) and the provisions of a Development Permit for Operational Work (Engineering Work – Parking and Access Works).

**Timing:** At all times.

### **2.7 OFF STREET CAR PARKING – DISABLED PARKING**

Ensure parking spaces for people with disabilities and access to them complies with AS1428.1:2009 Design for access & mobility – General requirements for access – New building work and AS/NZS 2890.6:2009 Parking facilities - Off-street parking for people with disabilities.

**Timing:** At all times.

### **2.8 DRIVEWAYS AND ON SITE MANOUERVING**

All internal driveways, car parking areas, internal circulation areas, manoeuvring areas, loading and unloading areas and refuse collection facilities must be sealed and must be to a suitable standard to sustain all vehicles associated with the development.

**Timing:** At all times.

## **2.9 ACCESS & EGRESS**

All vehicles associated with the development are only permitted to enter and exit the site in a forward gear.

**Timing:** At all times.

## **2.10 VEHICULAR ACCESS**

Vehicular access is only permitted at the approved crossover locations as shown on the approved plans. Vehicles are not permitted to enter or exit the site in any other location.

**Timing:** At all times.

## **2.11 VEHICLE CROSSOVER**

Provide the development with a vehicular crossover in the crossover location shown on the approved plans, constructed in accordance with the Capricorn Municipal Development Guidelines Standard Drawing CMDG-R-040. The crossover needs to accommodate a cattle grid to Capricorn Municipal Development Guidelines Standard Drawing CMDG-G-018 which can be located in place of the grated drain at the property alignment.

**Timing:** At all times.

## **2.12 STORMWATER DRAINAGE WORKS**

Discharge all stormwater flows that fall or pass onto the site to the lawful point of discharge without causing annoyance or nuisance to any person in accordance with the Queensland Urban Drainage Manual (QUDM).

## **LANDSCAPING**

### **3.1 ESTABLISHMENT OF LANDSCAPING WORKS**

Establish, maintain and retain all landscaping generally in accordance with the approved plans, including any amendments where made in red, including the provision of landscaping treatment along the length of the western property boundary. The landscaping must predominantly contain plant species that are endemic to the Central Queensland region due to their low water dependency.

Once established, the landscaping must have a minimum height of 2.5m and be a minimum 3m wide for the full length of the common boundary.

The landscaping must be established within the first 12 months of commencement of use.

**Timing:** Prior to the commencement of use.

### **3.2 LANDSCAPING – MAINTENANCE**

Ensure the landscaped areas include a water and maintenance plan during the establishment phase, and an ongoing maintenance and replanting programme.

Trees are to be kept in perpetuity and replaced in the event of death.

**Timing:** Prior to the commencement of use and at all times thereafter.

## **ENVIRONMENT, HEALTH AND OPERATION**

### **4.1 WASTE STORAGE**

Store all waste within a waste storage area (e.g. general waste, recyclable waste, pallets, empty drums etc.) The waste storage area must be:

- (i) Designed and located to not cause nuisance to neighbouring properties;
- (ii) Screened from any road frontage or adjoining property;
- (iii) Of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearance around the bins for manoeuvring and cleaning;



- (iv) Provided with a suitable hosecock and hoses at the waste storage area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the provisions of a Trade Waste Permit and the *Plumbing and Drainage Act 2002*.

**Timing:** At all times.

#### **4.2 LIQUID WASTE STORAGE**

Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.

**Timing:** At all times.

#### **4.3 WASTE DISPOSAL**

All waste must be collected by a council approved commercial contractor within the site. Kerb side collection will not be accepted for the approved development.

**Timing:** At all times.

#### **4.4 AMENITY – LIGHTING**

Maintain outdoor lighting to comply with AS4282:1997 - Control of the obtrusive effects of outdoor lighting.

**Timing:** At all times

#### **4.5 CONSTRUCTION ACTIVITY AND NOISE**

Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.

**Timing:** At all times

#### **4.6 DRINKING WATER QUALITY MANAGEMENT PLAN**

Submit to Council a Drinking Water Quality Management Plan. The Plan must:

- (i) Make recommendations in relation to the extent of works that will be undertaken to provide a potable water supply to the development;
- (ii) Detail the monitoring, treatment and maintenance works that will be carried out to ensure the quality of the drinking water is achieved; and
- (iii) Address the risk management aspects required by Queensland Health to comply with Australian Drinking Water Guidelines.

**Timing:** Prior to commencement of the use.

#### **4.7 DRINKING WATER QUALITY MANAGEMENT PLAN**

Undertake the development in accordance with the Drinking Water Quality Management Plan.

**Timing:** At all times.

#### **5.0 DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE: CARETAKER'S ACCOMMODATION**

Submit the following as part of the application for a development permit for Material change of use: Caretaker's accommodation:

1. Detailed plans of the proposed development which comply with the relevant standards at the time of lodgement:
  - a. Site plan
  - b. Building and structure elevations
  - c. Parking and access arrangements

- d. Landscaping
  - e. Waste storage
2. Any other matters deemed relevant including requirements listed under Condition 1.10 in addition to demonstrating the following: and demonstrating the following:  
Interior Noise Levels: Design and construct the Caretaker's accommodation so that interior noise levels comply with Australian Standard AS2107:2016 Acoustics – Recommended design sound levels and reverberation times for building interiors.
- On-Site Parking: Provide a minimum of one (1) on-site parking space for exclusive use by the occupants of the caretaker's accommodation.

**Timing:** At time of lodgement for a development permit for a Material change of use: Caretaker's accommodation."

### **END OF CONDITIONS**

**2020 / 07 / 22 / 003**

Carried (9-0)

#### Attendance

Manager Planning and Environment K. Byrne, Principal Planner Development Assessment S. Ronnfeldt and Town Planner M. Ward left the meeting at 9.58am  
General Manager Communities J. McDougall returned to the meeting at 9.58am  
Arts and Cultural Officer K. Newman attended the meeting at 9.58am

### **Minutes - Central Highlands Arts and Cultural Advisory Committee (CHACAC) Planning Meeting - 19 June 2020**

#### **Purpose:**

This report presents minutes of the Central Highlands Arts and Culture Advisory Committee planning meeting held face-to-face and online on 19 June 2020.

#### **Resolution:**

Cr Sypher moved and seconded by Cr Curtis "That Central Highlands Regional Council endorse the minutes of the Central Highlands Arts and Culture Advisory Committee Planning Meeting held on 19 June 2020."

**2020 / 07 / 22 / 004**

Carried (9-0)

#### Attendance

Arts and Cultural Officer K. Newman left the meeting at 10.04am  
Manager Airport S. Kloppers attended the meeting at 10.05am

### **Customer and Commercial Services**

#### **Emerald Airport Interim Car Park Fees and Charges**

#### **Purpose:**

The purpose of this report is to obtain interim approval for a change to car parking fees during the upcoming construction works at Emerald Airport.

**Resolution:**

Cr Burns moved and seconded by Cr Curtis “That Central Highlands Regional Council approve the use of the following Fees and Charges Schedule during the period the Emerald Airport long-term car park is the only paid car park available for use during the reconstruction of the Emerald Airport short-term car park:

Time	Proposed during construction
First 60 minutes	Free
60 minutes to 2 hours	\$6
2 hours to 3 hours	\$8
3 hours to 4 hours	\$10
4 hours to 24 hours	\$12
1 – 2 days	\$23
2 – 3 days	\$33
3 – 4 days	\$43
4 – 5 days	\$52
5 – 6 days	\$60
6 – 7 days	\$67
Additional days over 7 days	\$11”

2020 / 07 / 22 / 005

Carried (8-1)

**Emerald Airport Provision of Aviation Security - Contract Extension**

**Purpose:**

In 2015 the Central Highlands Regional Council conducted an open tender process for the appointment of a contractor to provide aviation security screening services at the Emerald Airport. The resultant contract contained an option to extend the agreement. This agenda item seeks the activation of the extension clause.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Burns “That Central Highlands Regional Council extend contract 2015T055C with ISS Security Pty Ltd in terms of clause 3 of that agreement to grant an extension of term for the pre-agreed extension period of five years.”

2020 / 07 / 22 / 006

Carried (9-0)

**Attendance**

Manager Airport S. Kloppers left the meeting at 10.21am

Manager Project Development and Contract Delivery K. Downey attended the meeting at 10.22am

## **Infrastructure and Utilities**

### **Consideration for proposed partial road closure – Comet Street Rolleston**

**Purpose:**

This report seeks Central Highlands Regional Council's (Council) consideration of a proposed closure of part of Comet Street, Rolleston, to correct the encroachment of the shed on the road reserve, as indicated on the map attached to this report.

**Resolution:**

Cr Moriarty moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council declines the request for the permanent closure of the section of Comet Street, Rolleston."

**2020 / 07 / 22 / 007**

Carried (9-0)

Attendance

Manager Project Development and Contract Delivery K. Downey left the meeting at 10.32am

Adjournment

Meeting was adjourned at 10.32am

Meeting resumed at 10.52am

Attendance

Manager Infrastructure J. Hoolihan attended the meeting at 10.52am

### **Coal Capital Speedway Blackwater Demountable Donation**

**Purpose:**

At the General Council Meeting on the 24 June 2020, Central Highlands Regional Council (Council) deferred the decision in relation to the donation of two obsolete transportable buildings subject to clarification on future ownership and use by the Coal Capital Speedway as lessee on Council reserve.

This report seeks to clarify Council's position regarding donation of the buildings.

**Resolution:**

Cr Sypher moved and seconded by Cr Carpenter "That Central Highlands Regional Council does not approve the donation of two obsolete transportable buildings from the "old Blackwater camp" to the Coal Capital Speedway."

**2020 / 07 / 22 / 008**

Carried (9-0)

Attendance

Manager Infrastructure J. Hoolihan left the meeting at 11.03am

### **Queensland Emergency Risk Management Framework Implementation**

**Purpose:**

The Queensland Emergency Risk Management Framework (QERMF) was endorsed by the Queensland Disaster Management Committee (QDMC) as Queensland's approach to disaster risk management in 2017. Accordingly, it was the legislated framework used by Central Highlands Regional Council (CHRC) to undertake this project.

This project was initiated by CHRC to facilitate an All Hazards Risk Analysis (AHRA) utilising the QERMF. This involved:

- Identifying the agencies involved
- Exposed elements for each hazards type
- Treatments and controls in place to mitigate impacts.

The QERMF tool will be used in future as a living and active plan for ongoing planning and improvement.

***Resolution:***

Cr Moriarty moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council endorse the Central Highlands Regional Council Risk Management Study, Queensland Emergency Risk Management Framework Implementation Plan dated 1 June 2020.”

**2020 / 07 / 22 / 009**

Carried (9-0)

Attendance

Manager Project Development and Contract Delivery K. Downey attended the meeting at 11.18am

**Fitzroy Basin Working Group - Fitzroy Regional Resilience Strategy**

**Purpose:**

The purpose of this report is to seek:

- Central Highlands Regional Council (Council) support of two Queensland Disaster Resilience Fund (QDRF) applications proposed by Fitzroy Basin Working Group (FBWG); and
- Council contribution towards the two proposed projects should the applications be successful.

***Resolution:***

Cr Daniels moved and seconded by Cr Burns “That Central Highlands Regional Council:

1. Advise Fitzroy Basin Working Group (FBWG) of their support for project one as detailed in the correspondence; and
2. If the application is successful, council provides support to:
  - a. Commit to a maximum contribution of \$24,500 towards Project onewith the required budget amendment to be completed at Budget Review 1.”

**2020 / 07 / 22 / 010**

Carried (8-1)

*Cr Sypher requested that her vote be recorded against this motion*

Attendance

Manager Project Development and Contract Delivery K. Downey left the meeting at 12.11pm

**Chief Executive Officer**

**Local Government Association of Queensland (LGAQ) - 2020 Annual Conference - Call for Motions**

**Purpose:**

The Local Government Association of Queensland (LGAQ) 2020 Annual Conference is being held on the Gold Coast from 19 to 21 October 2020 at the Gold Coast Convention and Exhibition Centre.

This report is seeking the endorsement from Council for motions to be lodged for the Annual Conference.

***Resolution:***

Cr Daniels moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council endorse the following motions to the 2020 Local Government Association of Queensland Annual Conference:

1. Reinstatement of water and sewerage subsidies for Queensland councils
2. Availability and Affordability of Aged Care
3. Regional Inequality
4. Financial Support for Council Owned Airport Operators.”

**2020 / 07 / 22 / 011**

Carried (9-0)

*Attendance*

Manager Governance J. Ngoroyemoto attended the meeting at 12.29pm

## **INFORMATION REPORTS**

### **Corporate Services**

#### **Insurance 2020-2021 Renewal Report**

***Purpose:***

The purpose of this report is to update Council on the annual review of insurance coverage and contributions payable for the 2020-2021 financial year.

***Resolution:***

Cr Rolfe moved and seconded by Cr Carpenter “That Central Highlands Regional Council endorse this information report and the 2020-2021 Insurance Portfolio Contributions as outlined in Attachment 1.”

**2020 / 07 / 22 / 012**

Carried (9-0)

*Attendance*

Manager Governance J. Ngoroyemoto left the meeting at 12.42pm

Acting Manager Finance H. Kirby attended the meeting at 12.42pm

#### **Monthly Financial Report June 2020**

***Purpose:***

This report provides a snapshot of council’s interim financial performance against budget for the year ended 30 June 2020. The year to date (YTD) operating result shows a deficit of \$3.567m against a forecast deficit of \$4.973m. The YTD actual result is measured against Budget Review 4 (BR4) which was adopted on 24 June 2020.

***Resolution:***

Cr Burns moved and seconded by Cr Curtis “That Central Highlands Regional Council receive the monthly financial report for the period ended 30 June 2020.”

**2020 / 07 / 22 / 013**

Carried (9-0)

Attendance

Acting Manager Finance H. Kirby left the meeting at 12.51pm  
Manager Water Utilities S. Collinge attended the meeting at 12.51pm

**Infrastructure and Utilities**

**Water Conservation Community Based Social Marketing Project Update**

**Purpose:**

This report is to provide an update on the Water Conservation Community-Based Social Marketing Project.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Moriarty “That Central Highlands Regional Council receive the updated Water Conservation Community-Based Social Marketing Project report.”

**2020 / 07 / 22 / 014**

Carried (9-0)

Attendance

Manager Water Utilities S. Collinge left the meeting at 1.12pm

Adjournment

Meeting was adjourned at 1.12pm  
Meeting resumed at 1.48pm

**DECISION ACTION – CLOSED SESSION**

**Into Closed Session**

**Resolution:**

Cr Carpenter moved and seconded by Cr Brimblecombe “That Council close its meeting to the public in accordance with Section 275 (1) (h) (c) (e) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**2020 / 07 / 22 / 015**

Carried (9-0)

The meeting was closed at 1.49pm

Attendance

Manager Planning and Environment K. Byrne attended the meeting at 1.49pm

**Extension of Recyclables Processing for the Central Highlands with Kriaris Pty Ltd**

Attendance

Manager Planning and Environment K. Byrne left the meeting at 1.56pm

**2020-2021 Capital Works Program Amendments**

**Local Government Association of Queensland (LGAQ) - 2020 Annual Conference - Call for Motions**

**Airport Bundling Project**

### **Out of Closed Session**

#### ***Resolution:***

Cr Brimblecombe moved and seconded by Cr Moriarty “That the meeting now be re-opened to the public.”

2020 / 07 / 22 / 016

Carried (9-0)

The meeting was opened at 3.04pm

### **Extension of Recyclables Processing for the Central Highlands with Kriaris Pty Ltd**

#### **Purpose:**

This report seeks a resolution from Council to amend Council’s original resolution 2019/03/26/021 on 26 March 2019, to include an additional extension option of one year for the current recyclables processing agreement and enter into a contract with Kriaris as the only supplier reasonably available to provide domestic recycling processing services.

#### ***Resolution:***

Cr Carpenter moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. In accordance with Section 235(a) of the *Local Government Regulation 2012*, resolves that it is satisfied Kriaris Transport Pty Ltd T/A Kriaris Recyclables Processing is the only supplier reasonably available to provide domestic recyclable processing services; and
2. Authorises the Chief Executive Officer to enter into a one (1) year contract with Kriaris Transport Pty Ltd Trading as Kriaris Recyclables Processing, commencing 1 January 2021, with two by one (1) year extension options for the processing of domestic recyclables.”

2020 / 07 / 22 / 017

Carried (9-0)

### **2020 - 2021 Capital Works Program Amendments**

#### **Purpose:**

This report discusses options to vary Councils 2020-2021 capital projects delivery program.

#### ***Resolution:***

Cr Burns moved and seconded by Cr Moriarty “That Central Highlands Regional Council amend its capital budget to include the projects identified (Option A) and formalise this position at Budget Review 1, including amending the long-term financial forecast.”

2020 / 07 / 22 / 018

Carried (9-0)

### **Local Government Association of Queensland (LGAQ) - 2020 Annual Conference - Call for Motions**

#### **Purpose:**

The Local Government Association of Queensland (LGAQ) 2020 Annual Conference is being held on the Gold Coast from 19 to 21 October 2020 at the Gold Coast Convention and Exhibition Centre.

This report is seeking the endorsement from Council for motion to be lodged for the Annual Conference.

#### ***Resolution:***

Cr Sypher moved and seconded by Cr Burns “That Central Highlands Regional Council endorse the following motion to the 2020 Local Government Association of Queensland Annual Conference:



1. Support the attraction and retention of doctors through incentivisation and other initiatives to regional and remote Queensland.”

2020 / 07 / 22 / 019

Carried (9-0)

## **DISCUSSION REPORTS – CLOSED SESSION**

### **Airport Bundling Project**

**Purpose:**

The purpose of this report is to provide Council with an update a recent meeting held between Central Highlands Regional Council (CHRC), Rockhampton Regional Council (RRC) and Gladstone Regional Council.

**Resolution:**

Cr Rolfe moved and seconded by Cr Carpenter “That Central Highlands Regional Council receive and note the report.”

2020 / 07 / 22 / 020

Carried (9-0)

## **DECISION ACTION – LATE CLOSED SESSION**

### **Central Queensland Regional Organisation of Councils (CQROC) Membership Admission**

**Purpose:**

This report is to provide an update to Central Highlands Regional Council (Council) on the membership structure of the Central Queensland Regional Organisation of Councils (CQROC) and incorporated company limited by guarantee.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Sypher “That Central Highlands Regional Council endorse Rockhampton Regional Council’s application to become a member of the Central Queensland Regional Organisation of Councils (CQROC) and a prospective member of the incorporated company limited by guarantee.”

2020 / 07 / 22 / 021

Carried (9-0)

## **LATE AGENDA ITEMS**

Nil

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

Cr Brimblecombe

- Advised that he has been invited by Cr Neil Fisher of Rockhampton Regional council to attend the Local Authority Waste Management Advisory Committee (LAWMAC) meeting which is being held via webinar on 7 August 2020

Cr Moriarty

- NAIDOC Celebrations being held at Blackwater State School on 23 July 2020 at 1.00pm

### **Special General Council Meeting – 29 July 2020**

#### **Resolution:**

Cr Sypher moved and seconded by Cr Curtis “That Central Highlands Regional Council hold a Special General Council Meeting on 29 July 2020 commencing at 9.00am for the purpose to consider:

1. Quarter 4 2019-2020 Operational Plan Performance Report;
2. Central Queensland Regional Organisation of Council (CQROC) proposed company structure; and
3. Request for extension of time for 2019-2020 financial statements.”

**2020 / 07 / 22 / 022**

Carried (9-0)

Cr Brimblecombe

- Requested for further subjects to be considered for the councillor’s hub to include water and waste and separate channels.

Cr Moriarty

- Cr Curtis and Cr Moriarty attended the Sunflower Festival Queen Presentation dinner and behalf of Council on Friday 17 July 2020. Grace Simpson was crowned Queen at the dinner.

## **CLOSURE OF MEETING**

There being no further business, the Mayor closed the meeting at 3.23pm.

CONFIRMED

MAYOR

DATE