

**Central Highlands Arts and Cultural Advisory Committee (CHACAC)
Regional Arts Development Fund (RADF) Round 1 Assessment Meeting Minutes**

Date:	Friday 1 October 2021
Venue:	Central Highlands Regional Council – Gallery Meeting Room
Chair:	Cr Charlie Brimblecombe
Minute taker:	Narisa Kerr – Executive Assistant Communities
Present:	CHACAC Members: Maureen Burns, Sharon Gimbert, Barbara Beazley, Lachlan Grierson, Mellissa Chick, Ben Robertson. CHRC: Cr. Charles Brimblecombe, Suzanne Poulter – Manager Connected Communities, Katerina Hatzipanagiotis - Coordinator Arts & Engagement (CAE), Ruth Haydon – Arts and Cultural Officer Galleries, and Narisa Kerr – Executive Assistant Communities.
Apologies:	CHACAC members: Lou Petho. CRHC: Cr Gai Sypher, Cr Joseph Burns, Karen Newman – Arts and Cultural Officer.
Meeting time:	10.04 am – 10.32 am
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF Round 3 Assessment Meeting Minutes – 14 May 2021 • RADF 2020-2021 Round 1 applications and supporting material <ul style="list-style-type: none"> ○ Emerald Patchwork and Quilting Group ○ Gindie Parents & Citizens Association ○ Noosa Film Academy • RADF Pre-Assessment checklists <ul style="list-style-type: none"> ○ Emerald Patchwork and Quilting Group ○ Gindie Parents & Citizens Association ○ Noosa Film Academy

	Subject	Discussions
1.	Acknowledgement of Country and opening of meeting	Cr Brimblecombe shared an Acknowledgement of Country and welcomed attendees.
	Conflicts of Interest	<ul style="list-style-type: none"> Sharon Gimbert declared a conflict of interest with regards to the Emerald Patchwork and Quilting Group. Melissa Chick declared a conflict of interest with regard the Gindie Parents and Citizens Association. Both members agreed to leave the room for these discussions.
2.	Previous RADF 2020-2021 Round 3 meeting minutes – 16 June 2021	<p>Minutes from the last RADF assessment meeting on 14 May 2021 were shared with the group. These minutes were endorsed by council on 16 June 2021. Committee moved to endorse the minutes.</p> <p>Moved: Melissa Chick Second: Barbara Beazley</p>
3.	RADF applications assessment	<p>Total budget \$66,167 Three applications to consider totalling \$13,834 If all applications approved, remaining budget will be \$52,333</p> <p><i>Sharon Gimbert left the meeting.</i></p> <p>Traditional meets Contemporary – Emerald Patchwork and Quilting Group</p> <ul style="list-style-type: none"> The application proposes a series of workshops in traditional quilting methods with the end result being a completed quilt. Total project budget – \$4,820. RADF request - \$3,927. Members discussed the potential of exhibiting completed works in one of the art galleries subject to availability. <p>Assessment Outcome: Approved Moved: Maureen Burns Second: Barbara Beazley</p> <p><i>Sharon returned to the meeting.</i></p> <p>Red Carpet Community Event – Noosa Film Academy</p> <ul style="list-style-type: none"> Application proposes a red-carpet film premiere at Emerald Cinemas, following on from film workshops funded by the Restart Investment to Sustain and Expand (RISE) Fund. Total project budget – \$37,332. RADF request - \$4,300. CAE noted the budget section is quite complex, specifically when it came to salaries. The template did not have a section to note other funding sources for salaries on page 4, which made it hard for the numbers to balance in line with the project budget. The application was amended to be reflective of all funding. Members expressed their excitement for the collaboration.

- The four schools involved were confirmed to be Blackwater State High School, Emerald Christian College, Marist College and Emerald State High School.
- Members noted that love for what the students were doing was evident the video outcomes completed in the 2020 workshops with schools.

Assessment Outcome: Approved

Moved: Sharon Gimbert **Second:** Ben Robertson

Melissa Chick left the meeting.

Gindie Community Song and Film Clip – Gindie Parents & Citizens Association

- Application proposes the creation of a town song and video clip to celebrate the 125 Year Anniversary Celebrations in the town of Gindie.
- Total project budget – \$8,435. RADF request - \$5,607.
- Clarity had been sought earlier in the week around the budget. CAE confirmed that this had been discussed with the applicant and relevant corrections had been made, which were shared at the meeting.

Assessment Outcome: Approved

Moved: Lachlan Grierson **Second:** Sharon Gimbert

Melissa returned to the meeting.

Summary

RADF 2020-2021 Program Summary	Amount requested \$	Assessment outcome	Recommended approved \$
Traditional meets Contemporary – Emerald Patchwork & Quilting Group	3,927	Approve	3,927
Red Carpet Community Event – Noosa Film Academy	4,300	Approve	4,300
Gindie Community Song and Film Clip – Gindie P&C	5,607	Approve	5,607
Total Round 1	13,834	Funding Recommended	13,834

4. Meeting Close 10.32 am