

## Emerald Saleyards Committee Meeting Minutes

**30 November 2020**

**Meeting chaired by:** Cr Joseph Burns

**Present:** Cr Anne Carpenter, Cr Natalie Curtis, Michelle Webster, Tim Maguire, Andrew Gissel, Ian Burnett.

**Apologies:** Steve Oppermann, Michael Silvester, Michael Maguire.

**Minute Taker:** Aimee Carson

Item	Topic	Discussion Summary	Action
		Meeting commenced 2.06pm Cr Burns welcomed all members to the meeting.	
1	Confirmation of Minutes from Previous Meeting	The minutes of the previous Emerald Saleyards Coordination Committee held on 31 August 2020 were confirmed.	
2	Business and Action Arising from Previous Minutes	Tim Maguire – Defibrillator - 5 quotes have been received, awaiting review and budget allocation.	
3	Conflict of Interest of Material Personal Interest	There was no conflict of interest reported.	

4	Workplace Health and Safety	<p>Tim Maguire advised the committee that</p> <ul style="list-style-type: none"> <li>• There have been no further incidents.</li> <li>• The worker that was involved in the previous incident is back on deck completing the COVID safe plan duties.</li> <li>• Following the incident the State safety regulator was on site conducting an inspection and provided their recommendations.</li> <li>• Two safety resets held to capture all groups and to reinforce importance of working safely.</li> <li>• The incident has highlighted the need to install additional stairs on the western end of the facility.</li> <li>• Quotes have been received for installation, there is currently no budget allocation but saleyards management are currently reviewing this.</li> </ul> <p>Michelle Webster advised the committee that council has chosen to provide safety training to agents and contractors to improve understanding and awareness of safety requirements on all persons working at the facility.</p>	
5	Financial Update	<p>Andrew Gissel provided the financial update to the end of October 2020 as follows:</p> <ul style="list-style-type: none"> <li>• Net earnings surplus to the end of October 2020 of \$307k which is \$305k better than expected (\$2k surplus).</li> <li>• Operating revenue of \$830k is \$362k or 77% ahead of budget (\$468k) with all major revenue lines contributing to the better than expected result. Feed sales and dipping fees in particular are exceeding all expectations, up by \$121k (102%) and \$90k (303%) respectively.</li> <li>• Operating expenses (\$423k) are \$57k or 15% ahead of budget (\$366k) with the overspend reflective of the increase in activity (feed sales, feeding, cleaning, pre-scanning).</li> <li>• Cattle numbers to the end of October of 40,524 head were up by 13,226 head or 48% on budget of 27,298 head.</li> <li>• Hay sales to the end of October of 2,435 bales were up by 1,425 bales on budget of 1,010 bales.</li> <li>• Dipping to the end of October 50,982 head was up by 42,350 head on budget of 8,632 head.</li> </ul>	

		<ul style="list-style-type: none"> <li>Capital expenditure is in-line with the cashflow forecast with \$194k or 12% of the budget (\$1,667k) spent or committed. The main project for the year (construction of Selling Yards) is not due to commence until after New Year.</li> </ul> <p><b>Annual Bull Sale 2020</b></p> <p>The annual bull sale was conducted in September, and although the number of bulls advertised (52) was down on last year, the clearance rate was higher (81%) as was the average price (\$4,849). The best seller was a \$16,000 Vale View bull.</p> <p>Cr Carpenter – was there any feedback from the vendors from the sale?</p> <p>Tim Maguire – unsure what the plan will be next year or whether we will receive a booking.</p> <p>Tim Maguire advised the committee that there has been a change to the reporting of the dipping of cattle. Previously for the 2018-2019 it was recorded as the total number of head however the new reporting records each use of the dip ie there may be a mob of 100 that goes through the dip three times which would see it recorded as 300 uses of the dip.</p> <p>Following discussions, it was agreed that the number of head and the number of uses of the dip be shown together on the graph.</p>	
6	Saleyards Manager Update	<p>Tim Maguire advised the committee that:</p> <p><b>Operational Matters</b></p> <ul style="list-style-type: none"> <li>Busy calendar year and busy for the first four months</li> <li>Sit with 2.4 FTE staff, currently advertising for an additional Saleyards officer closing today.</li> </ul> <p><b>Capital Work Projects</b></p> <p><b>Installation of NLIS</b></p> <ul style="list-style-type: none"> <li>Completed</li> </ul> <p><b>Installation of hay feeders</b></p> <ul style="list-style-type: none"> <li>Completed</li> </ul> <p><b>Resheeting of draft area</b></p> <ul style="list-style-type: none"> <li>Scheduled to commence on 13 December</li> <li>Needs to be completed the shutdown period to ensure 14 days to cure</li> </ul>	

		<p><b><i>Reseal of truck turnaround</i></b></p> <ul style="list-style-type: none"> <li>• Surveyors onsite last week</li> <li>• Scheduled to commence 13 December</li> </ul> <p>Michelle Webster advised the committee that the objections period for appeals against the construction of the spelling yards is currently open through to close of business 18 December 2020. No progress will take place until the appeal period is closed.</p>	
7	General Business	<p>Michelle Webster advised the committee that the engagement with the stakeholders will commence shortly to discuss the capital project budget proposals. We will bring this detail to the next meeting.</p> <p>Cr Carpenter – when is the first sale for next year?</p> <p>Tim Maguire – cattle sales will recommence on Thursday 21 January 2021.</p>	
		Meeting Closed at 2.46pm	
8	Tour of Saleyards to view new feeders and improvements	Tim Maguire provided a tour of the saleyards to view the improvements to the facility, in particular the feeding bins.	