



General Council Meeting

Meeting of the Central Highlands Regional Council held in the **Council Chambers, 65 Egerton Street, Emerald** on

Wednesday, 6 October 2021
Commenced at 9.00am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

WEDNESDAY 6 OCTOBER 2021

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MINUTES – GENERAL COUNCIL MEETING
HELD AT 9.00AM WEDNESDAY 6 OCTOBER IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillor (Crs) Kerry Hayes (Mayor), Christine Rolfe (Deputy Mayor)
Councillors (Crs) Charles Brimblecombe, Anne Carpenter, Natalie Curtis and Megan Daniels.

Officers

Acting Chief Executive Officer Michael Parker PSM, General Manager Communities John McDougall, General Manager Corporate Services Margaret Gatt, Acting General Manager Infrastructure and Utilities Jason Hoolihan and Minute Secretary Liesa Pugh.

APOLOGIES

Cr Joseph Burns, Janice Moriarty and Gai Sypher
General Manager Customer and Commercial Services Michelle Webster

Resolution: Cr Curtis moved and seconded by Cr Carpenter “That a leave of absence as previously granted for Councillors Burns and Moriarty for today’s meeting be recorded, and an apology be granted for Cr Sypher.”

2021 / 10 / 06 / 001

Carried (6-0)

LEAVE OF ABSENCE

Nil

OPENING PRAYER

Pastor Stephen Jaensch from the Emerald Lutheran Church delivered the opening prayer.

ACKNOWLEDGEMENT OF COUNTRY

Mayor Hayes acknowledged the traditional custodians of the land on which we meet today and he paid our respects to the elders, past, present and emerging.

Attendance

General Manager Communities, John McDougall attended the meeting at 9.07am.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 22 September 2021

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That the minutes of the previous General Council Meeting held on 22 September 2021 be confirmed.”

2021 / 10 / 06 / 002

Carried (6-0)

BUSINESS ARISING OUT OF MINUTES

Nil

OUTSTANDING MEETING ACTIONS

Councillors reviewed the resolution register (meeting actions) update.

REVIEW OF UPCOMING AGENDA ITEMS

Discussions were held regarding upcoming agenda items.

CONFLICT OF INTEREST

Cr Daniels declared that she informs this meeting that she has a declarable conflict of interest in this matter Agenda item - 12.1.2 Community Grants Round 2, 2021 (as defined in section 150EN of the *Local Government Act 2009*).

The nature of her interest is as follows:

This was declarable conflict of interest arises because her family involvement in the Daniels Family Reunion which was the subject of a grant application. Cr Daniels proposed to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

PETITIONS (IF ANY)

Nil

Attendance

Coordinator Development and Planning J. Kirkwood and Coordinator Ranger Services B. Keys attended the meeting at 9.17am.

DECISION ACTION REPORTS

Communities

Request to amend Ranger Services and Building Fees in the Register of commercial and cost recovery fees 2021-2022

Purpose:

The purpose of this report is to request an amendment to the Register of commercial and cost recovery fees 2021-22. This request is to remove a level of ambiguity associated with wording related to animal impoundments and to request fee amendments associated with building fees.

OFFICER RECOMMENDATION:

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That Central Highlands Regional Council adopt the following amendments to the Register of commercial and cost recovery fees 2021-22:

1. Amend the administrative note for the fee ‘Impound Fees – Cats & Dogs; Daily Impound Fee’ from ‘(Cats & Dogs) to remove ambiguity from “Registered dogs are entitled to 1 free day impound each financial year” to “Current registered dogs at time of impoundment are entitled to one free day of impound each financial year”.
2. Resolve to amend the following ‘Building Fees in accordance with the following:

Table 1: Current Building fees and proposed fee changes

Description	Current Fee	Proposed Fee
Class 1 Single Storey Dwelling Application & Assessment & Processing Fee <i>Includes 4 Inspections</i>	\$1,656.00	POA
Class 1 Double Storey Dwelling Application & Assessment & Processing Fee <i>Includes 4 inspections</i>	\$1,804.00	POA

Class 1 Alterations I Renovations to Existing Buildings Application & Assessment & Processing Fee <i>Includes 2 Inspections</i>	\$875.00	POA
Class 1 Raise and Re-stump (only) of existing class 1A dwelling Application & Assessment & Processing Fee <i>Includes 3 Inspections</i>	\$875.00	POA
Class 1 Removal / Demolition Fees <i>Including removal from the original site</i> Application & Assessment & Processing Fee <i>Includes 1 Inspection</i>	\$423.50	POA
Class 1 Re-site of Existing Building Application & Assessment & Processing Fee <i>Includes 3 Inspections</i>	\$1,196.00	POA
Class 10 Class 10a Buildings Up to 20m ² Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$390.50	POA
Class 10 Class 10a Buildings 21m ² to 60m ² Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$470.50	POA
Class 10 Class 10a Buildings 61m ² to 150m ² Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$561.50	POA
Class 10 Class 10a Buildings 151m ² to 250m ² Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$689.00	POA
Class 10 Class 10a Buildings Greater than 251m ² Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$785.00	POA
Class 10 Class 10 Buildings (Additions to Buildings) Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$470.50	POA
Class 10 Advertising Signs & Awnings Assessment & Processing & Inspection <i>Includes 1 Inspection</i>	\$651.50	POA
Class 10 New Swimming Pool Including Fence Assessment & Processing & Inspection – Above Ground <i>Includes 2 Inspections</i>	\$540.00	POA
Class 10 New Swimming Pool Including Fence Assessment & Processing & Inspection –Inground <i>Includes 2 Inspections</i>	\$752.50	POA
Class 10 Alterations & Assessment of Minor Works Assessment & Processing & Inspection <i>Includes 2 Inspections</i>	\$417.00	POA
Class 2 - 9 Buildings Multiple Unit Dwelling & Flats Assessment & Processing & Inspections (3) – Up to 200m ²	\$1,799.00	POA
Class 2 - 9 Buildings Multiple Unit Dwelling & Flats Assessment & Processing & Inspections (3) – 20m ² to 500m ²	\$2,647.00	POA

Class 2 - 9 Buildings Multiple Unit Dwelling & Flats Assessment & Processing & Inspections (3) – 501m to 2,000m ²	\$4,753.00	POA"
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2021 / 10 / 06 / 003

Carried (6-0)

Attendance

Coordinator Development and Planning J. Kirkwood and Coordinator Ranger Services B. Keys left the meeting at 9.23am.

Community Development and Engagement Officer A. Kavanaugh and Coordinator Arts and Engagement K. Hatzipanagiotis attended the meeting at 9.24am.

Cr Daniels left the meeting at 9.23am.

Community Grants Round 2, 2021**Purpose:**

This report presents the Community Grant Assessment Panel's recommendation for council to approve 19 of the 20 eligible applications received in Round 2 2021, to the total value of \$163,929.25 (ex GST).

Resolution:

Cr Curtis moved and seconded by Cr Carpenter "That Central Highlands Regional Council approve \$163,929.25 (ex GST) in Round 2 of Community Grants 2021 to fund the 19 applications listed below, per the Community Grants Program Assessment Panel's recommendation.

Organisation	Project	Grant Category	Grant Requested \$	GST \$ (if GST registered)	Total \$
Blackwater Pony Club	Extend stable complex	Sport and Recreation	\$4,854.70	NA	\$4,854.70
Blackwater Powerboat and Ski Club	Education and training in strategic and operational planning	Sport and Recreation	\$5,000.00	NA	\$5,000.00
Borilla Community Kindergarten Association	Safety upgrade of Borilla Kindergarten	Community Improvement	\$20,000.00	\$2,000.00	\$22,000.00
Capella Cattedogs Rugby Union	Clubhouse cold room upgrade	Community Improvement	\$20,000.00	NA	\$20,000.00
Central Highlands Music Festival	Sheet music for the Central Highlands Festival of Bands	Community Assistance	\$4,600.00	NA	\$4,600.00
Rotary Club of Emerald (auspice for Daniels Family Reunion Group)	Gindie and Daniels family historical sign	Community Assistance	\$4,963.55	NA	\$4,963.55
Dingo Rodeo Club	Upgrade of toilet and shower facilities (stage one)	Sport and Recreation	\$5,000.00	NA	\$5,000.00
Emerald Basketball Association	New scoreboards and shot clocks	Community Improvement	\$15,000.00	NA	\$15,000.00
Emerald Brothers Cricket Club	Shed and scorebox upgrade	Sport and Recreation	\$5,000.00	NA	\$5,000.00
Emerald Lions Futsal Club Incorporated	Start-up equipment: balls, goals and bibs	Sport and Recreation	\$5,000.00	NA	\$5,000.00
Emerald Patchwork and Quilting Group	Airconditioner and chairs	Community Assistance	\$4,500.00	NA	\$4,500.00

Epic All Sports	An 'epic' water use efficiency project	Community Improvement	\$20,000.00	NA	\$20,000.00
Gindie State School Parents and Citizens Association	Yarning circle for Gindie State School	Community Assistance	\$5,000.00	NA	\$5,000.00
Lochington Recreation Club	Erection of weatherproof patio and pool equipment storage area	Sport and Recreation	\$4,999.00	NA	\$4,999.00
Maraboon Powerboat and Ski Club	Commercial kitchen equipment	Sport and Recreation	\$3,880.00	NA	\$3,880.00
Orion Primary Parents and Citizens Association	Tennis wall shade	Community Assistance	\$5,000.00	NA	\$5,000.00
Police-Citizens Youth Club Blackwater	Blackwater boxing room upgrade	Community Improvement	\$16,215.00	\$1,621.50	\$17,836.50
Springsure Working Horse Association	Arena surface leveller	Sport and Recreation	\$2,750.00	\$275.00	\$3,025.00
St Vincent de Paul Society Queensland	Vinnies Emerald painting and floor covering	Community Improvement	\$12,167.00	\$1,216.70	\$13,383.70

Total Community Grants Round 2 2021, is \$163,929.25 (ex GST).”

2021 / 10 / 06 / 004

Carried (5-0)

Attendance

General Manager Corporate Services M. Gatt left the meeting at 9.26am.

General Manager Corporate Services M. Gatt attended the meeting at 9.27am.

Community Development and Engagement Officer, A. Kavanaugh and coordinator Arts and Engagement K. Hatzipanagiotis left the meeting at 9.30am

General Manager Communities John McDougall left the meeting at 9.30am

General Manager Communities John McDougall attended the meeting at 9.30am.

Cr Daniels attended the meeting at 9.31am.

Manager Governance M. Hoekstra and Manager Finance V. Coleman attended the meeting at 9.30am.

Corporate Services

Minutes - Audit Committee Meeting - 3 September 2021

Purpose:

The Audit Committee is established as required under s.105 of the *Local Government Act 2009* and met as scheduled on Friday 3 September 2021. This report provides a summary of the items discussed and a copy of the minutes of the meeting for information.

Resolution:

Cr Rolfe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the minutes of the Audit Committee meeting held on 3 September 2021.”

2021 / 10 / 06 / 005

Carried (6-0)

Attendance

Manager Finance V. Coleman left the meeting at 9.43am.

DECISION ACTION – CLOSED SESSION

Into Closed Session

Resolution:

Cr Curtis moved and seconded by Cr Carpenter “That Council close its meeting to the public in accordance with Section 254 (J) (3) (g) of the Local Government Regulation 2012 and that Council staff involved in the closed discussions remain in the room.”

(g) *negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

2021 / 10 / 06 / 006

Carried (6-0)

The meeting was closed at 9.43am.

Former Emerald Agricultural College Site - Offer to Purchase

Attendance

Coordinator Governance G. Cocks attended the meeting 9.45am.

Out of Closed Session

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That the meeting now be re-opened to the public.”

2021 / 10 / 06 / 007

Carried (6-0)

The meeting was opened at 10.27am.

Former Emerald Agricultural College Site - Offer to Purchase

Purpose:

The purpose of the report is to ascertain the interest of council in the land area that was formerly part of the Emerald Agricultural College, to the extent that council will confirm its interest in the purchase of that part of the former College area called Area A, encompassing an area of approximately 405 hectares.

Resolution:

Cr Curtis moved and seconded by Cr Rolfe “That Central Highlands Regional Council confirm its interest by way of formal advice to the Department of Agriculture and Fisheries, in an area of approximately 405 ha, known as Area A in the Plan provided by the Department, of the former Emerald Agricultural College site, with council to purchase at market value.”

2021 / 10 / 06 / 008

Carried (6-0)

Attendance

Manager Governance M. Hoekstra and Coordinator Governance G Cocks left the meeting 10.27am.

DECISION ACTION REPORTS

Chief Executive Officer

Annual Valuation effective 30 June 2022

Purpose:

In accordance with the *Land Valuation Act 2010*, the Valuer-General has written to Central Highlands Regional Council (council) asking whether a statutory valuation of all rateable land in the Central Highlands region is supported. If the valuation is undertaken it would be effective on 30 June 2022 for rating purposes.

Resolution:

Cr Daniels moved and seconded by Cr Carpenter “That Central Highlands Regional Council advise the Valuer-General that it supports the completion of a valuation of land in the Central Highlands Regional Council area, with the date of effect being 30 June 2022.”

2021 / 10 / 06 / 009

Carried (6-0)

Adjournment

The meeting was adjourned at 10.33am.

The meeting resumed at 11.00am.

INFORMATION REPORTS

Attendance

Manager Connected Communities S. Poulter and Coordinator Arts and Engagement K. Hatzipanagiotis attended the meeting at 11.00am.

Communities

Minutes - Central Highlands Arts and Cultural Advisory Committee - Planning Meeting - 3 September 2021

Purpose:

The purpose of this report is for council to receive the minutes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held in Emerald on 3 September 2021.

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That Central Highlands Regional Council receive the minutes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held in Emerald on 3 September 2021.”

2021 / 10 / 06 / 010

Carried (6-0)

Attendance

Manager Connected Communities S. Poulter and Coordinator Arts and Engagement K. Hatzipanagiotis left the meeting at 11.05am.

Manager Information and Communication Technology C. Nicol-Dickson attended the meeting at 11.05am.

Corporate Services

Record of Proceedings - Information and Communication Technology Steering Committee

Purpose:

This report summarises the key updates and decision outcomes of the Information and Communications Technology (ICT) Steering Committee meeting held on the 10 September 2021.

Resolution:

Cr Rolfe moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the record of proceedings of the Information and Communications Technology (ICT) Steering Committee meeting held on the 10 September 2021.”

2021 / 10 / 06 / 011

Carried (6-0)

Attendance

Manager Information and Communication Technology C. Nicol-Dickson left the meeting at 11.13am.
Airport Manager S. Kloppers attended the meeting at 11.13am.

Customer and Commercial Services

Record of Proceedings - Emerald Airport Advisory Committee Meeting - 6 September 2021

Purpose:

The Emerald Airport Advisory Committee held their quarterly meeting on 6 September 2021. Items discussed during the committee meeting included workplace health and safety, financial update, fees and charges, route development, operational matters and capital works projects.

Resolution:

Cr Carpenter moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the record of proceedings of the Emerald Airport Advisory Committee meeting held on 6 September 2021.”

2021 / 10 / 06 / 012

Carried (6-0)

Minutes - Emerald Saleyards Coordination Committee Meeting - 27 September 2021

Purpose:

The Emerald Saleyards Coordination Committee held their quarterly meeting on 27 September 2021. Items discussed during the committee meeting included workplace health and safety, financial update, update on operational matters and capital works projects.

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That Central Highlands Regional Council endorse the minutes of the Emerald Saleyards Coordination Committee meeting held on 27 September 2021.”

2021 / 10 / 06 / 013

Carried (6-0)

Attendance

Airport Manager S. Kloppers left the meeting at 11.22am.

Record of Proceedings - Community Consultation Bluff - 2 September 2021

Purpose:

This report provides a record of proceedings from the Bluff Community Consultation forum held at the Bluff Lions Hall on 2 September 2021.

Resolution:

Cr Carpenter moved and seconded by Cr Brimblecombe “That Central Highlands Regional Council receive the record of proceedings from the Bluff Community Consultation forum held at the Bluff Lions Hall on 2 September 2021, noting the following actions have been logged as a Customer Request (CRM):

1. Council to inspect and install streetlight if appropriate. [CRM2021/132277]
2. Council to repair football field light near the public toilet block at Bluff Tennis Club. [CRM2021/132259]
3. Council to inspect and schedule repairs to Campbell Street if appropriate. [CRM2021/132260]
4. Council to inspect and schedule repairs to Boundary Street if appropriate. [CRM2021/132262]
5. Council to provide Bluff community with specific flood plan update when available. [CRM2021/132598]
6. Council to inspect and replace incorrect signage on Lucie Street. [CRM2021/126852]
7. Council to investigate potential alternatives to eradicate parthenium that does not also kill the grass. [CRM2021/130384]
8. Council to review mowing schedule for highway corridor area and town signage. [CRM2021/132947]”

2021 / 10 / 06 / 014

Carried (6-0)

Record of Proceedings - Community Consultation Duaringa - 2 September 2021

Purpose:

This report provides a record of proceedings from the Duaringa Community Consultation forum held at the Duaringa Old Library on 2 September 2021.

Resolution:

Cr Rolfe moved and seconded by Cr Curtis “That Central Highlands Regional Council receive the record of proceedings from the Duaringa Community Consultation forum held at the Duaringa Old Library on 2 September 2021, noting the following actions have been logged as a Customer Request (CRM):

1. Council to replace water saving toilet bowl with standard bowl in ladies toilets at Golf Club. [CRM2021/132199]
2. Community Reference Group (CRG) to consider options regarding use for water tank at Mackenzie Park. [CRM2021/132204]
3. Community Reference Group (CRG) to provide feedback on ways to communicate upcoming community consultations to the community. [CRM2021/132213]
4. Council to review location of Bluff Transfer Station counter and relocate if appropriate. [CRM2021/132692]
5. Council to reinstate line marking to car parks across Duaringa township. [CRM2021/132695]”

2021 / 10 / 06 / 015

Carried (6-0)

Record of Proceedings - Community Consultation Emerald, Town Hall - 8 September 2021

Purpose:

This report provides a record of proceedings from the Emerald Community Consultation forum held at the Emerald Town Hall Supper Room on 8 September 2021.

Resolution:

Cr Brimblecombe moved and seconded by Cr Curtis “That Central Highlands Regional Council receive the record of proceedings from the Emerald Community Consultation forum held at Emerald Town Hall Supper Room on 8 September 2021, noting there were no actions arising from the forum.”

2021 / 10 / 06 / 016

Carried (6-0)

Record of Proceedings - Community Consultation Dingo - 10 September 2021

Purpose:

This report provides a record of proceedings from the Dingo Community Consultation forum held at the Dingo Community Hall on 10 September 2021.

Resolution:

Cr Curtis moved and seconded by Cr Carpenter “That Central Highlands Regional Council receive the record of proceedings from the Dingo Community Consultation forum held at the Dingo Community Hall on 10 September 2021, noting the following actions have been logged as a Customer Request (CRM):

1. Council to confirm if Dingo Rodeo Club is eligible for a rates concession. [CRM2021/132606]
2. Council to inspect and schedule repairs to Namoi / Saunders Road if appropriate. [CRM2021/132961]
3. Council to inspect and schedule repairs to Alsace Road if appropriate. [CRM2021/132964]
4. Council to inspect and schedule repairs to Mourindilla Road if appropriate. [CRM2021/132966]
5. Council to inspect and schedule repairs to Arizona Road if appropriate. [CRM2021/967]
6. Council to inspect and schedule repairs to Boombah Road. [CRM2021/132970]
7. Council to inspect and schedule repairs to Dumbarton Road. [CRM2021/132971]
8. Council to inspect grid on the Alsace Road just before Eldeeban homestead and consider remedial works if required. [CRM2021/132189]
9. Council to respond to query regarding hours allocated to parks and gardens maintenance in Dingo. [CRM2021/132582]
10. Council to consider disability access options for amenities inside the Dingo Hall. Previously CRM2021/128133. [CRM2021/132583]”

2021 / 10 / 06 / 017

Carried (6-0)

Record of Proceedings - Community Consultation Bauhinia - 16 September 2021

Purpose:

This report provides a record of proceedings from the Bauhinia Community Consultation forum held at the Bauhinia Community Hall on 16 September 2021.

Resolution:

Cr Brimblecombe moved and seconded by Cr Daniels “That Central Highlands Regional Council receive the record of proceedings from the Bauhinia Community Consultation forum held at the Bauhinia Community Hall on 16 September 2021, noting the following action has been logged as a Customer Request (CRM):

1. Council to provide feedback to Transport and Main Roads (TMR) regarding camp on Dawson Highway. [CRM2021/132549]”

2021 / 10 / 06 / 018

Carried (6-0)

LATE AGENDA ITEMS

Nil

GENERAL BUSINESS

Cr Brimblecombe wanted to thank the Connected Communities team that work in the Central Highlands Regional Council Gallery for all their work and dedication.

CLOSURE OF MEETING

There being no further business, the Mayor closed the meeting at 11.46am.

CONFIRMED

MAYOR

DATE