



ECM NUMBER: #1273359

EFFECTIVE DATE: 01/09/2020

DEPARTMENT: Office of the CEO

UNIT: Safety and Wellness

This Lift Plan is required to be completed:

- For all lifts conducted using mobile cranes, gantry cranes, vehicle loading cranes or any other mechanical lifting activity outside the confines of standard forklift operations.

### Section 1 Details of work

Department:		Supervisor:	
Site location:		Date:	
Details of the lift to be undertaken			

### Section 2 – Planning Lift

Has the relevant SWMS/Procedure/Take 5 for the activity been reviewed by all involved in the task?	Y <input type="checkbox"/> mandatory
Are controls in place to maintain exclusion zone around overhead electrical lines and other overhead hazards including use of a spotter?	Y <input type="checkbox"/> N/A <input type="checkbox"/>
Has a lift path and positive communication methods been assessed and established?	Y <input type="checkbox"/> mandatory
Have adequate drop zones been established along lift path?	Y <input type="checkbox"/> N/A <input type="checkbox"/>
Do all crane operators have the appropriate competencies or high-risk work licences?	Y <input type="checkbox"/> mandatory
Is crane/lifting device fit for purpose and inspected within current timeframes?	Y <input type="checkbox"/> mandatory
Have ground conditions been considered for the stability of any mobile crane or other mobile lifting device before being used?	Y <input type="checkbox"/> N/A <input type="checkbox"/>
Have weather and environmental conditions been considered before the lift?	Y <input type="checkbox"/> N/A <input type="checkbox"/>
If earth moving equipment being used to conduct lifting activities, does the equipment have the required lifting points with safe working loads clearly identified?	Y <input type="checkbox"/> N/A <input type="checkbox"/>
Is all required lifting gear fit for purpose and inspected within current timeframes?	Y <input type="checkbox"/> mandatory
Is there a requirement to have a licenced Dogger/Rigger conduct the lift? <i>If person conducting lift is not a licenced Dogger/Rigger, then ensure the requirements of section 3 have been met.</i>	Y <input type="checkbox"/> N/A <input type="checkbox"/>

### Section 3 – Slinging Loads

#### A person can sling a load without holding a dogging or rigging high risk licence if:

Lifting gear has been predetermined by licenced Dogger or Rigger.	Y <input type="checkbox"/> mandatory	Lifting gear selected:
The lifting gear has been inspected by authorised persons and deemed compliant within specified timeframes.	Y <input type="checkbox"/> mandatory	Inspection date:
The weight of load has been predetermined and communicated.	Y <input type="checkbox"/> mandatory	Load weight:

The lifting points have been incorporated as part of the load (e.g. lifting lugs) or are marked on the load. Slinging techniques for the load have been decided by licenced Dogger or Rigger.	Y <input type="checkbox"/> mandatory	Slinging technique to be used:
A lift path has been established with the load being in view of the operator and spotter at all times.	Y <input type="checkbox"/> mandatory	Include in lift Plan if required

**\*Operators with a bridge and gantry crane certificate are exempt from holding a Dogging licence to sling their own loads**

Section 4 - Lift Plan			
<b>Weight of Load</b> (including lifting gear)		<b>MRC - Crane/Lifting Device</b> (Load chart reading at maximum radius)	
<b>Maximum Radius</b> (of lift)		<b>WWL - Lifting Gear</b> after slinging	
<i>Sketch plan / photos:</i>			

## Section 5 – Verification

I confirm that I have reviewed and understood the *CHRC Lifting Operations Procedure* and understand and comply with the requirements of this Lift Plan.

Person conducting Lift		Signature	
Date:		HRW Licence No. :	Expiry date:

***\*If person conducting lift is not a licenced Dogger/Rigger, then ensure the requirements of section 3 have been met.***

I confirm that the details contained in this lift plan have been developed by a licenced and approved person.

Dogger/Rigger Name:		Signature:	
Date:		HRW Licence No. :	Expiry date: