

General Council Meeting

Meeting of the Central Highlands Regional Council held
in the **Council Chambers, 65 Egerton Street, Emerald**
on

Wednesday, 11 August 2021
Commenced at 9.01am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

WEDNESDAY 11 AUGUST 2021

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**MINUTES – GENERAL COUNCIL MEETING
HELD AT 9.01AM WEDNESDAY 11 AUGUST 2021 IN THE CENTRAL HIGHLANDS REGIONAL
COUNCIL CHAMBERS, EMERALD OFFICE**

PRESENT

Councillors

Councillor (Cr) Kerry Hayes (Mayor), Christine Rolfe (Deputy Mayor)
Councillors (Cr) Charles Brimblecombe, Joseph Burns, Anne Carpenter, Megan Daniels, Janice Moriarty and Gai Sypher

Officers

Acting Chief Executive Officer Michael Parker PSM, General Manager Communities John McDougall, Acting General Manager Corporate Services Scott Greensill, General Manager Customer and Commercial Services Michelle Webster, Acting General Manager Infrastructure and Utilities Jason Hoolihan and Minute Secretary Marnie Wills

PRESENTATION

Mayor Hayes presented certificates to the winners of the recent Our Region Our Resilience Drawing Competition that was conducted by Council. The winner was Brenton Chick and second place winner was Ashna Abhilash.

Attendance

General Manager Customer and Commercial Services M. Webster left the meeting at 9.09am
General Manager Customer and Commercial Services M. Webster returned at 9.10am

APOLOGIES

Cr Natalie Curtis

Resolution:

Cr Burns moved and seconded by Cr Carpenter "That an apology be granted for Councillor Natalie Curtis for today's meeting be recorded."

2021 / 08 / 11 / 001

Carried (8-0)

LEAVE OF ABSENCE

Nil

ACKNOWLEDGEMENT OF COUNTRY

Mayor Hayes acknowledged the traditional custodians of the land on which we meet today and he paid our respects to the elders, past, present and emerging.

OPENING PRAYER

Mr Tony Simmons (Church Council Council) from the Emerald Uniting Church delivered the opening prayer.

Attendance

General Manager Communities J. McDougall left the meeting at 9.17am
General Manager Communities J. McDougall returned to the meeting at 9.18am

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 28 July 2021

Resolution:

Cr Brimblecombe moved and seconded by Cr Burns “That the minutes of the previous General Council Meeting held on 28 July 2021 be confirmed.”

2021 / 08 / 11 / 002

Carried (8-0)

BUSINESS ARISING OUT OF MINUTES

Nil

OUTSTANDING MEETING ACTIONS

Councillors reviewed the resolution register (meeting actions) update.

REVIEW OF UPCOMING AGENDA ITEMS

Discussions were held regarding upcoming agenda items.

CONFLICT OF INTEREST

No conflicts of interests were declared.

PETITIONS (IF ANY)

Nil

Attendance

Manager Planning and Environment K. Byrne attended the meeting at 9.22am

DECISION ACTION REPORTS

Communities

Fee reduction request (security bond for relocatable dwelling) - 64 Bauman Way, Blackwater

Purpose:

This report presents a request for fee reduction of a re-site security bond, from the owners of 64 Bauman Way, Blackwater. This request is due to personal circumstances (health of a family member) of the applicant.

In accordance with the Commercial and Cost Recovery Fees 2021-22, building application fees:

“b) Fees Requests for Reduction to the Manager Planning and Environment are limited to applications triggering application fees less than \$10,000 when a strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application; or where an appropriate fee has not been set. Requests for fee reduction are to be made in writing prior to the lodgement of the application. However, in all other circumstances a decision of the waiver of application fees will need to be taken to Council”

Resolution:

Cr Rolfe moved and seconded by Cr Carpenter “That Central Highlands Regional Council in accordance with the Register of commercial and cost recovery fees 2021-22:

1. Refuse the request for a full fee reduction of the security bond associated with BA176-2021, an amount totalling \$21,330.
2. Approve the request for a partial reduction of the security bond associated with BA176-2021, and offer the applicant a reduced 50% rate totalling \$10,665.”

2021 / 08 / 11 / 003

Carried (8-0)

Attendance

Manager Planning and Environment K. Byrne left the meeting at 9.25am

Manager Airport S. Kloppers attended the meeting at 9.25am

Customer and Commercial Services

Emerald Airport Annual Car Parking Access Fee

Purpose:

This report seeks a decision regarding the inclusion of a new fee called the Emerald Airport Annual Vehicle Car Parking Access Fee into the Emerald Airport Fees and Charges schedule for 2021-22.

Resolution:

Cr Sypher moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Approve the inclusion of an Emerald Airport Annual Vehicle Car Parking Access Fee into the council Fees and Charges schedule for 2021-22.
2. This fee is payable per specific vehicle at a rate of \$3,012 (inclusive of goods and services tax) per financial year or pro-rata based on the remainder of financial year.”

2021 / 08 / 11 / 004

Carried (7-1)

Attendance

Manager Airport S. Kloppers left the meeting at 9.31am

Cr Rolfe acknowledged the McLaughlin family and the recent passing of Mr Darcy McLaughlin of Old Rainworth Fort who was 95 years of age and a long time member of the Springsure community. His funeral was held on Friday 6 August 2021 in Springsure.

Infrastructure and Utilities

Request in-kind assistance - Maintenance grade of access to Old Rainworth Fort

Purpose:

The owner of Lot 1 RP605207 on behalf of the Old Rainworth Fort Association are seeking in-kind support from Central Highlands Regional Council (council) to grade the access road to provide suitable access for tourists.

Resolution:

Cr Rolfe moved and seconded by Cr Daniels “That Central Highlands Regional Council in accordance with the Community Donations Policy CHRCP0060 approve the in-kind assistance to carry out a maintenance grade to Rainworth Fort Road on Lot 1 RP605207.”

2021 / 08 / 11 / 005

Carried (8-0)

Attendance

Manager Project Development and Contract Delivery K. Downey attended the meeting at 9.38am

Outcomes of the heavy vehicle alignment assessment of Capella Rubyvale Road

Purpose:

This report provides Central Highlands Regional Council (council) with details of the outcomes of the heavy vehicle alignment assessment of Capella Rubyvale Road recently completed by George Bourne and Associates.

Resolution:

Cr Rolfe moved and seconded by Cr Carpenter “That Central Highlands Regional Council permit the movement of heavy vehicle combinations, up to a maximum length of 36.5 metres, on Capella Rubyvale Road and Capella Road subject to application through the National Heavy Vehicle Regulator Portal, with appropriate conditions applied.”

2021 / 08 / 11 / 006

Carried (7-1)

Bluff Flood Model

Purpose:

This report is seeking endorsement of the updated flood model recently completed for the township of Bluff.

Resolution:

Cr Sypher moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council:

1. Endorse recently completed flood analysis providing updated detail to that adopted in the Central Highlands Regional Council Floodplain Management Study and Plan 2014: “*Bluff Township Flood Mitigation – Options Analysis Study*”– June 2021 (Cardno);
2. Endorse the release of modelled Defined Flood Event (DFE) information from this model for the purpose of development and planning assessment; and
3. Support the release of the model outcomes to Insurance Council of Australia.”

2021 / 08 / 11 / 007

Carried (8-0)

Attendance

Manager Project Development and Contract Delivery K. Downey left the meeting at 9.57am
General Manager Communities J. McDougall left the meeting at 9.57am and returned at 9.58am
Coordinator Community Development L. Connell and Community Development Indigenous Officer L. Spackman attended the meeting at 9.59 am

INFORMATION REPORTS

Communities

Reflect Reconciliation Action Plan Annual Report June 2020 - June 2021

Purpose:

This report informs councillors of progress made on the Reflect Reconciliation Action Plan 2020-2021 from June 2020 and June 2021.

Resolution:

Cr Carpenter moved and seconded by Cr Burns “That Central Highlands Regional Council receives the Reflect Reconciliation Action Plan 2020-2021 report for the period between June 2020 and June 2021.”

2021 / 08 / 11 / 008

Carried (8-0)

Attendance

Coordinator Community Development L. Connell and Community Development Indigenous Officer L. Spackman left the meeting at 10.28am

Adjournment

Meeting was adjourned at 10.29am

Meeting was resumed at 11.02am

Attendance

Coordinator Arts and Engagement K. Hatzipanagiotis and Arts and Cultural Officer K. Newman attended the meeting at 11.02am

Cr Burns returned to the meeting at 11.03am

Minutes - Central Highlands Arts and Cultural Advisory Committee (CHACAC) Planning Meeting - 25 June 2021

Purpose:

The purpose of this report is to receive the minutes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held in Springsure on 25 June 2021.

Resolution:

Cr Burns moved and seconded by Cr Carpenter “That Central Highlands Regional Council receive the minutes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held on 25 June 2021.”

2021 / 08 / 11 / 009

Carried (8-0)

Attendance

Coordinator Arts and Engagement K. Hatzipanagiotis and Arts and Cultural Officer K. Newman left the meeting at 11.09am

Acting Manager Information and Communications Technology C. Nicol-Dickson attended the meeting at 11.09am

Corporate Services

Record of Proceedings - Information Communication Technology Steering Committee - 21 July 2021

Purpose:

This report summarises the key updates and decision outcomes of the Information and Communications Technology (ICT) Steering Committee meeting held on the 21 July 2021.

Resolution:

Cr Burns moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the record of proceedings of the Information and Communications Technology (ICT) Steering Committee meeting held on the 21 July 2021.”

2021 / 08 / 11 / 010

Carried (8-0)

Attendance

Acting Manager Information and Communications Technology C. Nicol-Dickson left the meeting at 11.22am

Customer and Commercial Services

Record of Proceedings - Community Consultation - Gindie - 20 July 2021

Purpose:

This report provides a record of proceedings from the Gindie Community Consultation forum held at Gindie Tennis Club Centre on 20 July 2021.

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That Central Highlands Regional Council receive the record of proceedings from the Gindie Community Consultation forum held at Gindie Tennis Club on 20 July 2021, noting the following actions have been logged as a Customer Request (CRM):

1. Council to slash and tidy roadsides and council land around Gindie school, tennis club and museum area in preparation for commemorative event over the long weekend in October 2021. [CRM2021/129302, CRM2021/129609]
2. Council to inspect swamp area on Talafa Road during wet weather to observe water run off causing road safety concerns. In wet weather access to private property off Talafa Road can be restricted. [CRM2021/129311]
3. Council to confirm Emergency Services have correct and up to date rural address details for properties on Talafa Road. [CRM2021/129313]
4. Council to inspect current location of ‘No Through Road’ sign on Talafa Road and relocate if appropriate. [CRM2021/129314]
5. Council to inspect road drainage pipes on Talafa Road and arrange for desilting if appropriate. [CRM2021/129351].”

2021 / 08 / 11 / 011

Carried (8-0)

Attendance

Chief Executive Officer Central Highlands Development Corporation A. Bloemer attended the meeting at 11.29am

Central Highlands Development Corporation

Central Highlands Development Corporation - Service Level Agreement Update Quarter 4 2020 – 2021

Purpose:

The purpose of this report is in accordance with the Service Level Agreement and provides an update to council on Quarter Four for the Operational Plan 2020-21 for Central Highlands Development Corporation.

Resolution:

Cr Carpenter moved and seconded by Cr Burns “That Central Highlands Regional Council receive the Central Highlands Development Corporation Service Level Agreement, Operational Plan update for Quarter Four 2020–21.”

2021 / 08 / 11 / 012

Carried (8-0)

Attendance

Chief Executive Officer Central Highlands Development Corporation A. Bloemer left the meeting at 12.05pm

LATE AGENDA ITEMS

Nil

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement and or additional follow-up by officers)

Queensland Country Women’s Association – Capella Branch

Acting Chief Executive Officer (CEO) M. Parker tabled to the meeting, correspondence that was received from the Queensland Country Women’s Association Capella Branch regarding a rumour that Council was considering the sale of the Capella Cultural Centre and the Aquatic Centre in Capella. The Acting CEO advised that the Mayor has responded to the them advising that this is not the case.

Cr Sypher also advised that the other rumour that was circulating that council would be taking over the management of the Capella Cultural Centre and the Aquatic Centre and confirmed that there was no intention that council was to take over the management of these facilities.

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council provide a formal response to the Queensland Country Women’s Association Capella Branch to advise them that Council was not considering the sale of the Capella Cultural Centre and the Capella Aquatic Centre.”

2021 / 08 / 11 / 013

Carried (8-0)

Mayor Hayes

- Advised that he dropped into the Capricornia School of Distance Education mini school that was being held at the McIndoe Park due to the closure of the ‘outstation’ facility at the school.
- Council had offered support to the school not knowing the outcomes but have since been advised that the department would be doing some modifications to the facilities.

- Council has provided various forms of support to the Capricornia School of Distance Education to assist them during this time.

Cr Rolfe

- Census night was held on 10 August 2021 and wanted to raise concerns regarding the difficulty to do due to connectivity issues and that some of the elderly that does not have access to the internet / computers.
- Australian Lot Feeders Association Awards is a national award and there is six finalists in the young lot feeder category, with three from Queensland and of that two are from the Central Highlands region. Congratulated each of the finalists and wished them all the best.

CLOSURE OF MEETING

There being no further business, the Mayor closed the meeting at 12.13pm.

CONFIRMED

MAYOR

DATE