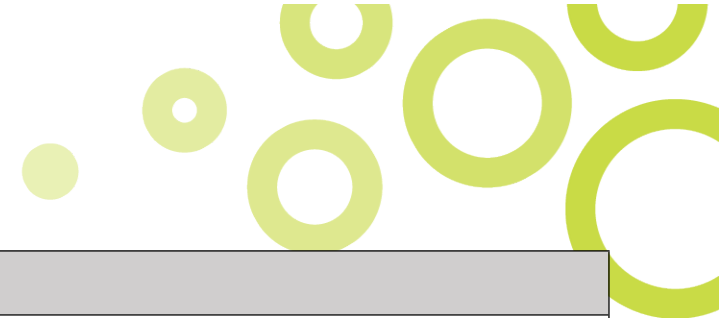


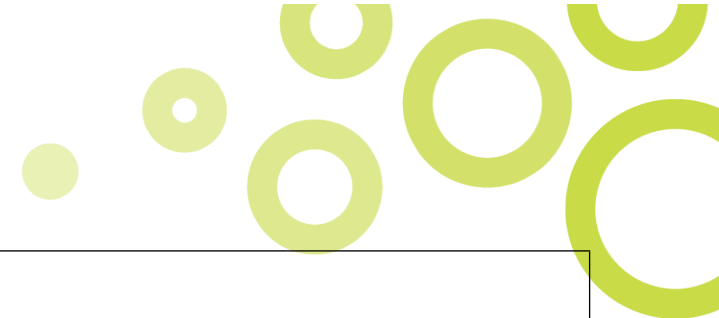


Regional Arts Development Fund (RADF) Round 2 Assessment Meeting Minutes

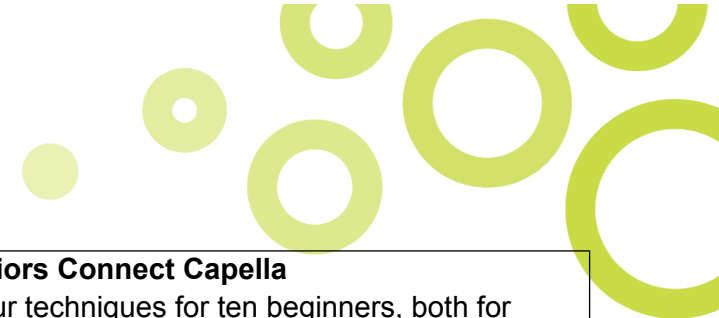
Date:	Friday 12 March 2021
Venue:	Central Highlands Regional Council – Emerald Gallery Meeting Room
Chair:	Cr Gai Sypher
Minute taker:	Narisa Kerr – Administration Officer (AA)
Present:	CHACAC Members: Gail Nixon, Maureen Burns, Barbara Beazley and Sharon Gimbert. Melissa Chick arrived at 10.14 am CHRC: Cr Gai Sypher, Cr Charles Brimblecombe, Suzanne Poulter – Manager Connected Communities (MCC), Karen Newman – Arts and Cultural Officer (ACO), Nikki Pickering – Arts and Cultural Officer – Galleries (ACOG).
Apologies:	CHACAC members: Denice Clark, Wendy Gibson. CHRC: Cr Joseph Burns, Brooke Wright – Administration Assistant (AA), Katerina Hatzipanagiotis – Coordinator Arts and Engagement (CAE).
Meeting time:	10.00 am to 1.00 pm
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF Round 1 Assessment Meeting Minutes – Friday 20 November 2020 • RADF Guidelines 2020-2021 • RADF 2020-2021 Round 2 applications • CHRC Conflict of Interest form



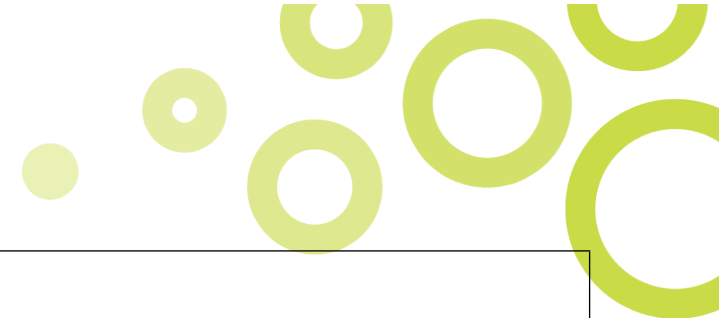
	Subject	Discussions
1.	Acknowledgement of Country and opening of meeting	Cr Sypher shared an Acknowledgement of Country and welcomed attendees.
2.	Conflict of Interest Register	Maureen Burns declared an interest in the Arts Central Queensland Inc application as it refers to Capella Pioneer Village. Maureen Burns agreed to leave the meeting for this discussion. No other conflicts were recorded.
3.	Confirmation of previous CHACAC Meeting Minutes	<p>Cr Sypher began by stating that Cr Rolfe has stood down from this committee. Cr Brimblecombe, who was previously an alternate, has stepped up to a position permanently on the committee and Cr Joseph Burns is now the alternate.</p> <p>20 November 2020 RADF planning meeting minutes were confirmed.</p> <p>Moved: Maureen Burns Seconded: Cr Brimblecombe</p>
4.	RADF applications assessment	<p>RADF 2020-21 Funds:</p> <ul style="list-style-type: none"> • RADF Program budget 2020-2021 FY is \$66,167, comprising of \$39,500 from Arts Queensland and \$26,667 from council. • A total of \$14,893 was approved for expenditure in RADF 20-21 Round 1 - Blacksmithing workshops \$4,037 and Metal in March \$10,856. • The remaining RADF funds available for RADF 20-21 Round 2 = \$51,274. <p>Orion Community Incorporated – Resin Workshops</p> <ul style="list-style-type: none"> • An artist will teach adults about resin in a workshop, and a creative art workshop for the kids. • RADF request: \$1,137 Total project budget: \$5,110 • Concerns were raised surrounding the potential safety risks of the project as resin can be a volatile product if safety precautions are not followed. <p>Recommendation: Approval of \$1,137 conditional, subject to evidence of a risk management plan and COVID Safe Plan.</p>



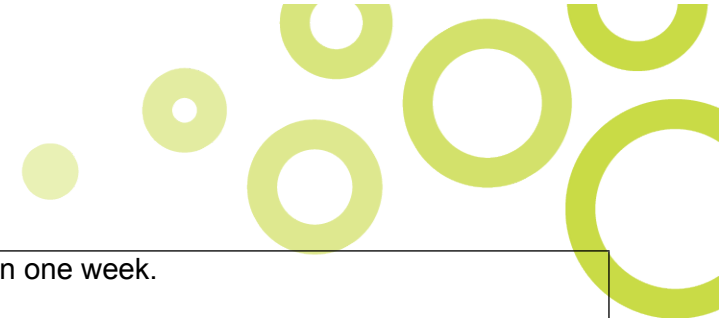
		<p>Moved: Maureen Burns Seconded: Barbara Beazley</p> <p>Action: ACO to consult with group to confirm a risk management plan and COVID Safe Plan, with compliance support if needed</p> <p>Arts Central Queensland (CQ) – Framing History</p> <ul style="list-style-type: none"> • Film making and Film action workshops at Capella Pioneer Village resulting in five short films based on local history. • RADF request: \$10,700 Total project budget: \$20,670 • Maureen Burns left the meeting at 10.12 am. • It was clarified that the applicant will provide their own funds towards the project and thus are not asking participants for any payment. Arts CQ want to provide this opportunity to the community on a goodwill basis to further arts and cultural development in the region. • Members praised the comprehensive project scope. The scope included filmmaking, writing, production and acting of local stories. The project has great community outcome of finished edited product would go back to the community to view. • Members requested a RADF guidelines review, which will be considered in a future CHACAC planning meeting. • Members expressed interest in a local participant being involved in the editing process be proposed. Arts CQ confirmed they can assist with this. • The applicant was phoned into the meeting to clarify some project details. <p>Recommendation: Application is approved for \$10,400.</p> <p>Moved: Gail Nixon Seconded: Barbara Beazley</p> <p>Action: RADF Guidelines review to be discussed at a future CHACAC planning meeting.</p> <ul style="list-style-type: none"> • Maureen Burns returned at 10.56 am
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		<p>Capella Tieri Middlemount (CTM) Links – Watercolour workshop for Seniors Connect Capella</p> <ul style="list-style-type: none"> Emerging artist Randelle McClure will teach six sessions of watercolour techniques for ten beginners, both for relaxation and creative joy. RADF request: \$1,670 Total project budget: \$3,420 Members complimented Kim Tompson and CTM Links on the Seniors Connect initiative. The activities are great and are important for that group and the seniors. Sharon Gimbert said she is proud of emerging tutor Randelle McClure, who she has mentored as part of the separate RADF Community, Connectivity, Confidence project. Members discussed in detail components of the project, particularly regarding the senior demographic and affordability. Kim Tompson joined the meeting at 11.35 am to provide further information of the workshop program. The budget was revised with participant fees being reduced to \$720 (12 participants). Grant eligible costs (travel, fees and paper) total \$2,750. Costs minus participant fees leave a total of \$2,030 requested from RADF. Kim Tompson left the meeting at 11.45 am. <p>Recommendation: Application is approved for \$2,030. Moved: Mellissa Chick Seconded: Sharon Gimbert</p> <p>Miners Common Museum, Arts & Cultural Centre Inc. Australia Miner’s Heritage - Sapphire Shines for Queensland Day 2021 “A Taste of Africa – Take 2”</p> <ul style="list-style-type: none"> Gemfields Folk Festival hosting African rhythm workshops through community/schools/festival (seven total) culminating in two performances with African drummer Gabriel Otu. RADF request: \$3,985 Total project budget: \$18,285 Kim Tompson joined the meeting at 12.27 pm to provide further project information. Kim Tompson left the meeting at 12.32 pm. <p>Recommendation: Application is approved for \$3,985. Moved: Mellissa Chick Seconded: Barbara Beazley</p>
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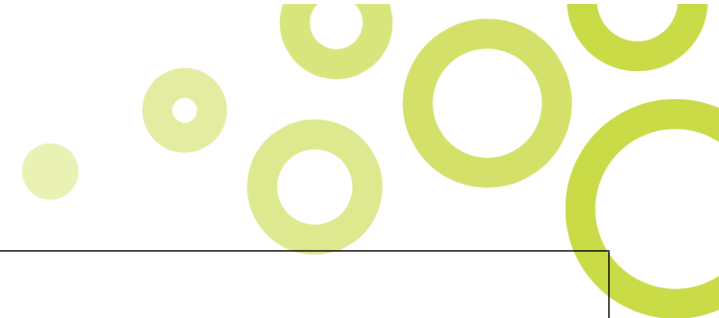
		<p>RADF Financial Summary Total of recommended funding in Round 2 = \$17,551. If endorsed by council, \$33,723 will remain for RADF 20-21.</p> <table border="1" data-bbox="577 451 1503 943"> <tr> <td>Total program budget</td> <td>\$66,167</td> </tr> <tr> <td>Previous Round 1 applications approved</td> <td>\$14 893</td> </tr> <tr> <td>Remainder available for Round 2</td> <td>\$51 274</td> </tr> <tr> <td colspan="2">Round 2 applications</td> </tr> <tr> <td>Orion Community Incorporated – Resin Workshops</td> <td>\$1 136</td> </tr> <tr> <td>Arts CQ – Framing History</td> <td>\$10 400</td> </tr> <tr> <td>CTM Links – Watercolour workshop for Seniors connect Capella</td> <td>\$2 030</td> </tr> <tr> <td>Miner’s Common Museum, Arts & Cultural Centre Inc Australia Miners’ Heritage</td> <td>\$3 985</td> </tr> <tr> <td style="text-align: right;">Round 2 Total</td> <td>\$17 551</td> </tr> <tr> <td>Remainder available for Round 3</td> <td>\$33,723</td> </tr> </table>	Total program budget	\$66,167	Previous Round 1 applications approved	\$14 893	Remainder available for Round 2	\$51 274	Round 2 applications		Orion Community Incorporated – Resin Workshops	\$1 136	Arts CQ – Framing History	\$10 400	CTM Links – Watercolour workshop for Seniors connect Capella	\$2 030	Miner’s Common Museum, Arts & Cultural Centre Inc Australia Miners’ Heritage	\$3 985	Round 2 Total	\$17 551	Remainder available for Round 3	\$33,723
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5.	Projects and Programs Update	<p>Emerald Patchwork Workshop</p> <ul style="list-style-type: none"> • Emerald Patchwork would like to change their previously approved RADF application. • There were two tutors who were planning to co-teach the workshop. One tutor who is based interstate is now unable to attend. The committee are requesting a change of tutor and would like to keep the opportunity local. There is someone in Clermont that could take on the workshop. • The committee will be advised that a change of project form needs to be submitted to the CHACAC. The form will clarify their request to change tutor and update their committee member details and project lead. 																				



		<p>Action: ACO to provide Change of Project form to Emerald Patchwork within one week.</p> <p>Council Initiated Project (CIP) – Videography</p> <ul style="list-style-type: none"> • ACO is still working on meeting with Lou Petho. • Lou Petho meeting to be scheduled with ACO and Maureen Burns to identify dates for the two remaining items: <ul style="list-style-type: none"> ○ Workshop to finalise films proposals created in previous workshops ○ Celebration event to show films made in workshop, perhaps Capella Pioneer Village cinema. <p>Action: ACO to schedule meeting with Lou Petho and other participants.</p> <p>Videography project – Creative Connections</p> <ul style="list-style-type: none"> • Lou Petho to meet with Barbara Beazley. <ul style="list-style-type: none"> ○ Medway Creek 60-year commemoration video. • Barbara Beazley confirmed this project still going ahead, although she has been unable to contact Lou. She has spoken to two people involved in the project and will arrange interviews to complete before June 2021. <p>Action: Barbara Beazley to schedule meeting with Lou Petho.</p> <p>CIP - Community, Connectivity, Confidence (updated by Sharon Gimbert)</p> <ul style="list-style-type: none"> • A second watercolour workshop in Blackwater in the first weekend of March 2021, 13 people attended. Randelle McClure facilitated these sessions well and got some brilliant results. • Second wire wrapping course with Christel Korn is being held in Capella on Thursday 18 March 2021 which is booked out. • Advanced Patchwork is being held on the last two weekends of this month 21-22 March 2021 and 28-29 March 2021. Following the first patchwork workshop in Emerald, the Gemfields club has requested a similar workshop. • Rosie Dickens from Blackwater is running a product knowledge information session about having work put on merchandise. • Pam Bartlett-Munt is going to present a social media course. • Date for the second Procreate workshop with Barbara Beazley is 28 March 2021, noting that this date clashes with Patchwork workshop however it is a different audience.
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		<ul style="list-style-type: none"> • Most of these first classes were invitation only to better support presenters in taking the big step into teaching. • MCC thanked Sharon Gimbert for encouraging this project and bringing it to fruition. • Erin Dunne, a former Central Highlands resident and well-established artist, will present a weekend workshop and exhibit her collection in the Emerald Art Gallery. • The project is scheduled to be completed by 30 June 2021. <p>Jet James Workshop</p> <ul style="list-style-type: none"> • Meeting pending between Sharon Gimbert and Jet James. • Noting the ongoing difficulty in securing commitment in completing the project it was suggested that Capricorn Printmakers be pursued as alternate supplier for similar skills delivery. If it is the same activity it should not change the application substantially. \$5,666 has been approved. • Sharon will pursue a meeting with Jet and if unsuccessful will pursue Capricorn Printmakers and submit a change of project form to note the change of facilitator. <p>Action: Sharon Gimbert to contact Jet James and confirm availability or requirement to find an alternate facilitator, confirm that conversation via an email to all parties including the CHACAC. If Jet not available Capricorn Printmakers will be pursued and a change of project form will be submitted.</p> <p>CHRC Arts and Cultural Booklet</p> <ul style="list-style-type: none"> • Development is ongoing with approximately six forms pending from local artists and some follow up required for photos. • At the Woorabinda Art Gallery opening, Julia Ann Kehmer offered to complete a project form for the gallery and provide details of their artists if they would like to participate. • Target for completion is late March to early April 2021, with the intention to promote during Arts Around August. <p>Action: Barbara Beazley to obtain content forms and photos. Action: Barbara Beazley to share website details with CHACAC.</p>
6.	RADF 2021-22 Bid Planning	<ul style="list-style-type: none"> • ACO projected RADF 2021-22 Bid on surface hub, which is due to Arts Queensland 1 April 2021. • ACO will send a copy to committee one submitted.



		Action: ACO to send RADF 2021-22 Bid to committee.
7.	General Business	Upcoming CHACAC Meetings for 2021 <ul style="list-style-type: none"> • 16 April 2021 • 14 May 2021 (including RADF Round 3 assessment meeting) • 25 June 2021
8.	Close of meeting	Meeting closed: 1.00 pm