



Central Highlands Arts and Cultural Advisory Committee

Terms of Reference

The Central Highlands Arts and Cultural Advisory Committee (CHACAC) is a Central Highlands Regional Council committee.

Central Highland Arts and Cultural Advisory Committee Background

CHACAC is a council committee established to encourage the participation and optimum service delivery for CHRC communities in arts, cultural and heritage programs, projects and activities.

Purpose

- Provide input and community perspectives into council's strategic documents related to arts, culture, history and heritage.
- Support implementation of council's strategic documents related to arts, culture, history and heritage.
- Advocate on behalf of the region's arts, culture, history and heritage communities.
- Seek external funds to support arts, culture, history and heritage projects, programs and activities.
- Regional Arts Development Fund (RADF) program duties.

Member Responsibilities

- Attend meetings (in person or electronically) and respond to emails.
- Monitor and provide advice on issues related to arts, culture, history, and heritage.
- Identify strategic directions related to arts, culture, history and heritage.
- Share knowledge and connections related to arts, culture, history and heritage.
- Liaise with community to provide opportunity for broad sector engagement.
- Implement the Creative Cultural Futures Strategy and Heritage Action Plan in partnership with council and community.
- Active participation in the planning and/or delivery of projects.
- A council member will chair the meeting.

Membership

- Triennial membership by EOI
A selection panel comprising the Arts and Cultural Officer and Manager Connected Communities will evaluate applications and make recommendations for council's consideration.
- There will be up to 15 members, comprising:
 - Two Councillor representatives
 - One Arts and Cultural Officer
 - Community members from across the region
- Members Selection Criteria:
 - Passion for the arts, culture, history and heritage of the region.
 - Commitment to fulfil responsibilities.
- Attendance:
 - CHACAC meetings are compulsory (maximum three absences per year).

- RADF meetings are compulsory, with option of in person or online (maximum one absence per year).
- Sub-committees may be formed to progress specific initiatives.
- All community are invited to attend as a guest.

Voting

- All members may vote.
- Guests may contribute to discussion that informs voting.

Regional Arts Development Fund Background

RADF is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the state.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities across Queensland. It is a flexible fund, enabling local councils to tailor RADF programs to suit the needs of their communities.

RADF Program Duties

- Membership of the assessment panel consists of CHACAC members, per above responsibilities. A minimum of three meetings will be held annually to assess RADF applications. These meetings will be in alignment with the regular CHACAC meeting schedule.
- A council member will chair the meeting and provide administrative support.