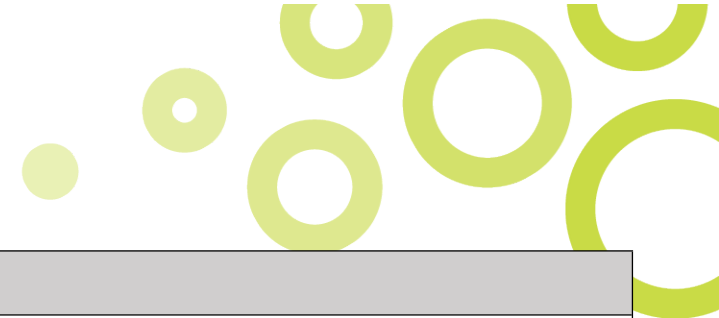




Regional Arts Development Fund (RADF) Round 3 Assessment Meeting Minutes

Date:	Friday 14 May 2021
Venue:	Central Highlands Regional Council – Emerald Gallery Meeting Room
Chair:	Cr Gai Sypher
Minute taker:	Kayla Holloway – Administration Officer (AA)
Present:	CHACAC Members: Barbara Beazley, Mellissa Chick (arrived 10.10 am) and Sharon Gimbert. CHRC: Cr Gai Sypher, Cr Charles Brimblecombe, Karen Newman – Arts and Cultural Officer (ACO), Katerina Hatzipanagiotis – Coordinator Arts and Engagement (CAE), Kayla Holloway – Administration Assistant (AA), Nikki Pickering – Arts and Cultural Officer Galleries (ACOG) and Suzanne Poulter – Manager Connected Communities (MCC).
Apologies:	CHACAC members: Maureen Burns CHRC: Cr Joseph Burns
Meeting time:	10:00 am to 11:59 am
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF 2020-2021 Round 3 Assessment Meeting - Agenda • RADF Round 2 assessment meeting minutes – Friday, 12 March 2021 • RADF Round 3 applications – Four applications including one individual application, one group application and two Council Initiated Project (CIP) applications.



	Subject	Discussions
1.	Acknowledgement of Country and opening of meeting	<p>Cr Sypher shared an Acknowledgement of Country and welcomed attendees.</p> <p>ACO informed the committee of Gail Nixon's resignation.</p> <p>Action: A letter will be sent to Gail Nixon, by Cr Gai Sypher on behalf of all members of CHACAC and the Arts sector, to thank her for her contributions and service to council over the many years.</p>
2.	Conflict of Interest Register	<p>Sharon Gimbert and Barbara Beazley acknowledged a perceived conflict of interest in applications which they have contributed to and/or assisted with.</p> <p>ACO acknowledged a potential conflict of interest in 'Ongoing RADF Project – CIP – Videography Project – Videography Training' advising that she and her grandson paid to attend the initial event and have ongoing involvement in the project.</p> <p>All identified conflicts of interest were recorded in the register.</p>
3.	Confirmation of previous CHACAC Meeting Minutes	<p>RADF 2020-2021 Round 2 assessment meeting minutes were confirmed. Minutes have been endorsed by council.</p> <p>Moved: Cr Brimblecombe Seconded: Sharon Gimbert</p>
4.	RADF applications assessment	<p>RADF 2020-2021 Funds:</p> <ul style="list-style-type: none"> • RADF program budget 2020-2021 FY is \$66,167 comprising of <ul style="list-style-type: none"> ○ \$39,500 from Arts Queensland ○ \$26,667 from council. • A total of \$14,893 was approved for expenditure in Round 1. • A total of \$17,551 was approved for expenditure in Round 2. • The remaining RADF funds available for Round 3 is \$33,723. <p>Individual application – Heather Wehl – David Taylor workshop Flinders Mountain – \$3,171</p> <ul style="list-style-type: none"> • Funding to the full amount of \$3,171 was agreed upon by the committee, with stipulation outlined for the applicant to hold a workshop. • At 10.36am MCC made contact via speaker phone call to Heather Wehl to obtain clarity around the workshop component of the application per the committee's request.



- Applicant advised that she will provide at least one if not more workshops and tutoring opportunities to the community within six months of her return from the training, and will offer her services in-kind for these sessions. Participants would be provided a materials list so no additional costs are incurred to the Applicant or RADF.
- Committee members offered their assistance to Heather in planning workshops.

Recommendation: Approve \$3,171 noting community workshops/training to occur within six months of Heather's training.
Moved: Sharon Gimbert **Seconded:** Barbara Beazley

Group application – Emerald Art Group – Artist in Residence Tricia Ruest – \$6,962

- This application outlines a regional artist in residence program with Tricia Ruest and includes provision for disadvantaged groups to attend such as seniors and those recently affected by flood events.
- Members acknowledged that this application was well presented and will bring great value to the community.

Recommendation: Approve \$6,962
Moved: Cr Gai Sypher **Seconded:** Mellissa Chick

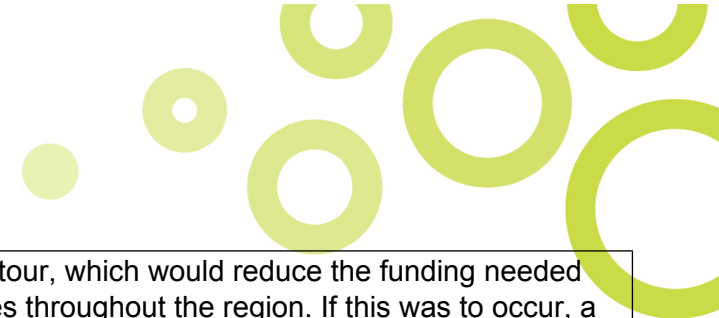
CIP application (auspiced by Emerald Art Group) – Capricornia Print Makers – \$3,521

- This application proposes the introduction of print making to the region. Community feedback has been the impetus for this application.
- This application value adds to upcoming workshops with Jet James and is a continuation of this artform.
- Community feedback has indicated that an extensive requirement list is prohibitive to beginners and a 'walk-in, walk-out' model has been requested. Materials and equipment will be provided for the workshop to address this feedback.
- Attendee numbers per workshop will be capped to ensure participants get appropriate tutor time and support.

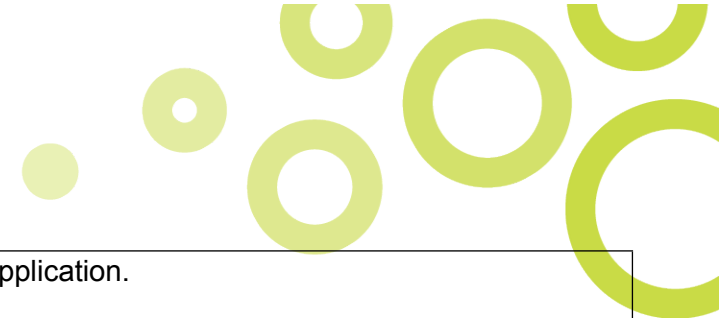
Recommendation: Approve \$3,521
Moved: Entire committee unanimously approved project.

CIP application (council managed) – Performance art for the Central Highlands – \$20,000

- At this point it was identified that of the total Round 3 budget of \$33,723, the remaining amount was \$19,523.
- The application outlined events to potentially occur within Arts around August 2021 and Metal in March 2022, identifying different genres of music and performance types.



		<ul style="list-style-type: none"> • There is the future possibility of the performers attaining other funding to tour, which would reduce the funding needed from RADF. Any surplus would open the possibility for more performances throughout the region. If this was to occur, a change of project form would be provided. • Members agreed that the focus of these funds should be for the Arts around August program, and that any proposed performances for Metal in March 2022 should be submitted as a separate application. • Members agreed that the remaining RADF budget of \$19,523 go into this application, with noted adjustments. <p>Recommendation: Approve \$19,523 Moved: Mellissa Chick Seconded: Barbara Beazley</p> <p>Action: ACO to advise all applicants of the standard required for submissions. This includes clear commitment of dates and/or time frames need to be listed, and benefit to the community need to be outlined clearly. Action: ACO to facilitate a review of the RADF Guidelines before the commencement of the 2021-22 program. Action: ACO to make edits to the Performance art CIP as discussed.</p>
5.	Ongoing RADF Projects	<p>Emerald Patchwork and Quilting Group workshops</p> <ul style="list-style-type: none"> • Workshops with two tutors occurring in Emerald and Sapphire Gemfields in May-June 2021 <ul style="list-style-type: none"> ○ Four two-day workshops booked in Emerald with Vicky Ledwy and Sharon Gimbert 15-16 May, 29-30 May, 5-6 June, 19-20 June ○ Three workshops booked in Sapphire Gemfields with Sharon Gimbert and Lorraine Baker 25 May Introduction Day, 1-2 June, 8-9 June, 22-23 June • At this stage all workshops are booked out at 12 attendees per session. <p>CIP – Videography Project – Videography Training</p> <ul style="list-style-type: none"> • Barbara Beazley and Kim Tompson will be meeting on the 24-25 May 2021 with several candidates to begin the interview process for Jim the Gem video. Location for interviews is still to be sourced. • July has been suggested as the ideal time to conduct interviews due to the occurrence of Gemfest and the influx of potential interviewees during that time. • Members noted that the timeframe does not allow for full video editing. • Final delivery of this project to occur at the Capella Pioneer Village Heritage Day with the screening of completed films. Outcome report to be completed after this event.



		<ul style="list-style-type: none"> • Any further development of this project could be considered as another application. <p>CIP – Creative Connections Project</p> <ul style="list-style-type: none"> • The outcome for this project will be a video about the Bogantungan Midlander Rail Disaster 60 years on. • Barbara Beazley provided the following update: <ul style="list-style-type: none"> ○ Interviews are scheduled ○ Copies of digital images have been acquired ○ A copy of the opening tape of the event/audio has been acquired ○ This could be presented in either an animated or documentary style ○ Projected completion is 30 June 2021. <p>CIP – Community, Connectivity, Confidence</p> <ul style="list-style-type: none"> • Presentations and information sheets being completed by all presenters involved. • Sharon Gimbert is currently in the process of doing up a ‘How to Plan and Run a Workshop Guide’ for new applicants/groups, which will include how to apply for funding, use timelines properly, budgeting and documentation of income. • Workshops and Q&A’s being held are: <ul style="list-style-type: none"> ○ 22 May 2021 Two tutors half day each at Emerald Artist Precinct How to Photograph your Artwork – morning workshop with Barbara Beazley Social Media Training – afternoon workshop with Pam Bartlett-Munt ○ 29 May 2021 at Emerald Artist Precinct Arts and Photography - morning Coffee Table Session with Glen Wright ○ 11 June 2021 location TBC Artist Talk with Erin Dunne ○ 12 June 2021 at Emerald Arts Precinct Metal workshop with Raylene Bock ○ 12 June 2021 at Emerald Art Room Workshop with Erin Dunne ○ 15 June 2021 at Blackwater Art Society – Painter’s Place building Coffee and Merc talk – Focus on Merchandising and Marketing with Rosie Dickens ○ 15 June 2021 at Blackwater Art Society – Painter’s Place building
--	--	---



	<p>Walk through the process and safety aspects of alcohol ink and coal pressed and jewelry making - Workshop with Lisa Hodge</p> <ul style="list-style-type: none"> ○ 19 June 2021 at Emerald Pottery Club Kids and Pottery being run with mentor support to evolve into monthly workshops. ○ 21-22 June 2021 at Emerald Artist Precinct Textile Talk <p>CIP – Jet James Workshops</p> <ul style="list-style-type: none"> ● 5-6 June 2021 – Watercolour Workshop ● 15-19 June 2021 – Print Making Workshop. ● Data surrounding the interest and popularity of these workshops was extracted via Eventbrite. ● Positive feedback has been received about the opportunity. ● Workshops are selling out with waiting lists also filling quickly. <p>CHRC Arts and Cultural Website</p> <ul style="list-style-type: none"> ● Some images are still to be provided. ● Technology issues have occurred which has impacted planned progress. ● Project is still expected to be live by the end of May 2021. <p>Arts Central Queensland (ArtsCQ) – Framing History</p> <ul style="list-style-type: none"> ● 5-16 May and 26-27 June 2021 – Workshops in Capella ● Workshops have been advertised widely, which is increasing the number of participants and interest within the region. <p>Capella Tieri Middlemount (CTM) Links – Watercolour Workshop</p> <ul style="list-style-type: none"> ● Date TBA by Kim Tompson <p>Miners Common Museum, Arts & Cultural Centre Inc, Australia Miner’s Heritage</p> <ul style="list-style-type: none"> ● The Sapphires Shine for Queensland Day 2021 “A Taste of Africa - Take 2” on 5 June 2021 has been incorporated into the Shines Bright Central Queensland Regional Arts Services Network (CQRASN) calendar.
--	--



		<p>Action: ACO to complete Change of Project form for the Videography Training project outlining the adjustments to the schedule and meetings.</p> <p>Action: MCC, CAE and ACO to assess budget for the Videography Training project to be included in the Change of Project form.</p>
7.	General Business	<p>Upcoming CHACAC Meetings for 2021</p> <ul style="list-style-type: none"> • 25 June 2021 in Springsure including NAIDOC celebrations.
8.	Close of meeting	<p>Meeting closed: 11.59 am</p>