

Central Highlands Arts and Cultural Advisory Committee (CHACAC) Planning Meeting Notes

- Location:** Blackwater Pool Meeting Room, Blackwater
- Date:** Friday 14 February 2019
- Time:** 10:10am to 1:55pm
- Chair:** Karen Newman Arts & Cultural Officer (ACO) and RADF Liaison Officer (RLO)
- Minute Taker:** Karen Newman (CHRC) (recorded meeting – attendees advised)
- Present:** **CHRC:** Karen Newman Arts & Cultural Officer (ACO) and RADF Liaison Officer (RLO)
CHACAC Members: Maureen Burns, Sharon Gimbert, Barb Beazley
- Apologies:** Cr Gail Godwin Smith (CHRC), Cr Charles Brimblecombe (CHRC), Cr Gail Nixon, Anna-Jane Gordon, Wendy Gibson and Kathy Hawkins
- Guests:** Blackwater Art Society (BAS) members: BAS president: Leonie Geary and secretary: Darlene Radlingmayr attended.

Comet Tales and Walking Trails – Comet cemetery site and Blackwater Historical Collection Site Inspection attendees:

Karen Newman, Maureen Burns, Barb Beazley, Sharon Gimbert

Meeting documents distributed

- Regional Arts Development Fund (RADF) 2018-19 Round 2 meeting minutes – 13 December 2018
- Draft CHACAC planning meeting notes - 31 January 2019 minutes



	Item	Discussions	ACTIONS
1.	Welcome	<ul style="list-style-type: none"> • ACO welcomed everyone to the meeting and apologies were noted. 	
2.	Action planning arising from the Comet and Blackwater Historical Collection site visits	<ul style="list-style-type: none"> • Members visited Comet and Blackwater Historical Collections. • Comet Tales and Walking Trails cemetery virtual reality (VR) site is working well <ul style="list-style-type: none"> ○ Maureen Burns congratulated the Comet community for their Comet Tales and Walking Trails commenting that it was excellent to see the brown on white signage being utilised. ○ The platform for augmented reality used for the interpretive trail was called Aurasma and is now known as HP Reveal. This is soon to cease operation and recommendations were made to proactively plan towards should that occur noting: <ul style="list-style-type: none"> ▪ Virtual reality apps can be created, and it is suggested that council's Information services (IS) department investigate to determine an in-house platform for a council virtual reality app which can be developed and maintained by council. ▪ Is council's IS department able to recommend a virtual reality app to support all council's future virtual reality requirements? • Recommendations for preservation of Blackwater Historical Collection are as follows: 	<p>ACO to:</p> <ol style="list-style-type: none"> 1. investigate with IS Team alternatives for augmented reality platform. 2. Add this to Creative Cultural Futures and Heritage action plan - aspirational document to remain on record for future planning.

		<ul style="list-style-type: none"> ○ If state libraries or state archives do not have a copy of the Blackwater Herald, offer these newspapers to them to add to their catalogue. ○ ACO is working with Libraries regarding digitisation project. ○ Historical objects in the Blackwater History Room should be appropriately cleaned and placed into appropriate storage cases for security and display. ○ The Blackwater Library would be a suitable location to present these visual items so long as they are out of direct sunlight. Additional considerations need to be made for the art quilt section. Perhaps framing it would be of added benefit for this item. <ul style="list-style-type: none"> ● Sharon Gimbert noted that light damage was observed on the Rolleston Art Quilt segment currently stored in the Rolleston Transaction Centre and this section would need repair. Once repaired, return to a suitable location away from direct sunlight would be necessary. <p>Note a correction from previous minutes:</p> <ul style="list-style-type: none"> ○ Sharon Gimbert advised the motion indicated in the draft minutes in relation to the artist retreat was not accurate. ○ The word “retract” be removed and changed to ‘confirm’. ○ Maureen Burns and Barbara Beazley who moved the motion agreed. ACO will correct minutes accordingly. 	<p>ACO to investigate with State Library Queensland and State Records Queensland re: Blackwater Herald newspaper.</p> <p>ACO to discuss volunteer capacity to assist with digitisation work with Co-ordinator of Libraries.</p>
3.	Previous Planning Meeting Review and actions update	<ul style="list-style-type: none"> ● CHACAC planning meeting minutes review noting: Heritage Training to be held in Capella: <ul style="list-style-type: none"> ○ Maureen Burns on behalf of the Capella Pioneer Village volunteers requested that the Capella Heritage Training of 11 	

	<p>and 12 May 2019 to be changed, due to numerous local Capella events over that weekend.</p> <ul style="list-style-type: none"> ○ Capella Heritage Training with Dr Melanie Piddocke has been changed to 27 and 28 April 2019 to accommodate this request. ○ Dr Piddocke will also be conducting the heritage group and collection reviews approved as a Council Initiated Project (CIP) RADF 2018-19 Round 2. ○ Capella Village Pioneer volunteers wish to discuss as part of the program as is and case for 'leaving an item as is' versus restoration. <p>Regional Arts Development Fund (RADF)</p> <ul style="list-style-type: none"> ○ ACO has contacted Bauhinia Shire Historical Group (BSHG) secretary Kylie Maguire to advise applicant that Sharon Gimbert and Barbara Beazley will be visiting to work through the application and previous Outcome Report. ACO has contacted secretary by both phone and letter. ○ Barbara Beazley will be applying to RADF for videography training. The RADF application will be submitted in RADF 2018-19 Round 3. ○ Les Alberts has received his RADF funding. ○ The application from Our Rainbow House (ORH) has still not been resubmitted for RADF 2018-19, noting the artist information is the only additional requirement. ○ ACO has requested a meeting with council communication's team for RADF applications and outcome report changes. <p>The Carnarvon Gorge 'Carnarvon Creates ...' Artist Retreat with Central Queensland Regional Arts Services Network (CQ RASN) project was discussed:</p> <ul style="list-style-type: none"> ○ Sharon Gimbert enquired regarding communication from CQ RASN officer Julie Barratt regarding the artist retreat. 	<p>Sharon Gimbert to contact Doug Core, of ORH advising the artist information is the only additional requirement.</p>
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	<ul style="list-style-type: none"> ○ ACO requested original project proposal document which was sent back to ACO.ACO is updating project plan resubmit. ○ ACO updated group that Julie Barratt had been to New York for an exhibition and had a family emergency on her return to the country. ○ Susan Davis the Central Queensland University (CQU) RASN manager has set meeting dates for the CQ RASN steering committee group. ACO has supplied information to report against CQU reporting for local council arts information. ○ Barbara Beazley informed the group of an email that she had received surrounding the project ○ She was expecting to see a different version of the Expression of Interest (EOI) form from CQ RASN officer. ○ The one received was a complicated version for a public art project and not the CQ RASN template EOI. ○ ACO had requested budget for retreat in December 2018. ○ Dates cannot be locked in without a deposit towards the accommodation for the project. ○ The expectation with the initial project was that it could be delivered quickly. ○ Members stated the original Carnarvon Gorge Artist Retreat project proposal was to support local artist development. ○ This model for the retreat aligns with council and CHACAC priorities. In addition, a volunteer support group are willing and able to assist with organising the event. ○ Clarity around the willingness to go forward with the artist retreat was subject to the original project proposal of professional development for local artist and arts groups being met. ○ The two changed models that were put forward by the CQ RASN officer in two December 2018 meetings, created concerns as the original concept needed to be followed. ○ At the end of each of these meetings, retreat dates and surrounding information kept changing. 	<p>ACO to discuss project with Julie Barratt from CQ RASN.</p>
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		<ul style="list-style-type: none"> ○ There appear other inconsistencies such as the project proposal was for local artist development, not introducing artists into the Carnarvon Gorge to just develop their own practice. ○ The retreat was to be inclusive of existing local arts practitioners and existing arts groups and their similar counterparts within the Central Queensland region. ○ Maureen Burns emphasised that a substantive project proposal with budget support needs to be confirmed to deliver the project as submitted. ○ Maureen Burns enquired if ACO had contacted Carmel Marshall to advise of the correct name for the Emerald historical organisations. ACO has had discussions with Carmel Marshall to update the Emerald Historical Association details. ACO will ring to confirm both Emerald Historical and Emerald Pioneer Cottages details. <p>Arts in August</p> <ul style="list-style-type: none"> ○ Arts in August \$14,000 budget projections were \$4,000 for an Arts in August EOI, \$5,000 to Andrea Chapman workshops and \$5,000 for suggested ArTour performances. ○ ACO tabled ArTour performance information as per action from last 31 January 2019 planning meeting request. ○ Red Chair don't seem to have their proposed 1979 musical workshops and performance available this year. ○ The performances put forward by ArTour titled 'MZADA', which is a multicultural group who can provide two workshops for \$6,000. ○ MZADA to be funded for \$5,000 from the Arts in August budget and committee members investigate an additional partner to cover the additional \$1,000 workshop component e.g. Emerald Town Band, Emerald State High or other music group or Our Rainbow House. ○ MZADA performance dates are 9 – 11 September 2019. 	<p>ACO to confirm both Emerald Historical Association and Emerald Pioneer Cottages details with Carmel Marshall.</p> <p>ACO to continue with Arts in August planning</p> <p>ACO to confirm with the Central Highlands Science Centre Inc. if they have any appropriate activities.</p> <p>ACO to discuss an EOI flyer with council's communications team.</p>
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		<ul style="list-style-type: none"> ○ Further to discussions in 31 January 2019 meeting, in relation to an Expression of Interest (EOI) grant process, ACO to discuss an EOI flyer with council's communication team. 	
	Blackwater Art Society guests arrived at 11 am	Previous RADF meeting minutes and CHACAC planning meeting minutes were distributed to the two attendees: Blackwater Art Society (BAS) president Leonie Geary and secretary Darlene Radlingmayr.	
4.	Current project update	<p>Arts in August discussions continued with BAS representatives:</p> <ul style="list-style-type: none"> • Leonie Geary stated that the BAS is going to move their annual Art Exhibition to August 2019, to be included in the Arts in August program. • CHACAC members confirmed that this is not a competition as the Emerald Art Award is proposed to be moved to August in 2019. • Leonie Geary to supply flyer for BAS exhibition which will probably be 10 August 2019. • Elisa's Cottage Craft Fair is scheduled for 17 August 2019. • Variety Bash will again be coming through in August 2019. • Suggestion of an Arts in August template for flyers to assist calendar content. 	<p>ACO Arts in August Actions:</p> <ol style="list-style-type: none"> 1. To confirm Variety Bash details. 2. Arrange for council communications team to create an Arts in August template with logo on template. 3. Arrange a similar template for RADF advertising requirements.

<p>5. CHRC Creative Cultural Futures Action Planning update and discussion with Blackwater Art Society (BAS) members</p>	<p>CHRC Creative Cultural Futures Action Planning update:</p> <ul style="list-style-type: none"> • ACO and CHACAC members gave BAS representatives an update on the draft Creative Cultural Futures and Heritage action plan and current status of recognised projects. • Comet, Rolleston and Capella have burial record plaques at their cemeteries. • Darlene Radlingmayr advised that Bluff Cemetery entranceway needs updating. • Discussed the Emerald arts, cultural and heritage precinct community engagement opportunity on 'Have Your Say'. • CHACAC members Sharon Gimbert and Barbara Beazley discussed the community engagement and feedback with the BAS representatives. • There was further discussion on project CHACAC members encouraged BAS to avail the online response opportunity. • Leonie Geary updated CHACAC members on BAS space. BAS building has been approved by council to replace old for new. Discussions surrounding relocation during replacement was conducted and other logistical challenges. CHRC manager recreation and facilities is currently obtaining quotes. • The group are currently finding it too difficult to work in the space due to the heat and will commence regular activity days late February and March 2019. • ACO updated attendees that the council Library Strategy has now been adopted by council and will soon be available on the council website. 	<p>CHRC Creative Cultural Futures and Heritage – Action Plan review. ACO to add Bluff Cemetery and other BAS suggestions to Creative Cultural Futures and Heritage - Future aspirations document.</p>
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		<ul style="list-style-type: none"> • BAS enquired how Blackwater Library will be affected? ACO advised group that there will be a more uniform rollout of library programs across the region. • Former Springsure Hospital Museum update: <ul style="list-style-type: none"> ○ ACO shared site inspection and background information for BAS members. ○ Roof has two levels of unique heritage roofing. Historically shakes are sawn, and shingles are split. ○ Maureen Burns advised careful supervision of the project is necessary so that no roofing integrity is not compromised. • Rolleston Post Office, Rolleston Coffee Cart and Beazley Park were discussed given BAS member interest in these sites. • Rolleston groups which are active in the arts, cultural and heritage space are: Rolleston Painting Group, Rolleston Pottery group, Rolleston Photography group, Rolleston Rag and Rolleston Progress and Tourism. • Maureen Burns discussed the Capella Pioneer Village Master Plan and others Capella initiatives with the BAS group. • CHRC manager recreation and facilities is following up the master plan project. • Capella Pioneer Village exhibition and space plan also needs the addition of Capella Pioneer Village utilities and services plan. • CHACAC members and BAS members discussed the Heritage Training workshops on 27 and 28 April 2019 in Capella as it provides gallery and exhibition aspects within the training. 	
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		<ul style="list-style-type: none"> • Marketing training is also pending, and groups will be advised of this once confirmed. • The CHRC Art collection gap analysis project was discussed and ACO gave a background to what it would address. • Discussed one piece of artwork that may belong to Blackwater Art Society not council. ACO is familiar with the artwork and will investigate as it is currently in the Blackwater Art Asset register. • Leonie Geary recommended the ACO to investigate providence of Blackwater artworks with Blackwater State High School (BSHS). • Totem Pole flood markers are currently being actioned with a project team working in the Emerald Botanic gardens. • The Herbert River Bridge timbers project is a public artwork project to potentially be linked to a larger tourism loop project for Duaringa. • BAS inquired to council signage and signage requirements. • BAS wish to design their own unique signage for their Blackwater Painters and Potters place. • A place making discussion developed and a Laneway project for 'back of shop' in the Blackwater Arcade was suggested. • Laneway Event ideas: <ul style="list-style-type: none"> ○ an art gallery placed on the chain mesh fence space (site: Blackwater Arcade, Arnold Lane). ○ Dancers and or performers. ○ Pop up spaces. • ACO suggested Youth week as a possible good time frame for the event. 	<p>ACO has submitted a budget request for the Art Gap Collection Project for council's consideration</p> <p>ACO to investigate providence and ownership of artwork/s with BSHS.</p> <p>ACO to share the suggested 'Laneway' ideas with council youth officers and add to Creative Cultural Futures and Heritage - Future aspirations document.</p>
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	<ul style="list-style-type: none"> • Discussion ideas will be added to the Creative Cultural Futures and Heritage - Future aspirations document. • Gallery agreements are still pending. • Discussed event calendar that included event milestones. • ACO gave brief background update on various RADF and other reporting requirements. • Background discussions were held with BAS regarding Heritage Management Framework document and the Blackwater History Room site inspection and recommendations. It was suggested a door cut into the room would be good and have the room accessible from the library. Pest management is a priority for the space. • Local Heritage register map is to be updated by the council planning department prior to being uploaded onto the council website. • Morton Park artwork is to be refreshed with original artist for Federation Mosaic Pathway in May 2019 and a desk top review with Canadian artist Cameron Cross for the Van Gogh (Sunflower) Big Easel artwork. • Emerald Pioneer Cottages were discussed in relation to Morton Park and planning restrictions that have limited the volunteer's developing the space. • ACO flagged and encouraged attendees to register on council's Community Directory via the council website. 	<p>ACO to follow-up Gallery agreements for Emerald and Springsure</p> <p>ACO to add BAS ideas to Creative Cultural Future and Heritage - Future aspirations document.</p> <p>ACO to continue to follow-up heritage register map update progress</p> <p>ACO to investigate with council's town planning department requirements around the Emerald Pioneer Cottage space.</p> <p>CHACAC members to register on the council Community Directory Website (where appropriate).</p>
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		<ul style="list-style-type: none"> • Social media and other marketing ideas were discussed. • RADF local marketing material is being developed. ACO has met with Communications Team. • BAS and CHACAC members contributed more suggestions for the Creative Cultural Futures and Heritage – Future aspirations document. <p>Ongoing actions to keep on note:</p> <ul style="list-style-type: none"> • Central Highlands Arts and Cultural Advisory Committee (CHACAC) to review Creative Cultural Futures and Heritage - Future Aspirations quarterly at CHACAC planning meetings: April, July, October and January. 	
6.	Central Highlands Art Trail Booklet	<p>Discussed the booklet noting:</p> <ul style="list-style-type: none"> • Community Reference Groups (CRGs) have been contacted to provide information on their town's heritage – art, history, locations and information. • BAS will be submitting an updated BAS profile. • BAS have artwork for sale at the Blackwater International Coal Centre and at the Bluff Hotel. • BAS have had artwork for sale in the Bluff Hotel for about three years. • Sharon Gimbert asked about other Blackwater Arts groups and photographers for the booklet. • Dorothy Wilson and other BAS members may be interested. 	
7.	General Business	<p>Galleries update:</p> <ul style="list-style-type: none"> • Multiple Emerald Art Gallery calendars and indicated artists are still being confirmed. • 	

		<ul style="list-style-type: none"> • Loretta Horn and Jet James were booked to exhibit at the Emerald Art Gallery and had not received any communication from the Emerald Gallery Incorporated (EGI) committee since 2017. • A shared online template calendar is under development courtesy of Springsure librarian Alleah Mayne. • Emerald Art Gallery “Overture” exhibition is the current exhibit. • The following Emerald Art Gallery exhibitions for March 2019 will be the ‘Faces Of ...’ exhibition by the Emerald Photography Club. • The Sunflower exhibition with local Emerald artisans will take place during Easter. • The Art Award in Emerald is to be held in August from 2018 onwards to align with Arts in August and previous gallery booking commitments. • The Bauhinia Bicentennial Art Gallery, Springsure is currently undergoing refurbishment <p>Members update: BAS update:</p> <ul style="list-style-type: none"> • BAS very appreciative of the annual budget to support their annual workshop and exhibition. • Leonie Geary gave an update surrounding the BAS Evans Street building replacement. • BAS annual exhibition moving from October to August 2019. • BAS one day workshops ideas: <ul style="list-style-type: none"> ▪ Lisa Hodge ▪ Jet James • Annual Blackwater State High School Art Competition will be held the 24, 25 and 26 May 2019. 	<p>ACO to place the booking for Emerald Arts Awards into the Emerald Art gallery calendar that is being developed.</p>
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		<ul style="list-style-type: none"> BAS workshop artist will be local water artist Shona Nicholls. 25-26 May 2019, titled Shona Nicholls workshop BAS - first group meeting will be held 24 February 2019. <p>Maureen Burns</p> <ul style="list-style-type: none"> Capella Pioneer Village Open Day will be the second weekend in September 2019. 	
9.	RADF Planning Meeting Dates	<p>CHACAC Planning Meeting dates:</p> <ul style="list-style-type: none"> RADF 2018-19 Round 3 to be moved to later in the month. RADF 2018-19 Round 3 will extend by a week. CHACAC planning meeting dates still to be set for rest of 2018-19 FY. 	RADF bid to be submitted by the ACO in April 2019.
10.	Close of Meeting Next Meeting Date	<ul style="list-style-type: none"> Meeting closed 1:55pm Next meeting RADF Round 3 – Thursday 28 March 2019, 10am Venue: Emerald Gallery Meeting Room, CHRC Office. 	