

## Temporary Food Stall Permit Application

**Note: Contact Council if you have any specific enquiries regarding fees or how to complete this form. Type or print clearly and select boxes where applicable. Enter N/A if the question does not apply.**

Applicant/Contact Details:		
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Business <input type="checkbox"/> Other <input type="checkbox"/> If other, please specify:		
Surname:		Given Name/s:
Address:		
Locality/Suburb:	State:	Postcode:
Email:		Phone:

Details of Business/Organisation:			
Business Name:			ABN:
Trading Name:			
Street Address:			
Locality/Suburb:	State:	Postcode:	
Postal Address:			
Locality/Suburb:	State:	Postcode:	
Email:			Phone:
Reason for Application	<input type="checkbox"/> Private business	<input type="checkbox"/> Charity fundraising	<input type="checkbox"/> Non-profit organisation

Event Details:	
Name of Event	
Date/s	No. of Days:
Location	
Event Coordinator	Contact No.
Duration of Event	
Reason for Application	<input type="checkbox"/> Private business <input type="checkbox"/> Charity fundraising <input type="checkbox"/> Non-Profit organisation

Stall Construction Details:	
Roofing	
Walls	
Flooring	
Benches/Counters	

Food Safety and Storage Facilities:	
Electrical Appliances (includes cooking, hot and cold food storage)	
Electrical Power Required (amps)	

Electrical Power Output (watts)	
Food Type	
Temperature Control (eg. eskies with ice)	
Protection of food from contamination (eg. plastic wrapping or containers)	

<b>How will eating, drinking and cooking utensils be protected from contamination in the stall?</b>
<b>How is food going to be transported to the event? (eg. esky with ice)</b>

<b>Washing Facilities:</b>
<b>How are food handlers in the stall going to wash their hands?</b>
<b>How are utensils and equipment going to be cleaned?</b>

<b>Nomination of Food Safety Supervisor:</b>	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/> If other, please specify:	
Surname:	Given Name/s:
Address:	
Email:	Business Hours Phone:

<b>Declaration</b>	
Have you ever had a licence refused, suspended or cancelled, or been found guilty of an offence under the <i>Food Act 1981</i> , <i>Food Act 2006</i> or corresponding law in other States and Territories?	
No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please attach details	
I declare the information provided in this renewal application to be true and correct.	
Name:	Date:
Signature	

**INFORMATION REGARDING TEMPORARY FOOD STALL PERMIT**

1. Food preparation and sale must be carried out in an approved food establishment which includes a food van approved by the Council (list available on request). The sale of softdrinks, cakes (not containing custard or cream), sealed biscuits and confectionary is excluded from this provision.
2. The use of existing licensed food establishments to provide food to temporary food stalls is encouraged.
3. All food stored, packed and displayed must be suitably wrapped or contained to preclude contamination by dust, flies, etc. Every occupier or owner of any food establishment is to comply with the *Food Act 2006* with regard to conduct and cleanliness.
4. An application may require two (2) weeks to consider especially if it is one of many for a particular event.

5. An event includes flea markets, fetes and more than one street stall for the same purpose, mardi-gras, home shows, festivals and sporting functions. An application is to be read in conjunction with the minimum requirements for temporary food establishments (available on request).

**Return completed form to:**  
Central Highlands Regional Council  
65 Egerton Street  
EMERALD QLD 4720  
[enquiries@chrc.qld.gov.au](mailto:enquiries@chrc.qld.gov.au)