

## **General Council Meeting**

Meeting of the Central Highlands Regional Council held  
in the **Council Chambers, 65 Egerton Street, Emerald**  
on

**Wednesday, 23 September 2020**  
**Commenced at 9.00am**

**COUNCIL MINUTES**

**CENTRAL HIGHLANDS REGIONAL COUNCIL**

**GENERAL MEETING OF COUNCIL**

**WEDNESDAY 23 SEPTEMBER 2020**

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**MINUTES – GENERAL COUNCIL MEETING  
HELD AT 9.00AM WEDNESDAY 23 SEPTEMBER 2020 IN THE CENTRAL HIGHLANDS REGIONAL  
COUNCIL CHAMBERS, EMERALD OFFICE**

**PRESENT**

**Councillors**

Councillor (Cr) Kerry Hayes (Mayor), Christine Rolfe (Deputy Mayor)  
Councillors (Cr) Charles Brimblecombe (attended at 9.04am), Joseph Burns, Anne Carpenter, Natalie Curtis (attended at 9.19am), Megan Daniels, Janice Moriarty and Gai Sypher

**Officers**

Chief Executive Officer Scott Mason, Acting General Manager Communities Kirstin Byrne, Acting General Manager Corporate Services Juanita Grillmeier, Acting General Manager Customer and Commercial Services Salomon Kloppers, Acting General Manager Infrastructure and Utilities Kym Downey and Minute Secretary Marnie Wills

**APOLOGIES**

Nil

**Attendance**

CEO left the meeting at 9.02am and returned at 9.03am

**LEAVE OF ABSENCE**

Nil

**ACKNOWLEDGEMENT OF COUNTRY**

Mayor Hayes acknowledged the traditional custodians of the land on which we meet today and he paid our respects to the elders, past, present and emerging.

**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**General Council Meeting: 9 September 2020**

**Resolution:**

Cr Carpenter moved and seconded by Cr Burns “That the minutes of the previous General Council Meeting held on 9 September 2020 be confirmed.”

**2020 / 09 / 23 / 001**

Carried (7-0)

**BUSINESS ARISING OUT OF MINUTES**

Nil

**OUTSTANDING MEETING ACTIONS**

Councillors reviewed the resolution register (meeting actions) update

**REVIEW OF UPCOMING AGENDA ITEMS**

Discussions were held regarding upcoming agenda items.

**Attendance**

Cr Brimblecombe attended the meeting at 9.04am  
Consultant Amanda Taylor, Place Design Group attended the meeting at 9.04am

**MATERIAL PERSONAL INTEREST, CONFLICT OF INTEREST, PERSONAL GIFTS AND BENEFITS**

DA007-2019 – Material Change of Use – Undefined Use Cattle Holding Yards

**Chief Executive Officers Advice:**

The CEO took legal advice to clarify matters this morning.

- No conflict of interest exists for Councillors who utilise the Emerald Saleyards facility as in accordance with section 175D(2)(b) their interest is no greater than that of other persons in the local government area.
- Further, and for the Councillors who are members of Councils Saleyards Coordination Committee, they have no conflict whatsoever as they are councillors appointed as members of a public committee fulfilling a public interest function

Cr Burns declared that he has a conflict of interest in the report DA007-2019 – Material Change of Use – Undefined Use Cattle Holding Yards (as defined by section 175D of the *Local Government Act 2009*) as follows: -

- (a) That he is the Chair of the Emerald Saleyards Coordination Committee.

Cr Burns determined that this personal interest is not of sufficient significance that it will lead them to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

However, Cr Burns acknowledged that the remaining councillors must now determine, pursuant to section 175E(4) of the *Local Government Act 2009*: -

- (a) Whether he has a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether: -
- a. He must leave the meeting while this matter is discussed or voted on; or
  - b. If he may participate in the meeting in relation to the matter, including by voting on the matter.

**Attendance**

Cr Burns left the meeting at 9.12am

Acting General Manager Customer and Commercial Services S. Kloppers left the meeting at 9.12am and returned to the meeting at 9.13am

**Resolution:**

Cr Rolfe moved and seconded by Cr Carpenter "That Cr Burns has a perceived conflict of interest in the matter and, notwithstanding the conflict, Cr Burns may participate in the matter, discuss and vote upon it."

**2020 / 09 / 23 / 002**

**Carried (7-0)**

**Attendance**

Acting General Manager Customer and Commercial Services S. Kloppers left the meeting at 9.14am

Cr Burns was invited back to the meeting at 9.15am

Acting General Manager Customer and Commercial Services S. Kloppers returned to the meeting at 9.15am

**PETITIONS (IF ANY)**

Nil

Attendance

Cr Curtis attended the meeting at 9.19am

## **DECISION ACTION REPORTS**

### **Communities**

#### **DA007-2019 Material Change of Use - Undefined Use Cattle Holding Yards**

**Executive summary:**

An independent town planning consultancy, Place Design Group has been providing assistance to council for a number of planning matters over the past two years to backfill staff. To ensure a degree of separation occurred for the council lodged application, Place Design Group became the assessment manager for the DA007-2019 application. Further, technical experts were engaged to ensure that technical reports regarding amenity were reviewed and clarification was sought through an information request and then a further information request to the applicant.

Development Application DA007-2019 is seeking a Development permit for Material change of use to establish an undefined use (Cattle Holding Yards) and associated Operational works at 26 Batts Street, Emerald QLD 4720 on land more particularly described as Lot 46 on RP898315, Lot 201 on DSN975, Lot 2 on RP607518, Lot 62 on RP843232, and Lot 12 on DSN978 (“subject site”) was lodged to Central Highlands Regional Council (“Council”) for assessment on 2 December 2019 and was subsequently considered properly made on 19 December 2019 following the receipt of the Applicant’s response to Council’s Action Notice.

The subject site currently supports the existing Emerald Saleyards, with the proposed development seeking to extend the Saleyard operations into Lot 46 to allow for the holding of cattle to facilitate appropriate tick treatment prior to their relocation throughout Queensland. Upon review of Schedule 1 – Definitions of the Central Highlands Regional Council Planning Scheme 2016 (Amendment No. 3) (“Planning Scheme”), the Applicant could not determine an appropriately defined land use that reflected the activities proposed on the subject site. Accordingly, the Applicant has applied for an undefined use, being a “Cattle Holding Yard”, for which they have proposed the following description:

*“Premises used for the holding, processing, and distribution of cattle associated with a cattle saleyard on, adjacent or near the premises, where cattle are generally held for a maximum period of ten (10) days and provided a basic sustenance ration.”*

The subject site is located within the bounds of the Community facilities zone and the Industry zone. Pursuant to Part 5 of the Planning Scheme, the proposed development, being for an undefined use, triggers Impact assessment. Accordingly, public notification was required for a period of at least 15 business days in accordance with section 53 of the *Planning Act 2016* (“Planning Act”).

The Applicant undertook public notification between 11 May 2020 and 29 May 2020. During this period, a total of 52 properly made public submissions were received by Council, all in opposition to the proposed development. An additional two (2) submissions were received outside of the public notification period and are therefore considered not properly made submissions. The matters raised within the public submissions have been considered throughout the assessment of the proposed development.

The following report provides an assessment of the proposed development’s compliance with the relevant assessment benchmarks of the Planning Scheme in accordance with the requirements of the *Planning Act 2016*. The assessment has identified that the proposed development, subject to complying with reasonable and relevant conditions as recommended herein, can comply with the applicable assessment benchmarks of the Planning Scheme. As such, it is recommended that the development application be approved in

accordance with section 60 of the *Planning Act 2016*. This recommendation is supported by a statement of reasons for making the decision.

**Resolution:**

Cr Brimblecombe moved and seconded by Cr Carpenter “That the application for a Development permit for the Material change of use for an undefined use (Cattle Holding Yards) on land located at 26 Batts Street, Emerald QLD 4720 described as Lot 46 on RP898315, Lot 201 on DSN975, Lot 2 on RP607518, Lot 62 on RP843232, and Lot 12 on DSN978, is **approved** subject to the following conditions:

**1 GENERAL**

**PARAMETERS OF APPROVAL**

**1.1 COMPLIANCE WITH CONDITIONS**

The applicant is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the applicant.

**Timing:** At all times.

**1.2 WORKS – APPLICANT’S EXPENSE**

The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.

**Timing:** At all times.

**1.3 INFRASTRUCTURE CONDITIONS**

All development conditions contained in this development approval about *infrastructure* under Chapter 4 of the *Planning Act 2016* (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.

**Timing:** At all times.

**1.4 WORKS – DEVELOPER RESPONSIBILITY**

The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community, it must be repaired immediately.

**Timing:** At all times.

**1.5 WORKS – DESIGN & STANDARD**

Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant council policies, guidelines and standards.

**Timing:** At all times.

**1.6 LIMITATION OF APPROVAL – HOLDING PERIODS**

Cattle are not to be held within the premises for more than twelve consecutive calendar days.

**Timing:** At all times.

**1.7 LIMITATION OF APPROVAL – HOLDING YARD CAPACITY**

The maximum capacity of the Cattle holding yards contained within Lot 46 on RP898315 is limited to 800 head of cattle.

**Timing:** At all times.

**APPROVED PLANS AND DOCUMENTS**

**1.8 APPROVED PLANS & DOCUMENTS**

Undertake the approved development generally in accordance with the approved plans and documents including any amendments where made in red on the approved plan(s) or document(s):

Document Name	Document Number	Prepared By	Date
<b>Proposal Plans: Material change of use</b>			
Locality Plan	190097-2/01 – A	GBA Consulting Engineers	16/12/2019
Site Plan	190097-2/02 – B	GBA Consulting Engineers	28/02/2020
Site Plan (Lot 46)	190097-2/03 – B	GBA Consulting Engineers	28/02/2020
Longsection	190097-2/04 – A	GBA Consulting Engineers	28/02/2020
Cross Sections	190097-2/05 – C	GBA Consulting Engineers	04/03/2020
Cover Page	ACS-190121-GEN-01 - B	ACS Engineers	27/02/2020
Locality Plan	ACS-190121-GEN-02 – A	ACS Engineers	27/02/2020
General Notes	ACS-190121-GEN-03 – A	ACS Engineers	27/02/2020
Stormwater Management & Landscaping Plan	ACS-190121-VEG-01 – B	ACS Engineers	27/02/2020
Landscaping & VEB Details	ACS-190121-VEG-02 - B	ACS Engineers	27/02/2020
<b>Supporting Documents:</b>			
Dust Management Plan – Emerald Saleyard	19-164 – D1-1	Astute Environmental Consulting	16/04/2020
Odour Management Plan	19-164 – R1-1 (Amended in Red 01/09/2020)	Astute Environmental Consulting	17/08/2020
Emerald Stockyards – Acoustic Impact Assessment		Matrix Acoustics	30/03/2020
Emerald Spelling Yards – Stormwater Management	190121 – Revision 2	ACS Engineers	02/03/2020

**Timing:** At all times.

## 1.9 CONDITIONS OF APPROVAL & APPROVED PLANS

Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval take precedence.

**Timing:** At all times.

## 1.10 APPROVED PLANS AND DOCUMENTS

A legible copy of the Council approved plans and documents and the development approval package must be maintained on site and kept available for inspection by site workers and council officers.

Note: This condition is imposed to ensure compliance with the conditions of development approval.

**Timing:** While site/operational/building work is occurring

## 1.11 REFERENCED PLANS AND DOCUMENTS

a) Submit and have approved by council the following plans/documents referenced in the approved Stormwater Management Plan:

- i. Flood management plan
- ii. Water quality management plan / Operational plan

b) Once approved, these referenced plans/documents will become approved plans and documents

**Timing:** Prior to commencement of use

## 2 ENGINEERING

### ENGINEERING WORK – STORMWATER DRAINAGE WORKS

#### 2.1 STORMWATER DRAINAGE WORKS

Design, construct and maintain all stormwater drainage works for the development generally in accordance with the approved document titled Emerald Spelling Yards Stormwater Management, prepared by ACS Engineers and dated 2 March 2020, Capricorn Municipal Development Guidelines

and the Queensland Urban Drainage Manual (QUDM). The completed works must be certified by a Registered Professional Engineer of Queensland (RPEQ) as having been constructed in accordance with this condition and good engineering practice, unless otherwise approved in writing by council. A copy of the certification must be provided to council prior to commencement of the use.

**Timing:** As per the wording of the condition.

## **2.2 STORMWATER QUALITY TREATMENT**

- a) Undertake the approved development in accordance with the approved document titled Emerald Spelling Yards Stormwater Management, prepared by ACS Engineers and dated 2 March 2020.
- b) The approved development must provide for achievable stormwater quality treatment measures meeting the design objectives listed in Part G, Appendix 2 (Stormwater management design objectives) of the State Planning Policy 2017.

**Timing:** At all times.

## **EROSION AND SEDIMENT CONTROL**

### **2.3 SUBMIT EROSION & SEDIMENT CONTROL PLAN**

Submit an Erosion and Sediment Control Plan (ESCP) as part of the Operational works application. The ESCP must:

- i. Demonstrate the release of sediment-laden stormwater is avoided for the nominated design storm and minimised where the design storm is exceeded such that target contaminants are treated to the design objectives specified in Table 8.4.5.3.2 (Construction phase – stormwater management design objectives) of the Central Highlands Regional Council Planning Scheme 2016 and the Capricorn Municipal Development Guidelines.
- ii. Include erosion and sediment control measures that are to be designed and constructed in accordance with the document 'Best Practice Soil and Erosion Control' (IECA 2008).

**Timing:** As specified within the wording of this condition.

### **2.4 IMPLEMENT EROSION & SEDIMENT CONTROL PLAN**

Implement and maintain the ESCP for the duration of the construction works, and until such time all exposed soil areas are permanently stabilised (e.g. turfed, hydro mulched, concreted on landscaped etc.).

**Timing:** As specified within the wording of this condition.

## **ENGINEERING WORK – WATER SUPPLY**

### **2.5 WATER SUPPLY**

Provide a reliable water supply to the cattle holding yards contained within Lot 45 on RP898315. This may include a combination of piped raw water, treated water from the reticulated water supply network and on-site tanks.

**Timing:** At all times.

## **ENGINEERING WORK – CAR PARKING AND ACCESS**

### **2.6 VEHICULAR ACCESS**

Road access to Lot 46 on RP898315 is not permitted from Hogans Road.

**Timing:** At all times.

### **2.7 VEHICULAR ACCESS**



Vehicular access is only permitted at the approved crossover locations as shown on the approved plans. Vehicles are not permitted to enter or exit the site in any other location.

**Timing:** At all times.

## **2.8 REINSTATEMENT OF KERB AND CHANNEL**

a) Any redundant driveway crossovers must be removed, and new kerb and channel reinstated to be consistent with the adjacent kerb and channel provide, where relevant.

**Timing:** At all times.

## **EXCAVATING AND FILLING**

### **2.9 EXCAVATING & FILLING**

Carry out excavating and filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the approved plans and the provisions of a development permit for Operational work (Excavating and filling).

**Timing:** At all times.

### **2.10 EXCAVATING & FILLING**

Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.

**Timing:** At all times.

### **2.11 EXCAVATING & FILLING**

Ensure the excavating or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.

**Timing:** At all times.

### **2.12 EXCAVATING & FILLING**

Ensure areas of fill and excavation are graded, compacted and planted and/or mulched, unless otherwise approved, immediately after the dumping operation is complete and at all times thereafter.

**Timing:** As specified within the wording of the condition.

## **3 LANDSCAPING**

### **LANDSCAPING**

#### **3.1 ESTABLISHMENT OF LANDSCAPING WORKS**

Establish, maintain and retain all landscaping, including the vegetative filter strip and, generally in accordance with the approved Landscaping Plan. The landscaped areas must be subject to ongoing maintenance and replanting programme (if necessary).

**Timing:** At all times.

#### **3.2 LANDSCAPED STRIP**

Provide an eight metre wide landscape strip adjoining the holding pens generally in accordance with the approved plans and documents. The vegetation is to be planted in rows to achieve a solid barrier with a porosity of 50 per cent as follows:

- i. Row 1: low level grasses up to 0.5 metres in height
- ii. Row 2: species with foliage up to 4 metres in height
- iii. Row 3: species with a final height of 10 to 15 metres

**Timing:** Prior to commencement of use.

#### **4 ENVIRONMENT, HEALTH AND OPERATION**

##### **AMENITY – NOISE**

###### **4.1 AMENITY – NOISE**

Undertake the approved development in accordance with the recommendations included within section 9 of the approved Acoustic Impact Assessment prepared by Matrix Solutions and dated 30 March 2020.

**Timing:** At all times

##### **AMENITY – AIR QUALITY**

###### **4.2 AMENITY – DUST MANAGEMENT**

Undertake the approved development in accordance with the approved Dust Management Plan prepared by Astute Environmental Consulting and dated 16 April 2020 in order to minimise the dust emissions from the site.

**Timing:** At all times.

###### **4.3 AMENITY – ODOUR MANAGEMENT**

Undertake the approved development in accordance with the approved Odour Management Plan prepared by Astute Environmental Consulting dated 17 August 2020 and as amended in red by Council on 1 September 2020.

**Timing:** At all times.

###### **4.4 AMENITY – ODOUR MANAGEMENT PLAN**

A legible hardcopy of the approved Odour Management Plan must be kept on-site for the life of the approved development's operations.

**Timing:** At all times.

###### **4.5 AMENITY – STOCKPILING/STORAGE OF MANURE**

Any storage and/or stockpiling of manure must not be carried out on site for a duration that allows for the manure to become anaerobic.

**Timing:** At all times.

###### **4.6 AMENITY – COMPLAINTS**

All complaints received regarding odour must be monitored, recorded, and responded to in accordance with Part 5 – Complaints of the approved Odour Management Plan.

**Timing:** At all times.

###### **4.7 AMENITY – INDEPENDENT AUDIT**

- a) To ensure the approved development is operating in accordance with the requirements of the approved Odour Management Plan, undertake an annual independent external audit, carried out by a suitably qualified person.
- b) The outcome and results of the independent external audit must be recorded, maintained on site, and provided to Council upon request.

**Timing:** At all times.

##### **AMENITY – LIGHT**

###### **4.8 AMENITY – LIGHTING**

Maintain outdoor lighting to comply with AS4282:1997 - Control of the obtrusive effects of outdoor lighting.

**Timing:** At all times.

## **AMENITY – BUILDING WORKS**

### **4.9 AMENITY – BUILDING WORKS**

Ensure all buildings and structures associated with the development are constructed from materials and/or painted or similarly treated with paint or pigment of a low reflective level that does not cause excessive glare.

**Timing:** At all times.

## **VISUAL AMENITY**

### **4.10 SCREENING**

Construct and maintain solid screen fence with a minimum height of 1.8 metres along the northern and eastern extent of the landscape and drainage buffer.

**Timing:** At all times.

## **CONSTRUCTION ACTIVITY & NOISE**

### **4.11 CONSTRUCTION ACTIVITY & NOISE**

Construction activity and noise must be limited during earthworks and construction of the approved development to the hours of 06:30 to 18:30 Monday to Saturday, with no work to occur on Sundays or public holidays.

**Timing:** At all times.

### **4.12 CONSTRUCTION AND ENVIRONMENTAL MANAGEMENT PLAN**

The applicant must submit a Construction and Environmental Management Plan (CEMP) to Council for review and approval. The CEMP must be prepared by a suitably qualified professional and adequately demonstrate how the development will:

- i. How traffic and parking generated during construction activities and works will be managed to minimise impacts on the surrounding amenity;
- ii. Implement best practice waste management strategies during the construction phase; and
- iii. Mitigate potential adverse impacts associated with dust, noise and lighting emissions, sediment and stormwater run-off on ALC Class A and B land, flora and fauna management, pest and weed management and cultural heritage.

**Timing:** Prior to commencement of construction.

## **HOURS OF OPERATION – CONSTRUCTION**

### **4.13 HOURS OF OPERATION – CONSTRUCTION**

Carry out construction work only between the hours of 6.30 and 18.30 Monday to Saturday, with no work to be undertaken on Sundays or public holidays. Noise levels from construction work must at all times comply with the requirements of the *Environmental Protection Act 1994*.

**Timing:** As specified within the wording of this condition.

## **5 OVERLAYS**

### **5.5 AIRPORT ENVIRONS – WILDLIFE**

Ensure potential food and waste sources are covered or otherwise secured so they do not present a food source for domestic or other wildlife.

**Timing:** At all times.

### **5.6 FLOOD HAZARD – CONSTRUCTION**

- a) Undertake the development such that the manufacture or storage in bulk of hazardous materials or hazardous chemicals occurs above the defined flood event. Alternatively, structures used for the manufacturing or storage of hazardous materials or hazardous chemicals are:

- i. Anchored to prevent off-site transport of the structure during a flood event; and
  - ii. Any tank openings not provided with a liquid tight seal (e.g. an atmospheric vent) are extended so the opening is above the defined floor event.
- b) Construct all parts of the development below the defined flood level using flood resilient materials.
- c) Electrical boxes and metres are required to be mounted above the defined flood level (DFE).

**Timing:** At all times.”

**2020 / 09 / 23 / 003**

Carried (6-3)

*Crs Sypher, Burns and Moriarty requested for their vote be recorded against the motion*

Attendance

Consultant Amanda Taylor, Place Design Group left the meeting at 10.32am

Adjournment

Meeting was adjourned at 10.32am

Meeting resumed at 10.52am

**Sport and Active Recreation Advisory Group Minutes**

**Purpose:**

This report presents the minutes of the Sport and Active Recreation Advisory Group for endorsement by Central Highlands Regional Council (council).

**Resolution:**

Cr Curtis moved and seconded by Cr Carpenter “That Central Highlands Regional Council endorse the minutes of the Sport and Active Recreation Advisory Group Meetings for 1 June 2020, 10 June 2020, 13 July 2020, 28 July 2020 and 24 August 2020.”

**2020 / 09 / 23 / 004**

Carried (9-0)

Attendance

Acting General Manager Communities K. Byrne left the meeting at 10.54am

**Customer and Commercial Services**

**Minutes - Emerald Saleyards Coordination Committee Meeting - 31 August 2020**

**Purpose:**

The Emerald Saleyards Coordination Committee held their quarterly meeting on 31 August 2020. Items discussed during the committee meeting included a review of the terms of reference, election of committee chair, workplace health and safety, financial update, operational matters, capital works projects and nominations for an additional stakeholder representative for the Emerald Saleyards Coordination Committee.

**Resolution:**

Cr Burns moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Endorse the minutes of the Emerald Saleyards Coordination Committee meeting held on 31 August 2020
2. Endorse the amended Terms of Reference for the Emerald Saleyards Coordinator Committee; and
3. Endorse the additional stakeholder representative for the Emerald Saleyards Coordination Committee, Michael Silvester – Producer/ Commission Buyer.”

**2020 / 09 / 23 / 005**

Carried (9-0)

### **Emerald Airport Advisory Committee Meeting Minutes - 7 September 2020**

#### **Purpose:**

The Emerald Airport Advisory Committee held their quarterly meeting on 7 September 2020. Items discussed during the committee meeting included a review of the terms of reference, workplace health and safety, financial update, operational matters, applications received for the Airport Advisory Committee Expression of Interest for additional stakeholder positions (local business and community members) and capital works projects.

#### **Resolution:**

Cr Moriarty moved and seconded by Cr Daniels “That Central Highlands Regional Council:

1. Endorse the minutes of the Emerald Airport Advisory Committee meeting held on 7 September 2020;
2. Endorse the amended Terms of Reference for the Emerald Airport Advisory Committee; and
3. Endorse the following additional stakeholder representatives on the Emerald Airport Advisory Committee Board:
  - a. Wendy McFarlane – Local Business (outside of Airport); and
  - b. David Keene – Community Member.”

**2020 / 09 / 23 / 006**

Carried (9-0)

#### Attendance

Acting Manager Customer Service A. Hewitt attended the meeting at 11.03am

### **Christmas / New Year Office Closure**

#### **Purpose:**

Council has traditionally closed administration buildings and libraries during the Christmas and New Year period. In Tieri, the transaction centre close-down period traditionally coincided with the mine closure periods.

The report seeks council’s determination regarding the Central Highlands Regional Council close-down period for 2020 /2021.

#### **Resolution:**

Cr Brimblecombe moved and seconded by Cr Moriarty “That Central Highlands Regional Council close all administration buildings and libraries for the period from 12pm Thursday 24 December 2020 up to and including Friday 1 January 2021, reopening on Monday 4 January 2021 with the appropriate public notice and telephone answering service to be provided, ensuring residents and customers have an avenue for any emergent matters to be attended to.”

**2020 / 09 / 23 / 007**

Carried (9-0)

#### Attendance

Acting Manager Customer Service A. Hewitt left the meeting at 11.06am

Acting Manager Finance H. Kirby attended the meeting at 11.09am

Acting General Manager Customer and Commercial Services S. Kloppers left the meeting at 11.09am  
Acting General Manager Customer and Commercial Services S. Kloppers returned to the meeting at 11.10am

## **INFORMATION REPORTS**

### **Corporate Services**

#### **Monthly Financial Report**

##### **Purpose:**

This report provides a snapshot of council's financial position and performance against budget, as at 31 August 2020. The year to date (YTD) operating result shows a deficit of \$3.202m against a forecast YTD deficit of \$3.033m. The YTD actual result is measured against the original budget that was adopted on 30 June 2020.

##### **Resolution:**

Cr Carpenter moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council receive the monthly financial report for the period ended 31 August 2020."

**2020 / 09 / 23 / 008**

Carried (9-0)

##### **Attendance**

Acting Manager Finance H. Kirby left the meeting at 11.19am  
Manager Governance J. Ngoroyemoto attended the meeting at 11.19am

### **Committee Recommendations / Notes**

#### **Minutes - Audit Committee Meeting - 28 August 2020**

##### **Purpose:**

The Audit Committee is established as required under s.105 of the Local Government Act 2009 and met as scheduled on Friday 28 August 2020. A record of recommendations and items discussed at this meeting is provided for information purposes.

##### **Resolution:**

Cr Rolfe moved and seconded by Cr Sypher "That Central Highlands Regional Council receive the minutes of the Audit Committee meeting held on 28 August 2020."

**2020 / 09 / 23 / 009**

Carried (9-0)

##### **Attendance**

Manager Governance J. Ngoroyemoto left the meeting at 11.26am

## **CLOSED SESSION**

### **Into Closed Session**

#### ***Resolution:***

Cr Curtis moved and seconded by Cr Brimblecombe “That Council close its meeting to the public in accordance with Section 275 (1) (e) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

**2020 / 09 / 23 / 010**

Carried (9-0)

The meeting was closed at 11.26am

#### **Attendance**

Coordinator Property Services A. Hewitt and Acting Property Officer Native Title and Property Development L. Conway attended the meeting at 11.26am

### **Native Title Indigenous Land Use Agreement (ILUA) Negotiations**

#### **Native Title Update**

### **Out of Closed Session**

#### ***Resolution:***

Cr Carpenter moved and seconded by Cr Moriarty “That the meeting now be re-opened to the public.”

**2020 / 09 / 23 / 011**

Carried (9-0)

The meeting was opened at 11.45am

#### **Attendance**

Coordinator Property Services A. Hewitt and Acting Property Office Native Title and Property Development left the meeting at 11.46am

### **Native Title Indigenous Land Use Agreement (ILUA) negotiations**

#### **Purpose:**

To provide council an update on the Native Title Indigenous Land Use Agreement (ILUA) negotiations between Council and the Gaangalu Nation People.

#### ***Resolution:***

Cr Daniels moved and seconded by Cr Moriarty “That Central Highlands Regional Council endorse the draft Indigenous Land Use Agreement between the Gaangalu Nation People and Local Governments (Rockhampton Regional Council, Banana Shire Council, North Burnett Regional and Central Highlands Regional Council).”

**2020 / 09 / 23 / 012**

Carried (9-0)

#### **Native Title Update**

#### **Purpose:**

The report is to provide an update on the current status of the Native Title applications where Central Highlands Regional Council is a respondent party to the proceedings in the Federal Court of Australia.

**Resolution:**

Cr Burns moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the report.”

**2020 / 09 / 23 / 013**

Carried (9-0)

## **GENERAL BUSINESS**

*(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)*

Cr Moriarty

- Would like to acknowledge Miss Tanya Paulson from the Anakie State School who was a state finalist in the Vocational Student of the Year section of the Queensland Training Awards last week.

The Mayor also acknowledged council trainee Miss Sophie James was also a finalist in the School Based Apprentice or Trainee awards; Ms Jodie Pike of Jodie’s Salon in the Smaller Employer of the Year and Premiers Industry Collaboration Award – Central Highlands VET Network – Drones in School Projects which included students from Marist College and Emerald State High School.

### **Special General Council Meeting – 12 October 2020**

**Resolution:**

Cr Curtis moved and seconded by Cr Carpenter “That Central Highlands Regional Council hold a Special General Meeting on Monday 12 October 2020 to commence at 9.00am for the purpose to consider the adoption of the amended model standing orders and code of conduct in regards to the new *Local Government Act* changes which come into effect from 12 October 2020.”

**2020 / 09 / 23 / 014**

Carried (9-0)

## **CLOSURE OF MEETING**

There being no further business, the Mayor closed the meeting at 11.54am.

CONFIRMED

MAYOR

DATE