



**Central Highlands Arts and Cultural Advisory Committee (CHACAC)
Regional Arts Development Fund (RADF) Round 2 Assessment Meeting Minutes**

Date:	Friday 4 February 2022
Venue:	Microsoft Teams
Chair:	Cr Gai Sypher
Minute taker:	Rebecca Hall
Present:	CHACAC Members: Maureen Burns, Lou Petho CHRC: Suzanne Poulter – Manager Connected Communities, Katerina Hatzipanagiotis - Coordinator Arts and Engagement (CAE), Ruth Haydon – Arts and Cultural Officer Galleries, Rebecca Hall – Administration Assistant Communities
Apologies:	CHACAC members: Sharon Gimbert, Barbara Beazley, Lachlan Grierson, Mellissa Chick, Ben Robertson CRHC: Cr Charles Brimblecombe, Cr Joseph Burns
Meeting time:	10.02am – 10.20am
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF Round 1 Assessment Meeting Minutes – 1 October 2021 • RADF 2020-2021 Round 2 applications and supporting material <ul style="list-style-type: none"> ○ Blackwater Patchwork Group ○ Springsure Working Horse Association ○ Emerald Pottery Club • RADF Pre-Assessment checklists <ul style="list-style-type: none"> ○ Blackwater Patchwork Group ○ Springsure Working Horse Association ○ Emerald Pottery Club

	Subject	Discussions
1.	Acknowledgement of Country and opening of meeting	Cr Gai Sypher shared an Acknowledgement of Country and welcomed attendees.
2.	Conflicts of Interest	<ul style="list-style-type: none"> Cr Gai Sypher declared a perceived conflict of interested with Springsure Working Horse Association application as she provided advice to Cr Anne Carpenter, who prepared the application outside her capacity as a councillor. Cr Sypher advised she is not associated in this group. No other conflicts of interest were raised.
3.	Previous minutes – RADF 2020-2021 Round 3, 16 June 2021	Minutes from the last RADF assessment meeting on 1 October 2021 were shared with the group. These minutes were endorsed by council on 20 October 2021. The committee noted the minutes.
4.	RADF applications assessment	<p>Total budget for Round 2 is \$56,584.15 Three applications to consider totalling \$14,311 If all applications approved, remaining budget will be \$42,273.15</p> <p>CAE advised that feedback on each application had been received from Sharon Gimbert, Barbara Beazley, and Lachlan Grierson to be tabled on their behalf.</p> <p>Glenda Semple Deerfield embroidery workshop – Blackwater Patchwork Group, auspice by Blackwater Art Society</p> <ul style="list-style-type: none"> The application proposes two workshops in Deerfield embroidery, which will then be assembled into a needle case or handbag. RADF request - \$1,740 Total project budget – \$3,750 Members were in favour of this project going ahead. <p>Assessment Outcome: Approve</p> <p>Springsure school students theatrical performance – Springsure Working Horse Association</p> <ul style="list-style-type: none"> The application proposes a musical tribute and theatrical performance by Springsure school students about the development and history of the Australian Campdraft Association. RADF request - \$9,391 Total project budget – \$15,652.50 It was identified that the budget figures were different between the cover sheet and budget. The cover amount is inclusive of GST and the budget amount exclusive of GST. As the Springsure Working Horse Association is registered for GST, it was clarified that the requested amount is exclusive of GST.

- Members were in favour of this project going ahead, particularly noting the opportunity this presents for young people in the region as well as appeal to the boarder population.
- It was noted that the project is a great example of a community organisation not normally engaging in arts and cultural activity taking advantage of opportunities through RADF and bringing local heritage to a wider audience.

Assessment Outcome: Approve

Autumn wheel throwing workshops – Emerald Pottery Club

- The application proposes two weekends of workshops to develop wheel throwing skills for participants and result in the completion of a mug.
- **RADF request - \$3,180** Total project budget – \$4,524
- Members were in favour of this project going ahead.

Assessment Outcome: Approve

Summary

RADF 2020-2021 Program Summary	Amount requested \$	Assessment outcome	Recommended approved \$
Deerfield embroidery workshop – Blackwater Patchwork Group	1,740	Approve	1,740
Springsure school students theatrical performance – Springsure Working Horse Association	9,391	Approve	9,391
Autumn wheel throwing workshop – Emerald Pottery Club	3,180	Approve	3,180
Total Round 2	\$14,311	Funding Recommended	\$14,311

Motion: That the committee recommends all three applications be approved to the value of \$14,311.

Moved: Maureen Burns **Second:** Lou Petho

5. Meeting Close 10.20am