



General Council Meeting

Meeting of the Central Highlands Regional Council held in the **Council Chambers, 65 Egerton Street, Emerald** on

Wednesday, 14 April 2021
Commenced at 9.02am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

WEDNESDAY 14 APRIL 2021

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MINUTES – GENERAL COUNCIL MEETING

HELD AT 9.02AM WEDNESDAY 14 APRIL 2021 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillor (Crs) Kerry Hayes (Mayor), Christine Rolfe (Deputy Mayor)
Councillors (Crs) Charles Brimblecombe, Joseph Burns, Anne Carpenter, Natalie Curtis, Megan Daniels, Janice Moriarty and

Officers

Chief Executive Officer Scott Mason, General Manager Communities John McDougall, General Manager Corporate Services Margaret Gatt, General Manager Customer and Commercial Services Michelle Webster (via skype), Acting General Manager Infrastructure and Utilities Jason Hoolihan and Minute Secretary Marnie Wills

APOLOGIES

Cr Gai Sypher

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That a leave of absence be granted for Councillor Sypher for today’s meeting be recorded.”

2021 / 04 / 14 / 001

Carried (7-0)

Attendance

Cr Curtis attended the meeting at 9.03am

LEAVE OF ABSENCE

Resolution:

Cr Burns moved and seconded by Cr Brimblecombe “That a leave of absence be granted for Cr Moriarty for the General Council Meeting on 28 April 2021.”

2021 / 04 / 14 / 002

Carried (8-0)

ACKNOWLEDGEMENT OF COUNTRY

Mayor Hayes acknowledged the traditional custodians of the land on which we meet today and he paid our respects to the elders, past, present and emerging.

Attendance

General Manager Communities J. McDougall left the meeting at 9.04am
General Manager Communities J. McDougall returned to the meeting at 9.07am
General Manager Communities J. McDougall left the meeting at 9.09am
General Manager Communities J. McDougall returned to the meeting 9.10am

OPENING PRAYER

Pastor Rod McLennan from Emerald Presbyterian Church delivered the opening prayer.

Attendance

Pastor McLennan left the meeting at 9.14am

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 24 March 2021

Resolution:

Cr Moriarty moved and seconded by Cr Brimblecombe “That the minutes of the previous General Council Meeting held on 21 March 2021 be confirmed.”

2021 / 04 / 14 / 003

Carried (8-0)

BUSINESS ARISING OUT OF MINUTES

Nil

OUTSTANDING MEETING ACTIONS

Councillors reviewed the resolution register (meeting actions) update.

REVIEW OF UPCOMING AGENDA ITEMS

Discussions were held regarding upcoming agenda items.

CONFLICT OF INTEREST

Cr Curtis informed the meeting that she has a declarable conflict of interest in matter 12.1.1 Community Grants Round 1, 2021 (as defined in section 150EN of the *Local Government Act 2009*). The nature of her interest is that the declarable conflict of interest arises because her daughter is a member of the Capella Pony Club. Cr Curtis proposes to leave and stay away from the chambers where the meeting is being held while the matter is discussed and voted on.

Cr Curtis informed the meeting that she has a declarable conflict of interest in matter 12.5.3 Appointment of Councillor to an external group - Valeria Community Consultation Group (as defined in section 150EN of the *Local Government Act 2009*). The nature of her interest is that the declarable conflict of interest arises because her husband is an employee of Glencore. Cr Curtis proposes to leave and stay away from the chambers where the meeting is being held while this matter is discussed and voted on.

Cr Rolfe informed the meeting that she has a declarable conflict of interest in matter 12.1.1 Community Grants Round 1, 2021 (as defined in section 150EN of the *Local Government Act 2009*). The nature of her interest is that the declarable conflict of interest arises because she is the president of the Springsure Pastoral and Agricultural Show Society. Cr Rolfe proposes to leave and stay away from the chambers where the meeting is being held while this matter is discussed and voted on.

Cr Daniels informed the meeting that she has a declarable conflict of interest in this matter Item 12.3.3 – Proposed Telecommunications Facility report as defined in section 150EN of the *Local Government Act 2009*. The nature of her interest is that she is a Telstra shareholder (less than 1% which has no bearing on the business). Cr Daniels advised that she wishes to participate in the decision in relation to this matter, and acknowledged that eligible councillors will determine, pursuant to section 150ES of the *Local Government Act 2009*, whether she:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter.

Cr Carpenter informed the meeting that she has a declarable conflict of interest in matter 12.1.1 Community Grants Round 1, 2021 (as defined in section 150EN of the *Local Government Act 2009*). The nature of her interest is that the declarable conflict of interest arises because she is a member of the Springsure Pastoral and Agricultural Show Society. Cr Carpenter advised that she wishes to participate in the decision in

relation to this matter, and acknowledged that eligible councillors must determine, pursuant to section 150ES of the *Local Government Act 2009*, whether she:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter.

PETITIONS (IF ANY)

Nil

Conflict of Interest

Councillors Rolfe and Curtis confirmed their previous conflict of interest in the following matter and left the meeting while the matter was being discussed and voted on. Councillor Rolfe and Curtis left the meeting at 9.21am.

Attendance

Community Development and Engagement Officer A. Kavanagh and Coordinator Arts and Engagement K. Hatzipanagiotis attended the meeting at 9.21am
Cr Carpenter left the meeting at 9.22am

Cr Burns moved and seconded by Cr Brimblecombe “That Cr Carpenter does not have a declarable conflict of interest in the matter and is accordingly free to participate in the meeting whilst the matter is discussed, including by voting on the matter.”

2021 / 04 / 14 / 004

Carried (5-0)

Attendance

Cr Carpenter returned to the meeting at 9.23am
General Manager Corporate Services M. Gatt left the meeting at 9.26am

DECISION ACTION REPORTS

Communities

Community Grants Round 1, 2021

Purpose:

This report presents the Community Grant Assessment Panel’s recommendation for council to approve 19 of the 24 eligible applications received in Round 1 2021, to the total value of \$159,587.23 (ex GST).

Resolution:

Cr Daniels moved and seconded by Cr Burns “That Central Highlands Regional Council approve \$159,587.23 (ex GST) in Round 1 of Community Grants 2021 to fund the 19 applications listed below, per the Community Grants Program Assessment Panel’s recommendation:

Organisation	Project	Grant Category	Grant Requested \$	GST \$ (if GST registered)	Total \$
Blackwater Junior Motorcycle Club	Water truck	Community Improvement	20,000.00	NIL	20,000.00

Capella Cricket Club	Ice machine	Sport and Recreation	5,000.00	NIL	5,000.00
Denison State School Parent and Citizen Association	Fridge for tuckshop	Community Assistance	5,000.00	NIL	5,000.00
Dingo Race Club	Security and cleaning services	Sport and Recreation	5,000.00	NIL	5,000.00
Dingo Tennis Club	Upgrading bar facility	Sport and Recreation	5,000.00	NIL	5,000.00
Duaranga Primary Parents and Citizens Association	Portable shade	Community Assistance	4,804.10	NIL	4,804.10
Emerald Bowls Club	Airconditioning upgrade	Community Improvement	16,145.45	1,614.55	17,760.00
Emerald Jockey Club	Outdoor furniture	Community Assistance	5,000.00	500.00	5,500.00
Emerald Karting Club	Shade structure	Community Improvement	13,069.00	NIL	13,069.00
Gemfields Community Support Association	Health Home Hampers	Community Assistance	5,000.00	500.00	5,500.00
Gemfields Gun Club	Water bore installation	Community Improvement	18,900.00	1,890.00	20,790.00
Gemfields Lapidary Club	Gem cutting machine	Sport and Recreation	4,000.00	NIL	4,000.00
Gindie Tennis Club	Outdoor seating and replace water tank	Sport and Recreation	4,934.80	NIL	4,934.80
Palmgrove Pint Pot Campdraft Association	Ambulance cost	Sport and Recreation	2,500.00	NIL	2,500.00
Retreat Creek Working Horse Club	Training clinic	Sport and Recreation	5,000.00	NIL	5,000.00
Springsure Country Golf Club	Cold room	Community Improvement	20,000.00	2,000.00	22,000.00
Springsure Jockey Club	Fencing to patrons' area	Community Improvement	10,233.88	1,023.30	11,257.18
Springsure Lions Club	Trailer	Community Assistance	5,000.00	NIL	5,000.00
Springsure Pastoral and Agricultural Society	Maintain horse stables	Sport and Recreation	5,000.00	NIL	5,000.00

Total Community Grants Round 1 2021, is \$159,587.23 (ex GST)."

2021 / 04 / 14 / 005

Carried (6-0)

Attendance

Community Development and Engagement Officer A. Kavanagh and left the meeting at 9.32am

Arts and Cultural Officer K. Newman attended the meeting at 9.32am

Cr Rolfe, Cr Curtis and General Manager Corporate Services M. Gatt returned to the meeting at 9.32am

Regional Arts Development Fund (RADF) Round 2 assessment meeting - 12 March 2021

Purpose:

This report presents for endorsement:

1. Minutes of the Regional Arts Development Fund assessment meeting held on 12 March 2021.
2. Central Highlands Arts and Cultural Advisory Committee’s recommendations regarding Round 2 of the Regional Arts Development Fund 2020/2021 financial year.

Resolution:

Cr Curtis moved and seconded by Cr Moriarty “That the Central Highlands Regional Council adopt the Minutes of the Regional Arts Development Fund assessment meeting on 12 March 2021 and endorse their recommendations for the following Regional Arts Development Fund Round 2 applications for the 2020/2021 financial year:

Group applications	Project Description	Amount Requested \$	Recommendation \$
Orion Community Inc.	Resin art workshops	1,136	Approve 1,136
Arts Central Queensland	Capturing history. Framing history film making and acting workshops at Capella Pioneer Village to produce five short films.	10,400	Approve 10,400
Capella Tieri Middlemount (CTM) Links	Emerging artist/tutor Randelle McClure will teach watercolour painting to seniors over a six-week workshop program.	2,030	Approve 2,030
Miners Common, Arts and Cultural Centre Inc.	Sapphire Shines for Queensland Day 2021, Taste of Africa take 2 – African drumming workshops.	3,985	Approve 3,985
	Total Round 2	17,551	Approve 17,551”

2021 / 04 / 14 / 006

Carried (8-0)

Attendance

Coordinator Arts and Engagement K. Hatzipanagiotis and Arts and Cultural Officer K. Newman left the meeting at 9.37am

Sport and Active Recreation Advisory Group Meeting Minutes

Purpose:

This report presents the minutes of the Sport and Active Recreation Advisory Group for endorsement by Central Highlands Regional Council as required under their Terms of Reference.

Resolution:

Cr Moriarty moved and seconded by Cr Burns “That Central Highlands Regional Council endorse the minutes of the Sport and Active Recreation Advisory Group Meetings for 14 September 2020, 10 October 2020, 18 November 2020 and 21 January 2021.”

2021 / 04 / 14 / 007

Carried (8-0)

Attendance

Acting Coordinator Development and Planning K. Isles and Manager Planning and Environment K. Byrne attended the meeting at 9.47am

Minute Secretary M. Wills left the meeting at 9.47am and returned to the meeting at 9.48am

Adoption of the Charges Resolution No.13

Purpose:

Central Highlands Regional Council at its General Meeting 24 March 2021 resolved to (Unconfirmed minutes 2021/03/24/002):

1. Adopt a proposed amendment to the Local Government Infrastructure Plan (LGIP).
2. Complete all remaining actions to finalise the adoption of the amendment, including the matters specified in Chapter 5 of the Minister's Guidelines and Rules.
3. Note that the proposed Schedule of Works within the Local Government Infrastructure Plan includes actionable projects which need to be considered in future capital works planning.

Pursuant with section 113(1) of *the Planning Act 2016* a Local Government may by resolution adopt charges for providing trunk infrastructure for development. This report seeks to support the implementation of the proposed amendment to council's LGIP by the creation of a new Charges Resolution No.13.

Resolution:

Cr Rolfe moved and seconded by Cr Curtis "That Central Highlands Regional Council:

1. Adopt Charges Resolution No. 13 pursuant to section 113(1) of the *Planning Act 2016* to have force and effect over the same area as the Central Highlands Regional Council Planning Scheme 2016.
2. In addition, Charges Resolution No. 13 supersedes Charges Resolution No. 12.2 (2017) which will remain in effect until 11.59pm on 18 April 2021."

2021 / 04 / 14 / 008

Carried (8-0)

Attendance

Acting Coordinator Development and Planning K. Isles and Manager Planning and Environment K. Byrne left the meeting at 9.51am

Coordinator Strategic Land Use H McLaren-Greiss and Principal Planner Strategic Land Use J. Hague attended the meeting at 9.51am

Regional Economic Development Incentive (REDI) Policy - 2 year extension

Purpose:

The purpose of this report is to:

1. Present a revised Regional Economic Development Incentive Policy for adoption following the Central Highlands Regional Council workshop in February 2021.
2. Proposes to extend the existing Regional Economic Development Incentive Policy and associated annual budget of \$250,000 for two years.
3. Provide recommendations for a more extensive review of economic stimulus policy.

Resolution:

Cr Burns moved and seconded by Cr Curtis "That Central Highlands Regional Council:

1. Approve the revised Regional Economic Development Incentive Policy for adoption for another two years commencing in 2021/2022 with a budget of \$250,000 per annum.
2. Advocate for a review of the existing Regional Economic Development Incentive Policy which will either develop the policy further and/or implement a broader economic development framework."

	CENTRAL HIGHLANDS REGIONAL COUNCIL POLICY	
	TITLE: Regional Economic Development Incentive	POLICY REF NO: CHRCP:0013

1.0 Policy Purpose

- 1.1 The purpose of this policy is to implement a policy approach to attracting high quality economic development in all parts of the region. Furthermore, the purpose of the Regional Economic Development Incentive (REDI) policy is to practically demonstrate that the Central Highlands Regional Council is committed to the ongoing attraction of business investment in the region that improves the quality of life for its citizens.
- 1.2 The scope of the REDI policy is specifically designed to capture and evaluate applications for development incentives through a criteria-based process that includes:
 - 1.2.1 amount of direct capital investment in the region
 - 1.2.2 new jobs created.
- 1.3 Importantly, the detailed criteria (below) encourages applications to be flexible in their approach and does not eliminate any new or existing legitimate business entity from applying.
- 1.4 Insofar as the Council's objectives are generally served by the enhancement and expansion of the local economy, the Council will, on a case by case basis, give consideration to providing development incentive packages as stimulation for economic development in the region.

2.0 Policy Statement

- 2.1 The core criteria for the application of any financial incentive is that the business successfully demonstrate a significant net economic benefit to the Central Highlands Region that delivers capital investment and/or genuine ongoing job creation. Typically, the incentive will apply for those industries recognised as key propulsive sectors or target industries as defined within the Central Highlands Economic Master Plan September 2017.
- 2.2 More specifically, in determining the suitability of applying any potential Regional Economic Development Incentives, the following guidelines and key eligibility criteria must be met. Assessments are to be completed initially by the Manager Planning and Environment and supported by General Manager Communities with a report presented to Council recommending support or refusal of applications based on the criteria.
- 2.3 Nothing in the policy shall imply or suggest that the Council is under any obligation to provide any incentive to any applicant unless it meets the criteria for approval.

3.0 Guidelines

- 3.1 Development Incentive packages apply to both facilities and structures for:
 - 3.1.1 New business;
 - 3.1.2 Expansion to existing business
 - 3.1.3 Residential development in targeted Central Highlands townships of Springsure and Rolleston.

- 3.2 Development incentive packages may be applied in a lump sum, paid in instalments or may be linked to project milestones or development goals.
- 3.3 Development incentive packages will not be ordinarily considered for projects which would be developed without such incentives unless it can be demonstrated that higher development standards or other development and community goals will be achieved through the use of the incentive.
- 3.4 Development incentive applications for developments which have already commenced operation will only be accepted if:
 - 3.4.1 It legally commenced operations within the last 12 months (and was not previously operating illegally) and
 - 3.4.2 The applicant can demonstrate that receipt of the incentive will result in an additional community or economic benefit that would not otherwise be achievable.
- 3.5 Any consideration will be provided in accordance with Council's adopted local laws, policies, procedures and minimum requirements and will be subject to the availability of adequate funds within Council's adopted and or revised budget.

4.0 Minimum Requirements:

The project shall:

- 4.1 Be consistent with Council's vision, mission and values.
- 4.2 Be in accordance with Council's planning scheme.
- 4.3 Have no significant negative environmental impacts on the community or other environmental standards (e.g. pollution, hazardous waste or noise).

5.0 Primary Criteria

- 5.1 The project provides a significant net economic and community benefit to the Central Highlands Region equivalent to a minimum of five (5) times the dollar value amount of the incentive applied;

The project provides:

- 5.1.1 a minimum capital investment of \$500,000; or,
- 5.1.2 in the interest of a 'start-up' a minimum of three (3) Full Time Equivalent (FTE) jobs created;
or,
- 5.1.3 for existing businesses, a significant expansion of Full Time Equivalent (FTE) jobs; where,
- 5.1.4 for 5.1.2 and 5.1.3 above, the jobs are genuine 'new' jobs, not transported or relocated workforce;
- 5.2 Project is contestable, i.e. the company is or has been (and can provide evidence) of consideration of other locations and would not otherwise be situated within the Central Highlands Region if the incentive was not available;
- 5.3 Be a current operational business of more than two years and either have, or can obtain an Australian Business Number (ABN), or
 - 5.3.1 to encourage and support start-up businesses who have been in operation for less than two years, these businesses must have acquired additional grant funding from a dedicated start-up program or demonstrated other financial support structures which will satisfy operational costs during the first two years;

- 5.4 The project does not cause significant detriment to, and/or be in substitution for, existing businesses in the region; and
- 5.5 The business activity can commence operation within two years or less of the date of the REDI approval.

6.0 Secondary Criteria

(Additional conditions to be considered when reviewing applications)

- 6.1 Opportunities to reduce the carbon footprint; and
- 6.2 Demonstrated commercial viability of the activity in the absence of any financial assistance through a fully costed business/project plan.

7.0 Incentives available for consideration:

- 7.1 Reduction or elimination of fees and charges (charged to relevant business unit)
- 7.2 Time schedule for payment of fees and charges
- 7.3 Joint marketing and promotional packages
- 7.4 The components of the incentives available will be at the discretion of the CHRC by negotiation with the applicant and relate specifically to the needs of the project and the benefit to the Central Highlands economy.
- 7.5 Incentives are not limited to these areas and the applicant may also apply for other specific incentives relative to each project to be considered by Council.
- 7.6 Incentives may also be available from other sources and levels of government and these may be considered with each application.

8.0 Key strategic industries:

- 8.1 Industries recognised as key propulsive sectors or target industries as defined within the Central Highlands Economic Master Plan September 2017
 - 8.1.1 Aged care
 - 8.1.2 Early childcare
 - 8.1.3 Research and development
 - 8.1.4 Manufacturing
 - 8.1.5 Tourism
 - 8.1.6 Value-adding agricultural production
 - 8.1.7 Professional and business services
 - 8.1.8 Residential Reconfiguration of a Lot applications within the townships of Springsure and Rolleston
 - 8.1.9 Residential Multiple Dwelling applications within the townships of Springsure and Rolleston.
- 8.2 The incentive offer covers key criteria for development that is for either a reconfiguration of a lot (residential subdivision) of subdivisions totalling 10 lots or multiple dwellings on the applicable site – such as duplexes and multiple dwellings between 3-20 units and could be capped subject to Council discretion.

- 8.3 An approved application under this policy for any business activity which falls within the listed key strategic industries will be eligible for a 100% waiver of associated Council development application fees, and up to a 70% reduction in levied infrastructure charges by way of refund upon commencement of operation.
- 8.4 An approved application for any business activity which does not fall within the listed key strategic industries may be eligible for up to 100% of the associated Council development application fees, and up to 40% reduction in levied infrastructure charges by way of refund upon commencement of operation.

9.0 Procedure for REDI Assessment

- 9.1 Application shall be made to Council on the approved application form and should also be accompanied by supporting information to assist in the assessment of the request.
- 9.2 The application must demonstrate compliance with the following components of the REDI policy:
 - 9.2.1 Section 3.0 Guidelines
 - 9.2.2 Section 4.0 Minimum requirements
 - 9.2.3 Section 5.0 Primary Criteria
 - 9.2.4 Section 6.0 Secondary Criteria.
- 9.3 To remove any doubt, an application may only be approved if it meets each of the requirements in sections 3.0 Guidelines, 4.0 Minimum Requirements, and 5.0 Primary Criteria. An application that also meets the criteria listed in section 6.0 Secondary Criteria will be viewed more favourably and be considered for the maximum incentive.
- 9.3 A report will be presented to Council with recommendations for approval or denial of a REDI package within 3 months of receipt of a properly made application to Council.
- 9.4 A properly made application includes the following components:
 - 9.4.1 Completed application form
 - 9.4.2 Supporting material which addresses each of the criteria specified in 9.2.
 - 9.4.3 Development approval for the associated development.

10.0 Procedure for payment of REDI

- 10.1 Prior to requesting payment of the approved incentive the applicant must:
 - 10.1.1 Complete all conditions of the associated development approval by the date specified on the REDI approval letter. Generally, this will be within two years or by the end of the second financial year following the date of the approval. A shorter timeframe may be specified based on budgetary concerns.
 - 10.1.2 Pay any infrastructure charges associated with the development (as stated on Infrastructure Charges Notice) in full, or if granted an approval for an infrastructure charges refund, pay the balance of the amount.
 - 10.1.3 Request Council to inspect the development site and issue a Full Planning and Development Certificate (at no charge).
 - 10.1.4 If any outstanding compliance issues are identified as part of the investigation for the Full Planning and Development Certificate, address these matters.
- 10.2 Once all tasks in 10.1 have been completed, the Applicant must submit a request for payment of the REDI incentive to Council. The request should be accompanied by a copy of the REDI approval letter and the Full Planning and Development Certificate.

10.3 The approved development must be carried out and completed prior to the relevant period and / or completion date lapsing as stipulated in the associated development approval and the REDI approval.

11.0 Definitions

11.1 **CEO** refers to the Chief Executive Officer

11.2 **Council** refers to Central Highlands Regional Council

11.3 **The Act** shall mean the *Local Government Act 2009* (as amended)

11.4 **The Regulation** shall mean the *Local Government Regulation 2012* (as amended)

11.5 **Development approval** shall mean a development approval or permit issued by council under the authority of the *Planning Act 2016* for development such as a material change of use of premises or reconfiguring a lot.

11.6 **REDI approval** shall mean an approval letter issued by the council stating that the applicant has been approval to receive a refund or rebate for fees associated with a development approval.

Strategic Link	Central Highlands Regional Council Planning Scheme 2016 Central Highlands Economic Development Strategy Central Highlands Regional Council Corporate Plan 2017-2022 2020-2021 Operational Plan
Category	Planning and Development Business and Economy
Lead Business Unit	Planning and Environment
Public Consultation	Yes in alignment with Community Engagement Plan
Adoption Date	
Next Review Due	Annually
Document Number	TBA
Record Keeping	ECM, Vine and Council Website
Related Documents	Central Highlands Economic Master Plan September 2017

Attendance

Coordinator Strategic Land Use H McLaren-Greiss and Principal Planner Strategic Land Use J. Hague left the meeting at 10.18am

Corporate Services

Asset Disposal Flood Boat

Purpose:

This report summaries the disposal options for assets 7900035 and 7800134; State Emergency Services (SES) flood boat and trailer and reviewing the offer made by Sunwater to purchase these assets.

Resolution:

Cr Burns moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Resolve to dispose of asset IDs: 7900035 and 7800134 (SES flood boat and trailer) to Sunwater for the amount of \$10,000, pursuant to and in accordance with section 236(b)(i) of the Local Government Regulation 2012, disposal of a non-current asset to a government agency.
2. Approve that the SES flood boat and trailer is disposed of in its current condition and Sunwater is responsible for removing SES branding.”

2021 / 04 / 14 / 010

Carried (8-0)

Adjournment

Meeting adjourned at 10.22am

Meeting resumed at 10.50am

Attendance

Coordinator Property Services A. Hewitt and Property and Leasing Officer M. Ellwood attended the meeting at 10.50am

Chief Executive Officer S. Mason attended the meeting at 10.53am

Chief Executive Officer S. Mason left the meeting at 10.53am

Chief Executive Officer S. Mason returned to the meeting at 10.54am

Customer and Commercial Services

Disposal of Surplus Land - Moriarty Street

Purpose:

It is proposed that council dispose of surplus vacant land identified as Lot 186 on SP242692 (42 Moriarty Street, Emerald) and Lot 187 on SP242692 (44 Moriarty Street, Emerald) due to interest to purchase these allotments.

Resolution:

Cr Brimblecombe moved and seconded by Cr Burns “That Central Highlands Regional Council:

1. Approve the disposal of ‘valuable non-current assets’ identified as Lot 186 on SP242692 and Lot 187 on SP242692 by auction under section 227 of the Local Government Regulation 2012.
2. Approve, if remaining unsold after auction to apply:
 - a) The competitive sale process exception pursuant to section 236 of the Local Government Regulation 2012.

- b) The Chief Executive Officer may sell the land without inviting further tenders or offering for auction, for a sum not less than the higher of:
 - i) market value; and
 - ii) a sum exceeding the highest price tendered for the property.
- c) For each sale, subject to the minimum price requirements in subparagraphs (a) and (b), the Chief Executive Officer may:
 - i) Determine the sale conditions; and
 - ii) Negotiate amendments to the sale conditions that they consider necessary and appropriate in conformity with the sound contracting principles.”

2021 / 04 / 14 / 011

Carried (6-2)

Land Options for Lot 37 on CNS329 (Tier)

Purpose:

This report discusses options available for Lot 37 on CNS329 located at Tieri where Council is the trustee of a reserve for recreation.

Resolution:

Cr Brimblecombe moved and seconded by Cr Burns “That Central Highlands Regional Council:

1. Resign trusteeship of reserve land identified as Lot 37 on CNS329.
2. Delegate to the Chief Executive Officer, to issue to the Minister a notice of resignation of trusteeship.”

2021 / 04 / 14 / 012

Carried (8-0)

Conflict of Interest

Councillors Daniels confirmed their previous declarable conflict of interest in the following matter and left the meeting for councillors to determine her participation in the meeting.

Cr Daniels left the meeting at 11.11am

Cr Rolfe moved and seconded by Cr Carpenter “That Cr Daniels does not have a declarable conflict of interest in the matter and is accordingly free to participate in the meeting whilst the matter is discussed, including by voting on the matter.”

2021 / 04 / 14 / 013

Carried (7-0)

Attendance

General Manager Infrastructure and Utilities J. Hoolihan left the meeting at 11.15am

Cr Daniels returned to the meeting at 11.16am

General Manager Infrastructure and Utilities J. Hoolihan returned to the meeting at 11.16am

Proposed Telecommunications Facility on Part of Lot 30 on SP255398

Purpose:

To seek Ministerial consent to enter a trustee lease on part of Lot 30 on SP255398 that is inconsistent with the reserve purposes under the *Land Act 1994* and to apply the telecommunications exception under section 236 of the Local Government Regulation 2012 to enter a lease without first undertaking a tender or auction.

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Approve the exception under section 236 of the Local Government Regulation 2012 to progress with the proponent, a lease for the purposes of a telecommunications tower on part of Lot 30 on SP255398.
2. Subject to due diligence:
 - a. Delegate to the Chief Executive Officer to negotiate terms and conditions of the heads of agreement.
 - b. If all requirements under the heads of agreement are met, delegate to the Chief Executive Officer to negotiate terms and conditions of the lease.
 - c. Seek Ministerial consent under the *Land Act 1994* to enter a trustee lease with the proponent for a purpose inconsistent with the reserve purposes for Lot 30 on SP255398.”

2021 / 04 / 14 / 014

Carried (8-0)

Attendance

Coordinator Property Services A. Hewitt and Property and Leasing Officer M. Ellwood left the meeting at 11.30am

Chief Executive Officer

Australian Local Government Association - 2021 National General Assembly

Purpose:

The Australian Local Government Association (ALGA) 2021 National General Assembly (NGA) is being held in Canberra from 20 to 23 June 2021. The theme of this year’s conference is ‘Working Together for our Communities’.

This report is to determine council’s and councillors attendance at the conference.

Resolution:

Cr Curtis moved and seconded by Cr Burns “That Central Highlands Regional Council be represented at the Australian Local Government Association (ALGA) 2021 National General Assembly (NGA) to be held at Canberra from 20 to 23 June 2021 by its Mayor, Cr Kerry Hayes, Deputy Mayor Cr Christine Rolfe and Councillors Burns and Brimblecombe and Councillor Carpenter (to attend virtually) along with Chief Executive Officer Scott Mason.”

2021 / 04 / 14 / 015

Carried (8-0)

Energy Future Summit - 21 to 22 April 2021

Purpose:

The Central Queensland Energy Futures Summit is being held in Gladstone on 21 to 22 April 2021.

This report is to endorse Councillor Megan Daniels to attend this summit as council’s representative.

Resolution:

Cr Rolfe moved and seconded by Cr Burns “That Central Highlands Regional Council be represented at the Central Queensland Energy Futures Summit to be held in Gladstone from 21 to 22 April 2021 by Councillor Megan Daniels.”

2021 / 04 / 14 / 016

Carried (8-0)

Attendance

General Manager Customer and Commercial Services M. Webster left the meeting (via skype) at 11.37am and did not return.

Conflict of Interest

Cr Curtis confirmed her previous conflict of interest in the following matter and left the meeting while the matter was being discussed and voted on. Cr Curtis left the meeting at 11.37am.

Appointment of Councillor to an External Group - Valeria Community Consultation Group

Purpose:

This report seeks to rescind council previous decision for appointment of councillors to be representatives to the Valeria Community Consultation Group.

Resolution:

Cr Burns moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Rescind Motion 2020/08/12/024 and its nomination of Councillor Sypher and Councillor Curtis (as alternative) to the Valeria Community Consultation Group.
2. Not appoint a councillor representative to the Valeria Community Consultation Group.”

2021 / 04 / 14 / 017

Carried (7-0)

Attendance

Cr Curtis returned to the meeting at 11.45am

Endorsement of Councillors to an External group – The University of Queensland Baseline works for mine rehabilitation and closure collaboration project

Purpose:

This report is seeking the endorsement of Councillor Megan Daniels as council’s representative on The University of Queensland Baseline works for mine rehabilitation and closure collaboration project - Bowen Basin Region.

Resolution:

Cr Curtis moved and seconded by Cr Carpenter “That Central Highlands Regional Council endorse Councillor Daniels participation in The University of Queensland Baseline works for mine rehabilitation and closure collaboration project – Bowen Basin Region.”

2021 / 04 / 14 / 018

Carried (8-0)

Attendance

Manager Planning and Environment K. Byrne and Coordinator Environment and Waste G. Atherfold attended the meeting at 11.50am

Minute Secretary M. Wills left the meeting at 11.52am and returned at 11.53am

INFORMATION REPORTS

Communities

Petition to the Central Highlands Regional Council regarding increase of hours at the Capella Transfer Station

Purpose:

This information report is intended to:

- Address the request within the petition received on 19 March 2021 regarding preferences for opening hours and days for the Capella Resource Recover Centre.
- Provide an update on what would be required to fulfil the request.
- Identify alternatives that Central Highlands Regional Council is currently considering.

Recommendation:

That Central Highlands Regional Council receive this report and respond to Maddelyn Tasker's petition received 19 March 2021

Resolution:

Cr Burns moved and seconded by Cr Daniels "That Central Highlands Regional Council:

1. Receive this report and respond to Maddelyn Tasker's petition received 19 March 2021.
2. Request a further report for council's consideration in regards to options for resourcing transfer stations / landfills in the Central Highlands region, including options for automation."

2021 / 04 / 14 / 019

Carried (7-1)

Attendance

Coordinator Environment and Waste G. Atherfold left the meeting at 12.32pm
Coordinator Ranger Services B. Keys attended the meeting at 12.32pm

Stock Route Water Facility Audit 2019-2023

Purpose:

This report presents the recently completed audit of Central Highlands Regional Council stock route water facilities. It is noted that the work Glenn Bell is investigating to update the valves on the water facilities is separate to this audit. The minimal rectification would provide capacity to tap into tank water where there is a fire around these facilities and does not impact the quality of the audit completed.

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council receive the completed audit."

2021 / 04 / 14 / 020

Carried (8-0)

Attendance

Manager Planning and Environment K. Byrne and Coordinator Ranger Services B. Keys left the meeting at 12.48pm
Acting General Manager Infrastructure and Utilities J. Hoolihan left the meeting at 12.48pm and returned at 12.49pm
Manager Project Delivery and Contract Delivery K. Downey and Flood Mitigation Project Manager B. Wilkinson attended the meeting at 12.49pm

LATE AGENDA ITEMS

Flood Study Endorsement

Purpose:

This report is seeking endorsement of recently completed flood studies providing updated or additional shire coverage to those adopted in the Central Highlands Regional Council (CHRC) Floodplain Management Study and Plan 2014.

Resolution:

Cr Moriarty moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Endorse recently completed flood studies providing updated or additional shire coverage to those adopted in the Central Highlands Regional Council Floodplain Management Study and Plan 2014:
 - a) “*Rolleston Township Flood Mitigation Study –Sept. 2016 – Baseline Flood Model*” (SMEC)
 - b) “*Central Highlands Flood Plain Management Plan: Regional Models -Flood Modelling Update Report*” dated 03 May 2018 (KBR) covering the areas of Upper Comet, Medway Creek and Borilla Creek
 - c) “*Central Highlands Council Flood Study Update - Arcadia Valley School Report*” dated 9 November 2018 (KBR); and
 - d) “*Emerald Flood Modelling - Emerald Flood Model Update and Infill Development Assessment 2018*” dated 09 May 2019 (KBR)
 - e) “*Central Highlands Regional Council Flood Model Update - Emerald Flood Model Update 2021*” dated 9 April 2021 (Cardno)
 - f) “*Sapphire Flood Modelling Update 2020*” dated 20 November 2020 (AECOM)
2. Endorse the release of modelled Defined Flood Event (DFE) information from these models for use in flood search requests and for the purpose of development and planning assessment.
3. Support the release the model outcomes to Insurance Council of Australia.”

2021 / 04 / 14 / 021

Carried (8-0)

Attendance

Manager Project Delivery and Contract Delivery K. Downey and Flood Mitigation Project Manager B. Wilkinson left the meeting at 1.19pm

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)

Nil

CLOSURE OF MEETING

There being no further business, the Mayor closed the meeting at 1.20pm

CONFIRMED

MAYOR

DATE