



**Central Highlands Arts and Cultural Advisory Committee (CHACAC)  
Regional Arts Development Fund (RADF) Round 2 Assessment Meeting Minutes**

<b>Date:</b>	Friday 8 April 2022
<b>Venue:</b>	Online via Microsoft Teams
<b>Chair:</b>	Cr Gai Sypher
<b>Minute taker:</b>	Aidan Arnold
<b>Present:</b>	<b>CHACAC Members:</b> Lou Petho, Lachlan Grierson (arrived 10.22 am). <b>CHRC:</b> Cr Gai Sypher, Cr Charlie Brimblecombe, Suzanne Poulter – Manager Connected Communities (MCC), Katerina Hatzipanagiotis - Coordinator Arts and Engagement (CAE), Ruth Haydon – Arts and Cultural Officer Galleries (ACOG), Aidan Arnold – Executive Assistant Communities (EAC).
<b>Apologies:</b>	<b>CHACAC members:</b> Maureen Burns, Sharon Gimbert, Barbara Beazley, Ben Robertson. <b>CRHC:</b> Cr Joseph Burns.
<b>Meeting time:</b>	10.04 am – 11.20 am
<b>Preparation documents distributed for this meeting:</b>	<ul style="list-style-type: none"> <li>• RADF Round 2 Assessment Meeting Minutes – 4 February 2022</li> <li>• RADF 2020-2021 Round 3 applications, supporting material, and pre-assessment checklists <ul style="list-style-type: none"> <li>○ Group Applications: <ul style="list-style-type: none"> <li>▪ Emerald Lions Club</li> <li>▪ Emerald Art Group</li> </ul> </li> <li>○ Council Initiaed Projects (CIPs): <ul style="list-style-type: none"> <li>▪ Flipside Circus</li> <li>▪ YouthInc 1825</li> <li>▪ Seniors Month in CHRC Libraries</li> <li>▪ Happy Africa workshops</li> <li>▪ Emerald Art Gallery crafts</li> </ul> </li> </ul> </li> </ul>

	Subject	Discussions
1.	<b>Acknowledgement of Country and opening of meeting</b>	Cr Gai Sypher shared an Acknowledgement of Country and welcomed attendees. CAE requested confirmation that the meeting could be recorded – all committee members agreed.
2.	<b>Conflicts of Interest</b>	Emerald Art Group application <ul style="list-style-type: none"> <li>Lachlan Grierson, Barb Beazley, Sharon Gimbert – members of the Emerald Art Group committee.</li> <li>Ben Robertson – works in the same organisation as Michelle Gray. Not deemed to be a conflict of interest as noted by the committee.</li> </ul>
3.	<b>Previous minutes – RADF 2020-2021 Round 2, 4 February 2022</b>	Minutes from the last RADF assessment meeting on 4 February 2022 were shared with the group. These minutes were endorsed by council on 23 February 2022. The committee noted the minutes.
4.	<b>RADF applications assessment</b>	<p>Total budget for Round 3 = \$49,235.15 Seven applications to consider totalling \$49,235.15 If all applications approved, total budget for the program will be fully expended.</p> <p>Two other community groups had been working with CAE to write applications however were not in a position to submit for consideration this round. CAE will continue to work with these groups to prepare for future submission.</p> <p>CAE advised that feedback on applications had been received from Maureen Burns, Ben Robertson and Barbara Beazley to be tabled on their behalf.</p> <p><b>Group Applications</b> <b>Emerald Art Group – International Year of Glass</b></p> <ul style="list-style-type: none"> <li>The application proposes workshops in glass bead making and glass fusing during the International Year of Glass (2022).</li> <li><b>RADF request - \$5,360</b> Total project budget – \$6,860</li> <li>Members acknowledged the benefit of having a local tutor for this artform that would otherwise incur significant additional costs for travel etc.</li> <li>Members were in favour of this project.</li> </ul> <p><b>Assessment Outcome:</b> Approve</p>



	<p><b>Emerald Lions Club – Lions 75th anniversary Mosaic Emblem</b></p> <ul style="list-style-type: none"> <li>• The application proposes construction of a piece of public art in Lions Park, Emerald to commemorate the 75<sup>th</sup> anniversary of the Lions.</li> <li>• <b>RADF request - \$16,000</b> Total project budget – \$21,000</li> <li>• It was noted that long-term maintenance may be required on this art piece. The Lions Club confirmed that they are willing to undertake general maintenance for the artwork.</li> <li>• Members enquired if a development application may be required for this type of structure. MCC advised that confirmation has been provided by council’s Development and Planning team that a development application is not required as this structure is an embellishment.</li> <li>• Members were in favour of this project.</li> </ul> <p><b>Assessment Outcome:</b> Approve</p> <p><b>CIPs</b></p> <p><b>Flipside Circus</b></p> <ul style="list-style-type: none"> <li>• The application proposes Flipside Circus acrobatic and circus workshops in Emerald and Blackwater, along with a training opportunity for local gymnastics coaches.</li> <li>• <b>RADF request - \$7,000</b> Total project budget – \$9,000</li> <li>• The committee noted the inclusion of free tickets for allocation to young people who would otherwise not be able to access the workshops. These would be provided to support agencies for allocation to eligible young people, which members noted as a transparent way to manage this.</li> <li>• The committee noted that the inclusion of a ‘train the trainer’ session is a valuable opportunity for local gymnastics coaches to build their skills and continue to deliver benefit to the community.</li> <li>• Members were in favour of this project.</li> </ul> <p><b>Assessment Outcome:</b> Approve</p> <p><b>YouthInc 1825</b></p> <ul style="list-style-type: none"> <li>• The application proposes a series of art workshops for youth held in the Emerald Botanic Gardens.</li> <li>• <b>RADF request - \$8,091.87</b> Total project budget – \$8,091.87</li> <li>• Members were in favour of this project.</li> </ul> <p><b>Assessment Outcome:</b> Approve</p> <p><b>Seniors Month in CHRC Libraries</b></p> <ul style="list-style-type: none"> <li>• The application proposes a series of craft workshops across the region in CHRC Library branches and outreach to Avalon Aged Care.</li> </ul>
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- **RADF request - \$1,964.05** Total project budget – \$1,964.05
- Members enquired about the potential for aged care facilities other than Avalon to be included in outreach. MCC advised that these facilities do not have existing relationships with the library for outreach activities however staff will make contact to determine whether facilities have suitable spaces to deliver activities, or if alternative arrangements would be required. MCC will note this for future consideration, especially for those with limited mobility and access to public workshops.
- Members noted that the purpose will be amended to state “outreach to aged care facilities”.
- Members were in favour of this project.

**Assessment Outcome:** Approve

#### **Happy Africa Rhythm Workshops**

- The application proposes drumming and dance workshops with Gabriel Otu in Emerald and at the upcoming Gemfields community resilience event Have a Go.
- **RADF request - \$6,286.87** Total project budget – \$6,286.87
- Members noted that RADF has provided funding for Gabriel to visit the region previously. This application expands on the activities previously funded by hosting workshops in Emerald.
- Members noted that Gabriel has always been very well received by communities in the Central Highlands.
- Members were in favour of this project.

**Assessment Outcome:** Approve.

#### **Emerald Art Gallery crafts**

- The application proposes a number of craft activities to be hosted in the Emerald Art Gallery during exhibitions in the remainder of 2022, including special openings during the Emerald Twilight Markets.
- **RADF request - \$4,532.36** Total project budget – \$4,532.36
- Members enquired about how this project differs from activities that are already being undertaken in the Emerald Art Gallery. Staff confirmed that there have been crafts for Christmas in 2021 and the Indigenous polo shirt competition in 2020, with other activities being simple colouring in or quizzes.
- Members acknowledged that the activity would be beneficial in bringing new audiences to the gallery to increase exposure of the facility and build momentum with people engaging with the space. The goal through this process would be to have a group of volunteers to assist with gallery initiatives.
- It was suggested that this type of activity should be funded with council operational budget rather than RADF funds. Should this application be funded, it should be a one-off funding allocation and not proposed for additional funding in future.

- Members agreed to support the project in this instance, with the expectation that this project is not proposed again for further funding.

**Assessment Outcome:** Approve.

**Summary**

<b>RADF 2020-2021 Application Summary</b>	<b>Amount requested \$</b>	<b>Assessment outcome</b>	<b>Recommended approved \$</b>
<b>Group applications</b>			
<b>Emerald Art Group – International Year of Glass</b>	\$5,360.00	Approve	<b>\$5,360</b>
<b>Emerald Lions Club – Lions 75th anniversary Mosaic Emblem</b>	\$16,000.00	Approve	<b>\$16,000</b>
<b>Council-initiated projects</b>			
Flipside Circus	\$7,000.00	Approve	<b>\$7,000</b>
YouthInc 1825	\$8,091.87	Approve	<b>\$8,091.87</b>
Seniors Month in CHRC Libraries	\$1,964.05	Approve	<b>\$1,964.05</b>
Happy Africa Rhythm Workshops	\$6,286.87	Approve	<b>\$6,286.87</b>
Emerald Art Gallery crafts	\$4,532.36	Approve	<b>\$4,532.36</b>
<b>Total Round 3</b>	<b>\$49,235.15</b>	<b>Funding Recommended</b>	<b>\$49,235.15</b>

**Motion:** That the committee recommends all seven applications be approved to the value of \$49,235.15

**Moved:** Cr Brimblecombe **Second:** Lachlan Grierson

Unanimously supported by the committee.

**5. Meeting Close**

11.20 am