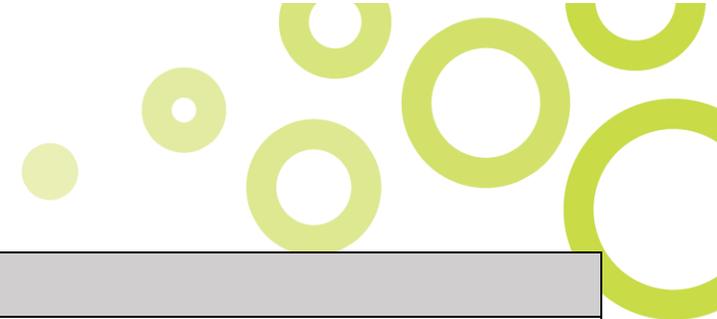


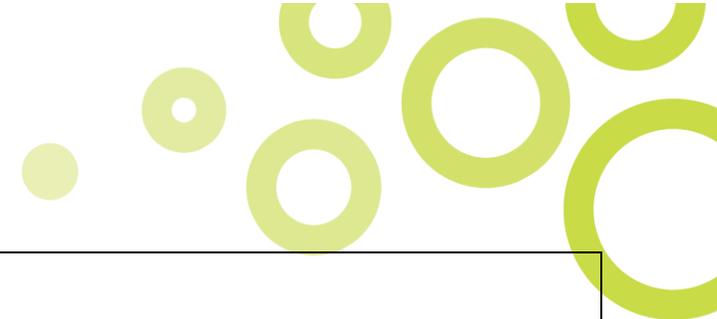


**Central Highlands Arts and Cultural Advisory Committee (CHACAC)  
Planning Minutes**

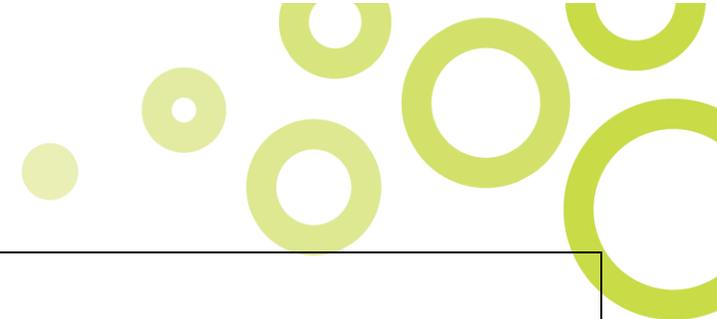
<b>Date:</b>	Friday 12 March 2021
<b>Venue:</b>	Central Highlands Regional Council – Emerald Gallery Meeting Room
<b>Chair:</b>	Cr Gai Sypher
<b>Minute taker:</b>	Narisa Kerr – Administration Officer (AA)
<b>Present:</b>	<b>CHACAC Members:</b> Gail Nixon, Maureen Burns, Barbara Beazley, Mellissa Chick and Sharon Gimbert. <b>Public Guests:</b> Ben Robertson and Paul Albert (arrived at 1.06 pm). <b>CHRC:</b> Cr Gai Sypher, Cr Charles Brimblecombe, Suzanne Poulter – Manager Connected Communities (MCC), Karen Newman – Arts and Cultural Officer (ACO), Nikki Pickering – Arts and Cultural Officer – Galleries (ACOG).
<b>Apologies:</b>	<b>CHACAC members:</b> Denice Clark, Wendy Gibson <b>CHRC:</b> Cr Joseph Burns, Katerina Hatzipanagiotis – Coordinator Arts and Engagement (CAE), Brooke Wright – Administration Assistant (AA)
<b>Meeting time:</b>	1.01 pm to 2.16 pm
<b>Preparation documents distributed for this meeting:</b>	<ul style="list-style-type: none"> <li>• CHACAC Planning Meeting Minutes – 22 January 2021</li> <li>• CHACAC Member Update form</li> <li>• CHACAC Information Privacy and Right to Information</li> <li>• CHACAC Member Nomination Information</li> <li>• CHACAC Nomination form</li> <li>• CHRC Conflict of Interest form</li> </ul>



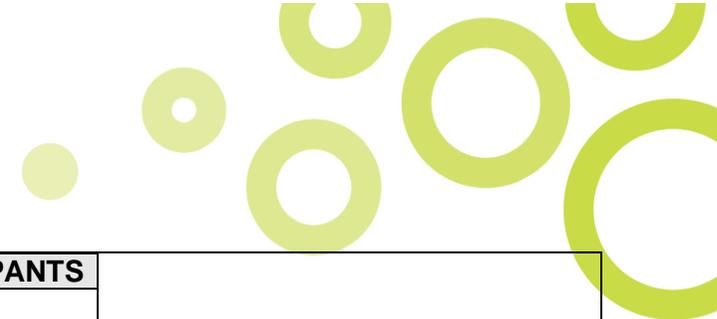
	Subject	Discussions
1.	<b>Introductions</b>	Ben Robertson was introduced to the committee and provided background history of his involvement in arts and culture.
2.	<b>Conflict of Interest Register</b>	There were no conflicts of interest registered.
3.	<b>Confirmation of previous CHACAC meeting minutes</b>	<p>CHACAC 22 January 2021 planning meeting minutes were confirmed. Taken as being read.  <b>Moved:</b> Cr Sypher    <b>Seconded:</b> Maureen Burns</p> <p>Sharon Gimbert enquired about the recent grouting and sealing of the mosaic tables in the park behind the Emerald Library. The mosaic tables were a Regional Arts Development Fund (RADF) Council Initiated Project (CIP) auspiced and overseen by the Emerald Art Group. There was enquiry as to the type of grout used in the new repairs and edging repairs of tables. ACO confirmed that a CRM was raised last year to complete the edging repairs. MCC asked Sharon to compile list of concerns for follow-up.</p> <p><b>Action:</b> Sharon Gimbert to enquire with other Emerald Arts Precinct tenants about mosaic tables and complete a list of concerns for MCC.</p>



3.	<b>Previous meeting action review</b>	<p><b>Completed actions:</b></p> <ul style="list-style-type: none"> <li>• Arts and Cultural webpages</li> <li>• CHACAC membership</li> <li>• Folk Festival</li> <li>• Gallery exhibition programs</li> <li>• Metal in March</li> <li>• RADF 2020-2021 program</li> <li>• Springsure Hospital Museum</li> </ul> <p><b>Ongoing:</b></p> <ul style="list-style-type: none"> <li>• CHACAC membership</li> <li>• COVID-19 Safe plans</li> <li>• Creative Cultural Futures and Heritage Action Plan</li> <li>• Gallery exhibition programs</li> <li>• Metal in March</li> <li>• Public art Van Gogh sunflower painting</li> <li>• Videography project</li> </ul>
4.	<b>Projects and Programs Update</b>	<p><b>Springsure Hospital Museum</b></p> <ul style="list-style-type: none"> <li>• Emergency works to stabilise the building are complete, which have now made the building watertight. These works will need time to settle before further works are undertaken.</li> <li>• Soil tests are to be undertaken in March 2021.</li> <li>• Once complete an engineering report will be compiled.</li> </ul> <p><b>Botanic Gardens public artwork</b></p> <ul style="list-style-type: none"> <li>• Local sculptor Derek Hedgcock is currently developing the public artwork for the Emerald Botanic Garden, which council's Parks and Gardens team are planning to install during April 2021. Installation will mark the completion of the project.</li> </ul>



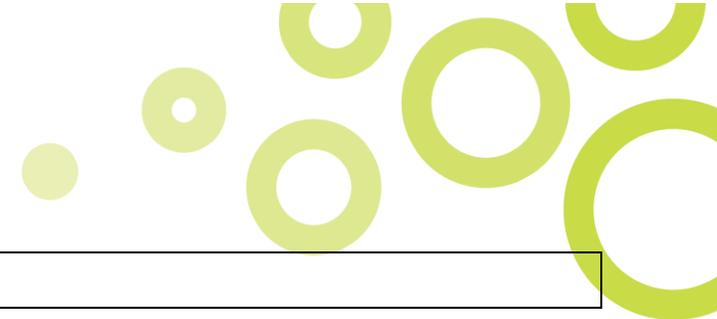
		<p><b>Galleries</b></p> <ul style="list-style-type: none"> <li>• The Springsure Art Awards received 116 entries. The opening night was held Friday 5 March 2021 with 100 attendees. The judge, Dr Jay Deagon from Central Queensland University stated that the quality of art made the judging a challenging task. Local Artist Acquisitive Award winners were Loretta Horn for her portrait 'Luther' and Trina Patterson for her photograph 'Windmill Dreams'. The People's Choice award was won by Michelle Gray and Raelene Bock for their sculptural work 'Liquid Gold'.</li> <li>• The Central Highlands History Exhibition was opened by Mayor Kerry Hayes in the Emerald Art Gallery on Wednesday 10 March 2021. The opening morning tea was attended by 86 people, including community members and council staff. This exhibition was curated by Maureen Burns. Cr Sypher congratulated Maureen on the Central Highlands History Exhibition.</li> <li>• Emerging artist Camille Swallow is working towards an exhibition in the Emerald Art Gallery during September 2021. Camille won first prize in the Black and White category at the CHRC Annual Art Awards – Springsure, for her artwork 'Cracked Vision'.</li> <li>• ACOG has been working with Camille and others to source grants. The Flying Arts Quick Response grant is one promising option. Applications are due 12 April 2021. Any other suggestions would be appreciated.</li> <li>• ACOG advised that Trudi Leigo has provided a quote for gallery training on 19 and 20 June 2021.</li> </ul> <p><b>Action:</b> CHACAC members to utilise networks to identify additional artist support for Camille Swallow's upcoming exhibition.</p> <p><b>Metal in March 2021</b></p> <ul style="list-style-type: none"> <li>• The Metal in March 2021 program was delivered 5, 6, 7 and 8 March in Comet, Capella, Springsure and Arcadia Valley.</li> <li>• The Metal in March 2021 program was very well received by community. Feedback suggested a fee be charged to participants in future Metal in March activities. Discussions concluded that \$25 was reasonable for workshops similar to those completed in 2021.</li> <li>• MCC gave feedback regarding the online booking system.</li> <li>• ACO advised the numbers for each region were as follows:</li> </ul>
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			<b>DATE</b>	<b>COMMUNITY</b>	<b>PARTICIPANTS</b>
			Friday 5 March 2021	Comet	11
			Saturday 6 March 2021	Springsure	15
				Capella	10
			Sunday 7 March 2021	Springsure	12
				Capella	11
			Monday 8 March 2021	Arcadia Valley	8
			<b>Total</b>	<b>6 Workshops</b>	<b>67 Participants</b>
	<b>CHACAC new member nominations</b>	<ul style="list-style-type: none"> <li>• MCC discussed the process for member nominations.</li> <li>• Nominations remain open until the maximum of 15 members reached.</li> <li>• ACO to set schedule for assessment panel monthly.</li> <li>• Term is set at a fixed three years.</li> </ul> <p><b>Action:</b> ACO to progress assessment panel process. Nominations will be submitted to council via a report for approval.</p>			
<b>6.</b>	<b>Member updates</b>	<p><b>Gail Nixon</b></p> <ul style="list-style-type: none"> <li>• Congratulations to everyone involved in the art awards in Springsure. The artwork was absolutely fantastic. It was a great social event and council is now the owner of some great works.</li> <li>• Historical display in the Springsure Woolshed Information Centre has been rearranged and will hopefully be open by Easter 2021.</li> <li>• Thank you for the wire art workshops held in Springsure.</li> </ul> <p><b>Maureen Burns</b></p> <ul style="list-style-type: none"> <li>• Thanks to ACO for suggesting the history exhibition, and thanks to ACO, ACOG and staff for their assistance with the exhibition.</li> <li>• Dr Melanie Piddocke, Central Queensland Museum Development Officer, completed a draft Central Highlands Community Collections document with recommended actions.</li> <li>• Maureen recommended Duaranga as a good starting point. The collection is housed in the Duaranga Heritage and Tourism Association buildings and Carol Finger is the primary contact. Maureen requested budget for Dr Melanie Piddocke to progress work on recommendations. MCC noted the deadline for next financial year's budget has passed.</li> </ul>			



		<p>Members identified this project could potentially fall within RADF funding as a CIP. Cr Sypher volunteered to work on the application.</p> <ul style="list-style-type: none"> <li>• Maureen voiced concerns surrounding carpeting on walls to address the acoustics issue in the Emerald Art Gallery. Maureen suggested contacting Dr Anita Milroy for ideas. MCC confirmed a FY 21-22 budget bid has been submitted to council to address acoustics in the Emerald Art Gallery.</li> <li>• Maureen also said the art gallery storeroom was below standard. It is difficult to move around due to the number of items stored and perhaps the artwork is not being stored safely.</li> </ul> <p><b>Action:</b> Cr Sypher and Cr Brimblecombe to visit Duinga and review collection. Cr Sypher will investigate grants and begin writing an application/project plan. Maureen Burns to provide information to assist with project.</p> <p><b>Action:</b> Maureen Burns, ACOG and ACO to discuss possibilities for acoustics in the gallery with Dr Anita Milroy.</p> <p><b>Sharon Gimbert</b></p> <ul style="list-style-type: none"> <li>• Sharon provided an update on the Community, connectivity, confidence project</li> <li>• The Pottery Club have agreed to a mentor date of 17 April 2021.</li> </ul>
7.	<b>General Business</b>	<p><b>Sharon Gimbert</b></p> <ul style="list-style-type: none"> <li>• Participants who were booked into Carnarvon Creates with tutor Trish Reust have requested support for an artist in residence mixed media workshop.</li> <li>• There is approximately \$33,000 available in RADF Round 3 applications. Possible RADF Round 3 applications are:             <ul style="list-style-type: none"> <li>– Heritage Collection management in Duinga.</li> <li>– Artist in residence with Trish Reust.</li> <li>– Capricornia Printmakers workshop.</li> </ul> </li> <li>• Sunflower Festival exhibition setup in Emerald Art Gallery is scheduled for Monday 29 March 2021.</li> </ul> <p><b>Upcoming CHACAC Meetings for 2021</b></p> <ul style="list-style-type: none"> <li>• 16 April 2021</li> <li>• 14 May 2021 (including RADF assessment meeting)</li> <li>• 25 June 2021</li> </ul>



<b>8.</b>	<b>Close of meeting</b>	<b>Meeting closed: 2.16 pm</b>
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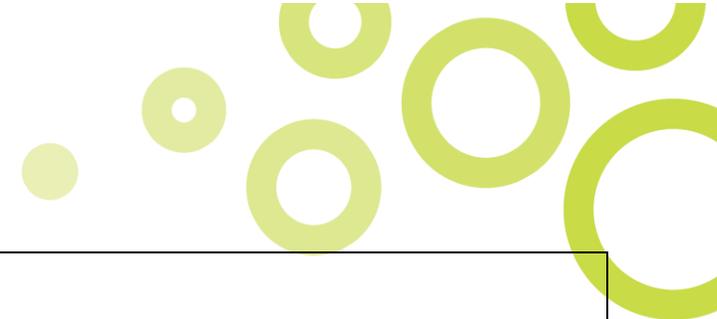


**Actions**

Item/Project	Action	Responsible	Status	Notes
<b>Arts and cultural webpages</b>	Advise CHACAC members of any website changes 22-01-21 Metal in March page has been added	ACO ACOG	Complete	13-03-21 ACO has added Metal in March page 13-03-21 Gallery pages have been updated
<b>Cemeteries and Lone Grave Register</b>	6-09-19 Members to send ACO any lone grave information by providing a GPS location and a photo of the site.	CHACAC	In progress	25-09-20 CHACAC members have provided information of lone graves. No GPS coordinates available to date.
	17-7-20 ACO to compile lone grave information provided by members into a register.	ACO	In progress	25-09-20 Lone graves registrations being progressed.
<b>CHACAC membership</b>	22-01-21 ACO to update CHACAC nomination information document to reflect fixed date three-year term.	ACO	In progress	
	22-01-21 ACO to provide meeting dates and locations to CHACAC.	ACO	Complete	
	20-11-20 Existing CHACAC members to submit their updated CHACAC membership forms	CHACAC	Complete	12-03-21 Remainder of CHACAC nomination forms to be returned
	12-03-21 ACO to provide a list of existing members and their nominees to go to Council for approval.	ACO	In Progress	
<b>COVID-19 safe plans</b>	22-01-21 CAE to follow up with arts clubs on COVID-19 safe plans with regards use of council facilities.	CAE	In progress	
<b>Creative Cultural Futures and Heritage Action Plan –2018-2020 FYs</b>	22-01-21 ACO to ensure that the aspirational document is sent out seven days prior to the next meeting.	ACO	In progress	12-03-21 To be sent out seven days prior to next meeting.
	22-01-21 ACO to add a new section to the agenda to allow a robust discussion regarding the aspirational document.	ACO	In progress	



	23-10-20 Set an agenda item to provide quarterly updates at CHACAC meetings.	ACO	Complete	23-10-20 CHACAC requested short quarterly updates on the action plan.
<b>Film festivals</b>	23-10-20 ACO to add information in the film groups spreadsheet she is compiling and distribute to CHACAC members.	ACO	In progress	22-01-21 ACO has begun the spreadsheet. 25-09-20 ACO to provide a copy of film service/program/event providers.
<b>Gallery exhibition programs</b>	22-01-21 Sharon Gimbert to discuss with Erin Dunne about holding an exhibition in June or December in Emerald.	Sharon Gimbert	Complete	
	22-01-21 CAE to speak to the photography club regarding holding an exhibition in Emerald or Springsure.	CAE	In progress	
	12-03-21 Use networks to see if anyone can assist emerging artist Camille James, regarding funding and logistics of setting up her own exhibition	CHACAC members	In progress	
	12-03-21 Maureen, ACO and ACOG to have a discussion with Dr Anita Milroy regarding potential exhibition for acoustics in the gallery	Maureen/ACO and ACOG	In progress	
<b>Metal in March</b>	22-01-21 ACO to contact Gemfields artists for Metal in March 2022.	ACO	In progress	
	23-10-20 ACO will discuss a public art exhibition of Metal in March art in Mackenzie Park or an exhibition in the tourist centre with the Duinga Historical and Tourism Association.	ACO	In progress	
	23-10-20 ACO to develop project plan for budget request for 2021/22 FY	ACO	Complete	
<b>Public art Van Gogh 'Big Easel' sunflower painting</b>	22-01-21 CAE to provide an update from the asset team's reports.	CAE	In progress	
	25-10-19 ACO to contact Canadian artist Cameron Cross for Big Easel van Gogh Sunflower painting in Morton Park original project contract.	Assets and Facilities	In progress	22-01-21 Currently on hold, due to COVID travel restrictions. 07-02-20 Currently CHRC Assets and Facilities department are looking at frame. A budget proposal to be re-submitted.



<b>RADF Regional Arts Development Fund 2020-2021 program</b>	20-11-20 RADF information session information can be distributed to the CRG Meetings so that they are aware of them.	ACO	Complete	
	23-10-20 ACOG to distribute RADF information to artist email list.	ACOG	Complete	
	23-10-20 Cr Sypher to develop an outline for an Arts Festival.	Cr Sypher	In progress	20-11-20 Cr Sypher advised that this is a 2-year plan
	23-10-20 ACO to liaise with Communications team regarding councillors and members adding RADF to community Facebook groups.	ACO	Complete	
	12-03-21 Cr Sypher and Cr Brimblecombe to travel to Duaringa to access the collection and progress a RADF application for Dr Melanie Piddock provide assistance.	Cr Cypher/Cr Brimblecombe	In progress	
<b>Springsure Hospital Museum</b>	22-01-21 ACO to send contact details for tree removalist through to Maureen Burns.	ACO	Complete	
<b>Videography project</b>	22-01-21 ACO to arrange a meeting with Lou Petho, Barbara Beazley and Sharon Gimbert to discuss the auspiced project.	ACO	In progress	
<b>Mosaic tables behind the library</b>	12-03-21 Find out who grouted the tables	Sharon Gimbert	In progress	