



Central Highlands Arts and Cultural Advisory Committee (CHACAC) Planning Meeting Minutes

Date:	8 May 2020
Venue:	Face-to-face in Emerald Council Gallery Meeting Room and online conference call.
Chair:	Councillor Cristine Rolfe
Note Taker:	Karen Newman - Arts and Cultural Officer (ACO)
Present:	CHACAC Members: Councillor Christine Rolfe, Councillor Gai Sypher, Councillor Charles Brimblecombe (online until 1:30pm), Maureen Burns, Sharon Gimbert, Barbara Beazley and Shaunte Francis (joined online at 1:23pm). CHRC: Karen Newman – ACO.
Apologies:	CHACAC members: Councillor Charles Brimblecombe (online until 1:30pm), Kathy Hawkins, Wendy Gibson and Mellissa Chick. CHRC: Suzanne Poulter - Manager Connected Communities (MCC) and Nikki Pickering (Arts and Cultural Officer – Galleries) [ACOG] (online). Note: Councillor Charles Brimblecombe and Nikki Pickering – ACOG could not attend due to Skype system failure.
Meeting time:	1.10pm to 3.00pm
Preparation documents distributed for this meeting:	CHACAC planning meeting minutes – 17 April 2020 Draft CHACAC calendar June to December 2020 2019 Arts in August flyer CHACAC member update form

Item	Subject	Discussions
1	Open meeting Welcome and Apologies	Councillor Cristine Rolfe welcomed attendees and apologies were noted.

2	Confirmation of previous meeting minutes	<p>A review of the previous planning 17 April 2020 meeting minutes and actions was undertaken by the ACO.</p> <p>Moved: Sharon Gimbert Seconded: Barbara Beazley</p>
3	Actions update from previous meeting	<p>Previous Meeting Actions</p> <p>It was noted that the action table from the previous meeting notes reflected the ACO's recent annual leave and the impacts of COVID-19 restrictions.</p> <p>Completed actions:</p> <ul style="list-style-type: none"> • The community engagement phase for the draft Creative Cultural Futures and Heritage Action Plan 2020-2022 FYs is completed. • The Creative Cultural Futures and Heritage – future aspirations document bi-annual review has been included as a target in the draft Creative Cultural Futures and Heritage Action Plan 2020-2022 FYs. • The Creative Cultural Futures and Heritage Action Plan –2018-2020 FYs biannual update was presented to council in February 2020. • ACO added Metal in March introductory year target for March 2021 into draft Creative Cultural Futures and Heritage 2020-2022 FYs action plan. • Flying Arts webinar link: https://vimeo.com/flyingarts <p>Ongoing actions:</p> <ul style="list-style-type: none"> • The Carnarvon Gorge 'Carnarvon Creates ...' Artist Retreat was cancelled due to COVID-19 restrictions. The Carnarvon Creates is not fully financially complete. Sharon Gimbert advised as some financials are still pending due to Takarakka Lodge closure. • The art asset gap analysis – Arts Asset Register including public art. Quotes for valuation have been received from service providers recommended by Queensland Museums and Galleries staff. This will now be a desk top review due to COVID-19 restrictions. • Heritage management actions, which include Central Highlands Heritage Collections study and Blackwater Herald collection are ongoing. Updates on these will be reflected under item four. • Digitisation project is ongoing. Updates are reflected under item four. • Council website has a RADF link that is broken. <p>Action: ACO to resolve broken RADF link.</p> <p>Pending actions:</p> <ul style="list-style-type: none"> • The Van Gogh 'Big Easel' Sunflower Painting in Morton Park has been expanded to incorporate structural damage to the frame supporting the artwork. • Film workshops are pending as professional development suggestion.

		<ul style="list-style-type: none"> • Short films will be developed as a project outcome from the planned RADF videography workshops with Lou Petho. • Members suggested recording oral histories of the speakers from the 60 years of the Bogantungan Medway Creek disaster hosted at the Emerald Library on 26 March 2020. • Barbara Beazley will be investigating this suggestion as part of her amended RADF Creative Connections project. • Volunteers: Sharon Gimbert identified that this item is linked to a project that Carmel Marshall had suggested in the Emerald Community Reference Group. ACO to investigate with Emerald CRG officer. • Animating the Highlands project will be an agenda item for the next planning meeting.
4	<p>Arts and Cultural projects and history discussions</p>	<p>Central Highlands Heritage Collections study project</p> <ul style="list-style-type: none"> • Maureen Burns spoke highly of Central Queensland Museum Officer's (CQMDO) role in this project and advised new councillors of the professional relationship that council have with Dr Melanie Piddocke. • ACO provided background to the Central Highlands Heritage studies project. Outcomes of this project include: <ul style="list-style-type: none"> ○ A hierarchy of collections' significance ○ Identification of support gaps for each collection ○ Guidance for future heritage management of each collection. • ACO advised one of the most significant collections, is the Will's collection that has national significance. • Councillors advised CHACAC members of local historian, Margaret Rawsthorne's history records presentation to council. • This local historian is a member of the local Emerald historical group who are participating within the study. • History discussion surrounding collections, the extensive value of regional history and its importance to local communities followed. • Maureen Burns suggested donating the Blackwater Herald newspaper collection to Queensland State Archives if the State Library of Queensland don't want them. <p>Action: ACO to liaise with Library Team regarding the Blackwater Herald with both the State Library of Queensland and Queensland State Archives.</p> <p>Digitisation project</p> <ul style="list-style-type: none"> • Discussion on the enormous workload involved with digitisation of regional history. • Maureen Burns and ACO shared information regarding their visit to the Clermont Historic Centre. This centre has professional digitisation equipment. • Councillor Rolfe and Councillor Sypher suggested potential for digitisation to be a Local Government Association of Queensland (LGAQ) project. Central Highlands Regional Council may be able to work with Isaac Regional Council in a partnership for the digitisation of regional history. • It was suggested that the best solution to achieve digitisation project outcomes would be allocation of dedicated staff.

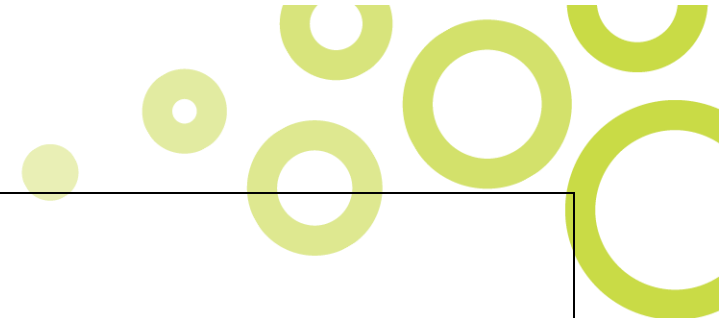
		<ul style="list-style-type: none"> • The suggested model was provision of a position for 12 months, with possible extension. • Barbara Beazley advised members of the Miner's Heritage collection of historical documents. • These Gemfields social history records need to be recognised as a collection. • Maureen Burns suggested that a digital copy of Oscar John de Satgé's book should be obtained from Queensland State Library for local history research. <p>Action: Councillor Rolfe and Councillor Sypher to investigate this project idea further with Isaac council representatives.</p> <p>Action: ACO to liaise with libraries regarding acquisition of Oscar John de Satgé's book from Queensland State Library.</p>
5	Arts Around August	<ul style="list-style-type: none"> • Arts Around August grant round is not proceeding in for 2020. • Digital format discussions surrounding Arts Around August: <ul style="list-style-type: none"> ○ Barbara Beazley and Sharon Gimbert suggested from a community perspective that there is an online overload. ○ Zoom platform has been successfully utilised for workshops and activities with many members. ○ Barbara Beazley and Sharon Gimbert suggested that digital meetings should be limited to an hour online. • Arts Around August will comprise of a list of digital links in 2020 in consideration of the COVID-19 environment. Face-to-face events can be included if they are able to take place during August 2020. • Event promotions prioritise marketing of local events. • Councillor Rolfe gave the Springsure Show Society video judging model as an example of an online event. • Members suggested craft ideas might go through the Gallery page. • Cr Sypher would like to be a member of the Gallery sub-committee – Monday is her most suitable day. • Sharon Gimbert has had enquiries from artists surrounding entry forms for the Annual Art Award. • Shaunte Francis joined meeting at 1:35pm and offered the following suggestions: <ul style="list-style-type: none"> ○ Online sounds great, digital options with additional connection face-to-face options when restrictions are lifted. ○ Tap into what is currently happening locally in the region. ○ Council Trivia Night was popular in Tieri and something similar could be included in Arts Around August. ○ Suggestion of fairy gardens as an activity. ○ Shaunte suggested engaging younger children in nature, for example painting rocks. ○ Members provided an update of the RADF 'Kindness Rocks' project approval. <p>Action: ACO to request media release for Arts Around August calendar of events.</p> <p>Action: ACOG will advise members regarding the Annual Art Awards Emerald.</p>

6	Draft Creative Cultural and Heritage action plan (CCHAP) 2020-2022	<p>The draft Creative Cultural Futures and Heritage action plan (CCHAP) 2020-2022 was shown on Surface Hub.</p> <ul style="list-style-type: none"> • The draft CCHAP 2020-2022 FYs has six objective areas. <ul style="list-style-type: none"> ○ Objective 1 - consolidation and revitalisation. ○ Objective 2 - community and celebration. ○ Objective 3 - regional identity and sense of place. ○ Objective 4 - positive partnerships. ○ Objective 5 - celebrate diversity. ○ Objective 6 - future direction. • ACO provided background of the predominant target areas Objective 1 and Objective 2 goals of the draft CCHAP. • Committee approved the document to be progressed internally and then to council for final approval.
7	Member Updates	<p>Maureen Burns</p> <ul style="list-style-type: none"> • Capella Pioneer Village (CPV) is currently closed due to COVID-19. • Members are continuing restoration, preservation and presentation works from their homes. • These works will be returned to the CPV for display once safe to do so. <p>Shaunte Francis</p> <ul style="list-style-type: none"> • Currently doing lots of online community support work due to COVID-19. • Has 'stay connected' groups to stay positive (for kids and adults) during restrictions. • Council Trivia Night was popular in Tieri. <p>Barbara Beazley</p> <ul style="list-style-type: none"> • Barbara Beazley will be investigating Bogantungan Medway Creek train derailment as part of her amended RADF Creative Connections project. • Also working with Sharon Gimbert on multiple Regional Arts Development Fund (RADF) projects. <p>Sharon Gimbert</p> <ul style="list-style-type: none"> • Carnarvon Creates Artist Retreat project cancellation update. • Multiple RADF projects and partnership projects with Emerald Art Group Inc.
8	Meeting Close	<ul style="list-style-type: none"> • Next CHACAC planning meeting is scheduled for Friday 17 June 2020, to be held in Emerald Gallery meeting room/Skype. • Meeting closed 3.00pm.

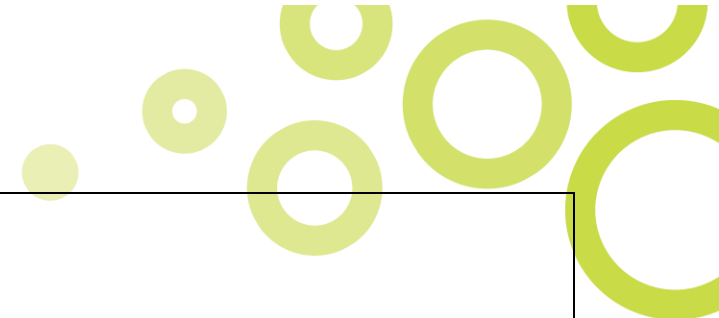
Disclaimer: Council minutes are public documents therefore minutes may need to be adjusted where appropriate to council formatting and publishing standards.

CHACAC Actions Table

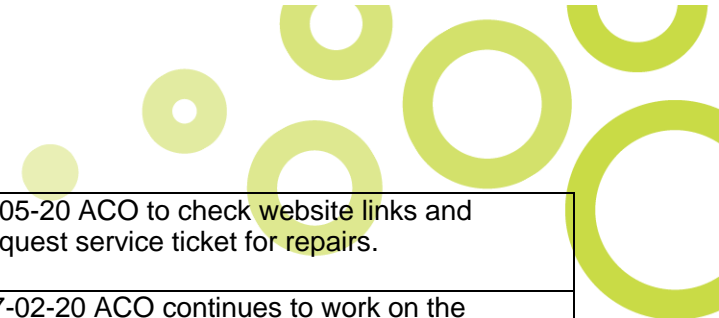
Item/Project	Action	Responsible	Status	Notes
Creative Cultural Futures and Heritage Action Plan – draft for 2020-2022 FYs	08-05-20 ACO to present draft Creative Cultural Futures and Heritage action Plan 2020-2022 FYs to council.	ACO	In progress	
The Carnarvon Gorge ‘Carnarvon Creates ...’ Artist Retreat	17-04-20 ‘The Carnarvon Creates ...’ Artist Retreat was cancelled due to COVID-19 restrictions.	Sharon Gimbert Barbara Beazley	In progress	17-04-20 ‘The Carnarvon Creates ...’ Artist Retreat was cancelled due to COVID-19 restrictions. Financials still to be finalised.
	07-02-20 Sharon Gimbert advised they continue to work on preparations for this project and all is going well.			07-02-20 Sharon Gimbert and Barb Beazley will continue to work on project and provide updates.
Metal in March	17-04-20 Metal in March has been added to draft Creative Cultural and Futures Heritage action plan 2020- 2022 FYs.	ACO	Completed	17-04-20 Metal in March has been added to draft Creative Cultural and Futures Heritage action plan 2020- 2022 FYs for consideration.
Art Asset Gap Analysis – Arts Asset Register including public art	17-04-20 Museums and Galleries Queensland recommended service providers had been asked to quote for the project which is now being conducted as a desktop review.	ACO - Galleries	In progress	07-02-20 ACO - Galleries is currently undertaking this project. ACO assisting with previously created developed art asset registers and existing public art details.
	13-12-19 ACO has contacted Museums and Galleries Queensland for advice on specialists in this field. Recommended service providers will be asked to quote for the project. ACO will work with new ACO – Galleries to progress this project as an opportunity for their professional development and to understand council’s arts’ assets.	ACO	In progress	07-02-20 ACO - Galleries is currently undertaking this project.



	6-09-19 Members to send to the ACO the GPS location, photos and details of any public artworks they are aware of to be considered for the Art Assets Register and Cultural Tourism.	CHACAC ACO	In progress	
Public art Van Gogh 'Big Easel' Sunflower Painting- (Morton Park)	25-10-19 ACO to contact Canadian artist Cameron Cross for Big Easel van Gogh Sunflower painting contract.	ACO	In progress	07-02-20 Currently CHRC Assets and Facilities department are looking at frame. A budget proposal to be re-submitted.
	25-10-19 ACO to talk with GM Communities, Parks and Gardens staff and GM Infrastructure. Suggestion by CHACAC members: <ul style="list-style-type: none"> • A different painting to put up there. • Back can done by council, can we just change the painting. • Find original contract. • Ongoing costs – Whole of life costs. • Maybe negotiate a skin instead. • 	ACO	In progress	
	6-09-19 ACO to liaise with the original Canadian artist and the Community Recreation and Facilities Team, about the restoration of the Sunflower Easel artwork and discuss adding it into the budget.	ACO	In progress	
Heritage Collection Management	08-05-20 ACO to investigate obtaining a digital copy of Oscar John de Satgé's book should be obtained from State Libraries.	ACO	In progress	08-05-20 Oscar John de Satgé's book has historical information for region and is a recognised historical figure in early Queensland development.
	17-04-20 Dr Melanie Piddocke will conduct an online review of remaining collections and visit when COVID-19 restrictions are lifted.	Dr Melanie Piddocke	In progress	17-04-20 Dr Melanie Piddocke will conduct some aspects of the project via phone and complete the additional components when distancing rules are relaxed.



	07-02-20 Dr Melanie Piddocke will return in March 2020 to finalise the Central Highlands Heritage Collection Study.	Dr Melanie Piddocke	In progress	
Digitisation project	20-06-19 ACO advised CHACAC members library staff to get Blackwater Herald sent to State Libraries.	ACO	In progress	20-06-19 Blackwater staff flagged Blackwater Herald conservation as a priority and wish to flag significance of this collection's conservation.
Volunteers	8-05-20 ACO to investigate links to a project from Emerald Community Reference Group (CRG). 20-06-19 CCE to proceed with volunteer project.	ACO	In progress	8-05-20 Sharon Gimbert identified that this item linked to a project that Carmel Marshall had suggested in the Emerald CRG. 20-06-19 Co-ordinator Community Engagement leading volunteer project.
RADF Marketing	17-04-20 RADF Showcase event will be added to draft Creative Cultural Futures and Heritage Action Plan 2020-2022 FYs as a biennial event.	ACO	Completed	17-04-20 RADF Showcase event will be added to draft Creative Cultural Futures and Heritage Action Plan 2020-2022 FYs as a biennial event.
	07-02-20 Showcase RADF at the time of Arts Around August.	ACO	In progress	07-02-20 Members agreed to move the showcase event into 2020-2021 FYR. To tie the showcase in with Arts Around August using any current RADF applications.
	19-07-19 ACO to add RADF showcase event to the list of 2019-20 promotional activities.	ACO	In progress	25-10-19 Has to be after local government elections - May or June.
Film workshops	08-05-20 Short films will be developed as a project result from the RADF videography workshops with Lou Petho.			08-05-20 Short films will be developed as a project result from the RADF videography workshops with Lou Petho. 08-05-20 Films are still pending as professional development suggestion.



Arts and cultural website	8-05-20 ACO to check website links and request service ticket for repairs.	ACO	In progress	8-05-20 ACO to check website links and request service ticket for repairs.
	13-12-19 Multiple projects and programs needed to be added and existing Projects and Programs content enhanced.	ACO	In progress	07-02-20 ACO continues to work on the Projects and Program page.
	13-12-19 ACO to request an update to the Projects and Programs webpage to reflect current achievements. http://www.centralhighlands.qld.gov.au/community-support/arts-culture-2/projects-programs/	ACO	In progress	13-12-19 Multiple projects and programs needed to be added and existing projects and programs content enhanced.
Arts Around August	8-05-20 ACO to request media release for Arts Around August calendar of events.	ACO	In progress	8-05-20 There will be no Arts Around August grants this FY.
	07-02-20 ACO to confirm what budget remains in 2019-2020 FY and what will be included in the 2020-2021 FY. To progress marketing the event and grant rounds.			17-04-20 ACO to confirm Arts Around August budget and develop online alternatives for all aspects including 8 x \$500 Arts Around August grants.