



Date:	Friday 25 September 2020			
Venue:	Blackwater International Coal Centre (BICC) BMA Room and Skype			
Chair:	Councillor Gai Sypher			
Note Taker:	Kayla Holloway – Administration Assistant (AA)			
Present:	CHACAC Members: Barbara Beazley, Maureen Burns and Sharon Gimbert.  CHRC: Councillor Gai Sypher, Councillor Christine Rolfe, Karen Newman – Arts and Cultural Officer (ACO), Katerina Hatzipanagiotis – Coordinator Arts and Engagement (CAE), Nikki Pickering – Arts and Cultural Officer Galleries (ACOG), Hayley Hogan – Senior Youth Development Officer (SYDO), Kayla Holloway – Administration Assistant and Brooke Wright – Administration Assistant.  Guests: From ArtsCQ Inc Jessica Lamb, Oliver Skrzypczynski, Andrew Palmer, Mark Svendsen.			
Apologies:	CHACAC Members: Gail Nixon, Wendy Gibson and Kathy Hawkins. CHRC: Councillor Charles Brimblecombe, Suzanne Poulter – Manager Connected Communities (MCC) and Maddie Fitzpatrick - Administration Assistant (S.T.S.S.).			
Meeting time:	10:30am to 12:34pm			
Preparation documents distributed for this meeting:	<ul> <li>CHACAC Planning Meeting Minutes – 17 July 2020</li> <li>CHACAC Member Update Form</li> <li>CHACAC reviewed Terms of Reference (TOR)</li> <li>CHACAC Local Heritage Sites Register – Comet and Blackwater</li> <li>Duaringa Historic Trail</li> <li>Central Highlands Regional Council Creative Cultural and Heritage Action Plan 2020-2022 FYs (CCFHAP 2020-2022 FYs)</li> <li>Regional Arts Development Fund (RADF) Guidelines 2020-2021</li> <li>Queensland Touring Film Festival Poster</li> </ul>			

Central Highlands Arts and Cultural Advisory Committee (CHACAC) Planning Meeting



Item	Subject	Discussions
1	Acknowledge- ment of Country and opening of meeting	Councillor Gai Sypher shared an Acknowledgement of Country.  Attendees were welcomed and apologies were noted.
2	Confirmation of previous meeting minutes	CHACAC 17 July 2020 planning meeting minutes were confirmed.  Moved: Barbara Beazley  Seconded: Councillor Christine Rolfe
3	Previous meeting action review	Completed  ACO officers presented the CCFHAP 2018-2020 FYs – Annual 2019-2020 report to council on 28 August 2020. This presentation can be viewed on council livestream via the council website.  A grant has been approved through the Human and Social Recovery Group for Category C Funding – Central Queensland bushfires flexible funding programs. This is a community led project that incorporates a barbed wire workshop. It is a totally separate project to the proposed Metal in March 2021 event. This is to be added to CCFHAP 2020-2022.  Valuation of public art assets for Emerald has been completed.  Central Queensland Regional Arts Services Network (CQ RASN) held an online Summit on 16 July 2020 an update will be given in reports.  RADF Showcase event has been added CCFHAP 2018-2020 FYs as a biennial event.  In Progress  The Carnarvon Gorge Artist Retreat was cancelled due to COVID-19 restrictions, and a refund form has been submitted for the accommodation.  Marketing materials and resources originally for the Carnarvon Gorge Artist Retreat are to be used for local workshops.  Supporting Guidelines are being drafted in place of the Exhibitions Policy for the Central Highlands Regional Galleries – Policy is not being completed as per advice by Governance Gallery information will be included in the Arts, Culture and Heritage Policy.  Emerald fine art collection valuation has been completed. Blackwater, Capella and Springsure fine art collections still pending.



- Members to send to the ACOG the Global Positioning System location, photos and details of any public artworks they are aware of to be considered for the Art Assets Register and Cultural Tourism.
- Assessment panel has been finalised for the Public Artwork Project.
- Public art Van Gogh 'Big Easel' Sunflower Painting: General Manager (GM) Communities, Parks and Gardens staff and GM Infrastructure are progressing this project an asset assessment will be conducted this FY.
- The RADF funded Central Highlands Heritage Collection Study project, as part of pro-active heritage management for the region, has been conducted by the Central Queensland Museum Development Officer (CQMDO), Dr Melanie Piddocke. ACO to present draft report to CHACAC members and will email the document to members for feedback.
- Cemeteries: ACO to compile lone grave information provided by members into a table to be included on the Cultural Tourism webpage as per discussions with Manager Community Recreation and Facilities.
- Digitisation Project: ACO to continue to work with council library staff on the digitisation project. Budget has been approved for the digitisation machine.
- Volunteer project/s put on hold due to COVID-19 restrictions
- RADF upcoming dates to be finalised and sent to CHACAC by ACO.
- Arts and Cultural website to be updated, with current contact details and new projects and programs. ACO to send out an email advising any changes and updates made.
- CHACAC TOR provided to members on 24-09-2020 and feedback to be provided to ACO.

# 4 Arts CQ Inc and arts conversations

### ArtsCQ Inc.

Members from ArtsCQ Inc attended the CHACAC meeting to advise members about their programs and to share ideas and possible projects for the Central Highlands region. ArtsCQ Inc. are not government funded, the program is run from donations and other funding. ArtsCQ Inc. members introduced themselves individually and their explained their skillsets.

### Mark Svendsen

Mark outlined that it had been a long-term goal to visit Central Highlands to introduce ArtsCQ Inc., to meet local artists and hear new and current ideas to form collaborations. Unfortunately, they do not have the capacity to run programs or events, but are interested in lending their knowledge, support and adding some input to projects that they might have additional ideas for. Mark outlined the ArtsCQ Inc. online events calendar is accessible for all to add events or programs, <a href="https://artscqinc.org.au/">https://artscqinc.org.au/</a>. Once you become a member, your own personalised linked page is auto generated where you can add in details about yourself, projects and art.

### Oliver Skrzypczynski

Oliver specialises in devised theatre which centres around a group of people coming together to create artistic stories and projects from many different collaborative perspectives. He aims to complete training with community members in a way that can benefit the community, by teaching them a multitude of creative skills they can take with them and teach others. Oliver provides a unique way of storytelling through theatre by encouraging creation to encompass a range of ideas that contribute to projects utilising the experiences of different

Central Highlands Arts and Cultural Advisory Committee (CHACAC) Planning Meeting



cultures, disabilities, nationalities, gender, religion and many more to help encourage diversity. Oliver also had a proposal to our region with focus towards youth.

### **Jessica Lamb**

Jessica has been pushing to make different offers of arts available to the regions, implementing events and programs that encourage the audiences to be involved. Jessica also touched on a program that was rolled out under her management called 'Rockpocalypse' www.arts.qld.gov.au/case-studies/rockpocalypse. This opened up a wide range of problems faced within the Rockhampton region which were integrated into a performance. Examples such as aiming to be environmentally responsible versus wanting to support local jobs such as mining, how conflicting that can become, along with many issues with authority and academia in the area.

#### **Andrew Palmer**

Andrew added that they are offering facilitation and support to encourage new types of art programs and events similar to the examples given by Jessica and Oliver. ArtsCQ Inc. aim to develop relationships with those who are pushing forward with current, new and inventive ideas to help encourage and foster arts in the region.

ArtsCQ Inc. provided answers to questions from the committee.

# 5 Projects updates

### **Former Springsure Hospital**

• A Heritage Builder will be going to view Springsure Hospital Museum site in January 2021.

## **Dingo History Room**

• The Dingo History Room project has gone out to procurement. The main room will have the windows removed and a new air-conditioner installed to ensure that the contents of the room is preserved, and no longer effected by the sunlight and heat that was entering the room from the windows.

### **Arts around August**

- Due to COVID-19, Arts around August has been revamped in 2020. Three projects proceeded in 2020. These were:
- 1. Video and editing workshops with Lou Petho in July
- 2. Tough and Tender Beauty grants in partnership with Central Queensland Regional Arts Services Network (CQRASN). These grants allowed successful local artists to further their various artforms during August; and
- 3. Writing and editing workshops with Mark Svedsen, who facilitated workshops over four weeks in September.

# Regional Arts Development Fund (RADF) 2020-2021 program update

• The RADF 2020-2021 program contract is currently with Arts QLD awaiting final sign off approval.



		<ul> <li>Once the approval is completed, the new RADF 2020-2021 program supporting documentation will be uploaded to the council website and advertising will commence.</li> </ul> CQRASN
		<ul> <li>CQ RASN Queensland Day event is now being held as both face-to-face and an online event due to COVID-19 restrictions.</li> <li>Council have provided a letter of support for funding to support development of this Central Queensland project.</li> </ul>
6	CHACAC TOR	<ul> <li>CHACAC TOR review</li> <li>No feedback, positive or negative, has been received relating to the latest TOR changes.</li> <li>Once these reviewed CHACAC TOR has been endorsed by council the document will be uploaded onto the council website.</li> <li>Advertising for new CHACAC members can commence after this process is complete.</li> </ul>
	CHACAC membership	<ul> <li>CHACAC Membership list and new members</li> <li>New CHACAC TOR will accompany nomination forms for new members for the committee.</li> <li>Non-active members will be contacted and advised of the new TOR. Members can then advise if they wish to remain members or be removed.</li> <li>CHACAC recommend the new CHACAC TOR be presented to council for endorsement.</li> </ul>
		Moved: Maureen Burns Seconded: Sharon Gimbert  Action: ACO to confirm RADF dates and sent to CHACAC. Action: ACO to submit CHACAC TOR to council for endorsement.
7	CHACAC Calendar and CCFHAP 2018- 2020 FYs annual report	<ul> <li>CHACAC Calendar and CCFHAP 2018-2020 FYs – annual report</li> <li>The first two-year action plan has been completed.</li> <li>The first action plan went to council, and councillors have seen the report.</li> <li>96% has been completed to date.</li> <li>The Rolleston Post Office asset audit will be completed and carried into the new action plan.</li> <li>Online exhibitions have been very well received, due to COVID-19 restrictions.</li> <li>Online training opportunities and promotion of networking events are coming up at the end of October 2020.</li> <li>Cr. Christine Rolfe added that the Blackwater Primary School had some amazing artwork on show during NAIDOC.</li> </ul>



8	CH Regional	CH Regional Galleries Update				
	Galleries update	Supporting guidelines are being drafted in place of a separate Exhibitions Policy. Consultation with Governance resulted in amendments to the existing Arts, Culture and Heritage Policy to encompass exhibitions.  The Emerald Gallery is booked until May 2021.  Feedback from the community has suggested that the current 'Expression of Interest' process for the public artwork in the Emerald Botanic Gardens needs more information and attention. Some artists have been deterred from submitting their concept because they cannot download the documents without an ABN. ACOG advised that she can distribute the documentation to anyone who needs it and will publicise this.				
		Exhibition Schedule				
		<ul> <li>As part of the Exhibition Guidelines document, structure is being developed around the type of exhibitions to be scheduled each calendar year.</li> </ul>				
		Action: ACOG to publicise the availability of Expression of Interest documents for the public artwork.				
9	Member	Maureen Burns				
	updates	<ul> <li>The Capella Pioneer Village is now open on Thursdays and Sundays between 9am and 1pm to comply with COVID-19 restrictions and guidelines. New brochures have been produced and distributed. Google, Wiki and Facebook sites are updated. Visitor numbers are very good.</li> <li>Capella Pioneer Village Collection and exhibits protection, renovations and/or restoration continues. Capella had a butter factory at the turn of the 20<sup>th</sup> century (hence Butterfactory Street) and the Dairy Exhibit has had a revamp. A prototype sheep shearing table produced by Lister Blackstone in the 1950's has been restored and is on display in the Gordon Downs Woolshed. A display of car, truck and bike tyre pumps and repairing tools has been emplaced also.</li> <li>The Capella Cultural Centre's live performance program is slowly recovering from this stage of COVID-19 restrictions, dark times.</li> <li>Work has commenced towards a Central Highlands History exhibit at the Emerald Art Gallery during March 2021. Capella, Gemfields, Emerald, Comet and Duaringa groups and individuals are to put forward their proposed exhibits by the end of October. Capella, Emerald and Comet are meeting on 8 October 2020 at the Emerald Pioneer Cottage to further ideas, as the budget for this is zero.</li> </ul>				
		Sharon Gimbert				
		Emerald Art Group (EAG) is operating on Tuesday mornings.				
		<ul> <li>Emerald Patchwork and Quilting group (EPQ) is operating on Wednesdays.</li> </ul>				



		<ul> <li>EPQ Training workshop provided by a Townsville provider on equipment was extremely disappointing. Training provided to the group had little to no benefit taken from it. Sharon Gimbert has been approached by EPQ to conduct training.</li> <li>Community, Connectivity, Confidence Regional Arts Development Fund (RADF) Council Initiated Project (CIP) – Erin Dunne as selected keynote speaker is still being finalised and project team are still liaising with writing, patchwork, watercolour, photography, Pro-create/iPad. Meetings held with various groups, yet to be confirmed.</li> <li>Central Highlands Art Trail Website – Pamphlet to go out next season and the website has been published but is still being edited.</li> <li>Mosaic Tables in Emerald Library Park – Repairs are needed on a couple of them. There is only one left to be complete by the youth group. Discussions are being held to progress this project.</li> <li>Completed the Sculpture Trail at Aramac recently, and would advise anyone who is out that way to have a look. Well worth the visit, and it is set up very well.</li> </ul>
		<ul> <li>Barbara Beazley</li> <li>Emerald Photography Group has begun meeting again.</li> <li>Local lady has developed a way that she has specifically been taking photos that's incredibly artistic and she is going to show the group that technique- received quite well.</li> <li>Video and editing course completed with Karen Newman and Maureen Burns – there are some ongoing follow up meetings relating to that training.</li> </ul>
		<ul> <li>Community Feedback         <ul> <li>Mark Piddick, RLO from Scenic View advised Sharon Gimbert that upon visiting the council's arts and cultural webpage, recently, he found the information on the website very limited in relation to the RADF Guidelines.</li> </ul> </li> <li>Action: ACO to enter new CRM for Mosaic tables repair.</li> <li>Action: ACO to review council's arts and cultural webpage.</li> </ul>
10	General business	<ul> <li>Film festivals</li> <li>Multiple services have contacted the ACO, a Smartsheet list is being compiled that encompasses the various film groups, what they provide and where they come from for comparison.</li> <li>Noted that Winton Film Festival have changed dates.</li> <li>There is currently a project support request from Greg Huglin, of Noosa Film Academy. This group has funding already approved to provide their program within other councils, such as Isaac, Mackay and Toowoomba and they are looking to visit Central</li> </ul>



12	Sights	Members were provided a Blackwater sites visitor map and Comet sites to visitor map. See attached.
11	Close of Meeting	12.34pm
		Action: ACO to finalised MZAZA performance and workshop rescheduling.  Action: ACO to send Central Highlands Collections Study document to CHACAC members for feedback.  Action: ACO to share film group comparison sheet with CHACAC
		<ul> <li>Additional Documents</li> <li>Next Wave Film Brochure – Information brochure tabled and link <a href="https://nextwavefilm.com.au/">https://nextwavefilm.com.au/</a></li> <li>Draft of the Central Highlands heritage collection study conducted by Dr. Melanie Piddocke tabled and will be sent to members for feedback.</li> </ul>
		<ul> <li>Due to COVID-19 restrictions, REMIX Summits explore the intersection of culture, technology and entrepreneurship are now providing online webinars that are accessible to anyone. They are currently offering 10 hours of free webinar workshops with key contacts within the worldwide art and cultural community <a href="https://remix.academy/signup/">https://remix.academy/signup/</a></li> </ul>
		<ul> <li>MZAZA, a multicultural performance group, were scheduled to provide a performance to council for Arts in August 2019. Due to a cancellation they rescheduled for November 2020. Due to COVID-19 this performance has additional considerations, the development of a COVID-19 Safe Plan needed to be provided and new aspects considered in the performance delivery. Location, date and attendance limitations will be considered once a COVID-19 Safe Plan has been provided. Cr Gai Sypher commented that Capella Cultural Centre has updated to align with COVID-19 planning requirements.</li> </ul>
		Highlands in May 2021. They have requested a letter of support from council and are advising CHACAC in hopes that it will assist them in requesting further support from their initial funding body.

Disclaimer: Council minutes are public documents therefore minutes may need to be adjusted where appropriate to council formatting and publishing standards.



### **CHACAC Actions Table**

Item/Project	Action	Responsible	Status	Notes
Creative Cultural Futures and Heritage Action Plan –2018- 2020FYs	25-09-2020 The community is requesting information regarding what is happening and/or what is underway in relation to the carpark proposed for the Arts Precinct.	ACO	In progress	25-09-2020 Cr. Rolfe and Cr. Sypher to discuss this issue with council in hopes of finding a resolve. 25-09-2020 ACO to attain clarification regarding the parking at the Arts Precinct.
RADF program	25-09-2020 ACO presented latest review edits of CHACAC TOR to CHACAC. 17-06-20 ACO to make requested changes to the CHACAC TOR.	ACO	Completed	25-09-2020 Edited CHACAC TOR presented to CHACAC 17-06-20 RADF TOR was revised during CHACAC meeting ACO to create two new draft documents. ACO to draft two TOR, one for CHACAC and one for RADF for CHACAC consideration.
Art Asset Gap Analysis – Arts Asset Register (including public art collection)	17-07-20 Valuation of public art assets and Emerald's fine art assets has been completed.	ACOG	In progress	25-09-2020 Blackwater, Capella and Springsure collections to be valued. 17-07-20 ACOG to contact former Emerald Art Gallery members regarding information on items not yet valued. 17-07-20 Valuation completed for public art and Emerald's fine art collection.
	17-04-20 Museums and Galleries Queensland recommended service providers had been asked to quote for the project which is now being conducted as a desktop review.	ACOG	In progress	07-02-20 ACOG is currently undertaking this project. ACO assisting with previously created developed art asset registers and existing public art details.
	13-12-19 ACO has contacted Museums and Galleries Queensland for advice on specialists in this field. Recommended service providers will be asked to quote for the project. ACO will work with new ACO – Galleries to progress this project as an opportunity for their professional development and to understand council's arts' assets.	ACO	In progress	07-02-20 ACOG is currently undertaking this project.



Public art Van Gogh 'Big Easel' Sunflower Painting	25-10-19 ACO to contact Canadian artist Cameron Cross for Big Easel van Gogh Sunflower painting in Morton Park contract.	ACO	In progress	07-02-20 Currently CHRC Assets and Facilities department are looking at frame. A budget proposal to be re-submitted.
Galleries	25-09-2020 How much interest was there in the Expressions of Interest?	ACO	In progress	25-09-2020 Feedback from the community to CHACAC Member outlined that the current process was off-putting to some community members. More information has been requested.
	17-7-2020 ACOG to present draft Exhibitions Policy at next CHACAC meeting.	ACOG	In progress	17-7-2020 Sub-committee is drafting an Exhibitions Policy. 25-09-2020 Supporting Guidelines are being drafted – Policy is not being completed as per advice by Governance due to the Arts, Culture & Heritage Policy already encompassing what is needed.
	19-06-20 ACOG to add all members to the Galleries mailing list.	ACOG	In progress	
Digitisation project	17-7-2020 ACO to continue to work with council library staff on the digitisation project.	ACO	In progress	25-09-2020 Budget has been approved for digitisation machine to be located at the Emerald library.
	20-06-19 ACO advised CHACAC members library staff to get Blackwater Herald sent to State Libraries.	ACO	In progress	20-06-19 Blackwater staff flagged Blackwater Herald conservation as a priority and wish to flag significance of this collection's conservation. 20-06-20 ACO is obtaining Blackwater Herald newspaper and photographs from Blackwater as digitisation priority.
Arts and cultural website	25-09-2020 ACO to send out an email outlining the changes made to council website. 17-7-2020 ACO to remove CHACAC members who have left group from the contact list on the council website.	ACO	In progress	25-09-2020 ACO to send out an email outlining the changes made.



	8-05-20 ACO to check website links and request service ticket for repairs.	ACO	In progress	17-07-20 ACO to add the Capella trails and will check if there are any other trails.
	13-12-19 Multiple projects and programs needed to be added and existing Projects and Programs content enhanced.	ACO	In progress	07-02-20 ACO continues to work on the Projects and Program page.
	13-12-19 ACO to request an update to the Projects and Programs webpage to reflect current achievements. <a href="http://www.centralhighlands.qld.gov.au/community-support/arts-culture-2/projects-programs/">http://www.centralhighlands.qld.gov.au/community-support/arts-culture-2/projects-programs/</a>	ACO	In progress	25-09-2020 All projects are all but finalised, ACO to follow up on this being updated on the website.
Arts Around August	17-7-2020 ACO to review the budget to inform decisions on Arts around August.	ACO	In progress	
	8-05-20 ACO to request media release for Arts Around August calendar of events. 07-02-20 ACO to confirm what budget remains in 2019-2020 FY and what will be included in the 2020-2021 FY. To progress marketing the event and grant rounds.	ACO	In progress	17-04-20 ACO to confirm Arts Around August budget and develop online alternatives for all aspects including 8 x \$500 Arts Around August grants.
Cemeteries	17-7-2020 ACO to compile lone grave information provided by members into a register.	ACO	In progress	
	19-06-20 ACO to liaise with library and Planning team to determine best place for recording/linking to Duaringa historic cemetery records.	ACO	In progress	19-06-20 ACO to add Heritage discussions to next meeting agenda. 19-06-20 Councillor Christine Rolfe to talk to Councillor Ann Carpenter about possibly attending the next CHACAC meeting.
The Carnarvon Gorge 'Carnarvon Creates' Artist Retreat	17-04-20 'The Carnarvon Creates' Artist Retreat was cancelled due to COVID-19 restrictions.	Sharon Gimbert Barbara Beazley	In progress	25-09-2020 ACO provided an update, advising that no further information has been provided with the progress of the refund.  17-07-20 Marketing materials and resources to be used for local workshops.
Cemeteries and Lone grave register'	25-09-2020 CHACAC members have provided information of lone graves. No GPS coordinates available to date.	CHACAC ACO	In progress	



	6-09-19 Members to send to the ACO any lone grave information that they would like recognised by providing a GPS location and a photo of the site. 17-7-2020 ACO to compile lone grave information provided by members into a register.			
Public Arts Project	17-7-2020 ACOG to send an email to CHACAC members seeking expressions of interest for the assessment panel.	ACOG	In progress	17-7-2020 Assessment panel being recruited.
Heritage Collection Management	25-09-2020 draft Central Highlands Heritage Collections study report was presented for feedback 17-7-2020 ACO to present draft Central Highlands Heritage Collections study report at next CHACAC meeting.	Dr Melanie Piddocke and ACO	Completed	17-7-2020 ACO to present report to CHACAC
Cemeteries	25-09-2020 Lone graves registrations being progressed	ACO	In progress	25-09-2020 Lone graves registrations being progressed.
CQ RASN Queensland Day	17-7-2020 ACO to keep CHACAC members updated regarding this CQ RASN initiative.	ACO	In progress	
RADF - Regional Arts Development Fund 2020-2021	25-09-2020 RADF was oversubscribed to last year, with not enough to go out to everyone/group that applied.	ACO	In progress	25-09-2020 ACO will be approaching all to re-apply once approval is advised.
program update	25-09-2020 Once Arts Queensland approval is completed, the new RADF document will be uploaded to the website and advertising will commence.	ACO	In progress	25-09-2020 ACO will send out details as soon as RADF program approval is advised.
CHACAC	25-09-2020 TOR was provided to CHACAC to review and provide feedback. 17-7-2020 ACO to amend and distribute draft TOR to CHACAC members, prior to presenting these to council.	ACO	In progress	25-09-2020 TOR was provided to CHACAC to review and provide feedback. 25-09-2020 ACO to contact non-active members to advise them of new TOR and if they wish to be removed or remain as a CHACAC Member.



	25-09-2020 CHACAC TOR to review and provide feedback. 25-09-2020 ACO to contact non-active members to advise them of new TOR.	ACO	Completed	
RADF program Feedback	25-09-2020 ACO has requested feedback on the guideline dates for RADF	ACO	In progress	25-09-2020 CAE advised that the online forms are in the process of becoming 'editable'. The more feedback received the better the website can become.
Film festivals	25-09-2020 ACO to do up a letter of support for the Greg Huglin, of Noosa Film Academy in hopes of bringing their program to our region.	ACO	In progress	25-09-2020 ACO to provide a copy of film service/program/even providers.
ArTour	25-09-2020 MZAZA providing a COVID Safe Plan to council in order to proceed with this project.	ACO	In progress	25-09-2020 ACO to provide more information once event has been provided.
REMIX	25-09-2020 ACO to provide website details for REMIX	ACO	In progress	
'Next Wave'	25-09-2020 ACO to send out digital copies of the 'Next Wave' film and the draft of the heritage collection.	ACO	In progress	
Mosaic Tables	25-09-2020 CRM to be logged again relating to the Mosaic Tables needing repairs	ACO	In progress	