

General Council Meeting

Meeting of the Central Highlands Regional Council held
in the **Council Chambers, 65 Egerton Street, Emerald**
on

Wednesday, 27 April 2022
Commenced at 9.00am

COUNCIL MINUTES

CENTRAL HIGHLANDS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

WEDNESDAY 27 APRIL 2022

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MINUTES – GENERAL COUNCIL MEETING
HELD AT 9.00AM WEDNESDAY 27 APRIL 2022 IN THE CENTRAL HIGHLANDS REGIONAL COUNCIL
CHAMBERS, EMERALD OFFICE

PRESENT

Councillors

Councillor (Cr) Christine Rolfe (Deputy Mayor)

Councillors (Crs) Charles Brimblecombe, Anne Carpenter, Natalie Curtis, Megan Daniels, Janice Moriarty and Gai Sypher

Officers

Chief Executive Officer Sharon Houlihan, Acting General Manager Communities Leisa Donlan, Acting General Manager Corporate Services Margaretha Hoekstra, Acting General Manager Customer and Commercial Services Salomon Kloppers, General Manager Infrastructure and Utilities Jason Hoolihan and Minute Secretary Marnie Wills

APOLOGIES

Councillor (Crs) Kerry Hayes (Mayor), Joseph Burns

Resolution:

Cr Curtis moved and seconded by Cr Daniels “That an apology be granted for Mayor Kerry Hayes who was required to attend an announcement in Rockhampton being made by the Prime Minister for today’s meeting be recorded.

Further that, an apology also be granted for Councillor Joseph Burns for today’s meeting be recorded.”

2022 / 04 / 27 / 001

Carried (7-0)

LEAVE OF ABSENCE

Resolution:

Cr Carpenter moved and seconded by Cr Brimblecombe “That a leave of absence be granted for Councillor Gai Sypher for the General Council Meeting scheduled for 11 May 2022.”

2022 / 04 / 27 / 002

Carried (7-0)

ACKNOWLEDGEMENT OF COUNTRY

Mayor Hayes acknowledged the traditional custodians of the land on which we meet today and he paid our respects to the elders, past, present and emerging.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

General Council Meeting: 13 April 2022

Resolution:

Cr Carpenter moved and seconded by Cr Brimblecombe “That the minutes of the previous General Council Meeting held on 13 April 2022 be confirmed.”

2022 / 04 / 27 / 003

Carried (7-0)

BUSINESS ARISING OUT OF MINUTES

Nil

REVIEW OF OUTSTANDING MEETING ACTIONS

Councillors reviewed the resolution register (meeting actions) update.

UPCOMING AGENDA ITEMS

Councillors reviewed the upcoming agenda items.

Councillor Moriarty

- Queried when the Net Zero Action Plan report will be presented to Council.
 - Acting General Manager Communities advised that a status updated will be presented at the Strategic and Briefing Forum on 24 May 2022.
- Requested an update on the Blackwater and Blackwater East Priority Development Area (PDA) Revocation report, noting that it has been deferred.
 - Manager Planning and Environment advised that we're currently dealing with the state – Economic Development Queensland at the moment including outstanding charges so once we have a better understanding on that, a report will be presented to council.

CONFLICT OF INTEREST

Cr Rolfe informed the meeting that she has a declarable conflict of interest in this matter 11.1.1 – Regional Show Sponsorship (as defined in section 150EN of the *Local Government Act 2009*). The nature of the councillor's interest is as follows:

- (i) The name of the councillor's close associate is Springsure Pastoral and Agricultural Society
- (ii) The nature of the councillor's relationship with this close associate is that Cr Rolfe is the President of the Springsure Pastoral and Agricultural Society.

Cr Rolfe proposes to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Daniels informed the meeting that she has a voluntary declarable conflict of interest in the report 11.1.2 DA005-2022 - Material Change of Use - Bluff Telecommunications Tower - Lot 85 CP887594 - 2 Graham Street, Bluff as defined in section 150EN of the *Local Government Act 2009*). The nature of her interest is that she is a communications company shareholder (less than 1% which has no bearing on the business). Cr Daniels advised that she wishes to participate in the decision in relation to this matter, and acknowledged that eligible councillors will determine, pursuant to section 150ES of the *Local Government Act 2009*, whether she:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter.

Resolution:

Cr Curtis moved and seconded by Cr Sypher "That Cr Daniels has a voluntary declarable conflict of interest in the matter and, notwithstanding the conflict, Cr Daniels may participate in the matter, discuss and vote upon it."

2022 / 04 / 27 / 004

Carried (6-0)

<u>Affirmative</u>	<u>Negative</u>
Cr Sypher	
Cr Rolfe	
Cr Curtis	
Cr Carpenter	
Cr Brimblecombe	
Cr Moriarty	

PETITIONS (IF ANY)

Nil

Attendance

Central Highlands Development Corporation Business and Investment Attraction Manager P. Dowling attended the meeting at 9.07am

DECISION ACTION REPORTS

Central Highlands Development Corporation

Central Highlands Resources Roundtable (CHRR) Central Highlands Invest Concept

Purpose:

This report overviews the CH Invest Concept (an initiative of the Central Highlands Resources Roundtable) and seeks confirmation of financial support from Central Highlands Regional Council towards this initiative.

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That Central Highlands Regional Council approves a funding contribution of \$13,774 (inclusive GST) to partner with Central Highlands Resources Roundtable members and Central Highlands Development Corporation in the investigation of the CH Invest Concept.”

2022 / 04 / 27 / 005

Carried (6-1)

Attendance

Central Highlands Development Corporation Business and Investment Attraction Manager P. Dowling left the meeting at 9.20am

Acting Chair Cr Rolfe left the meeting at 9.21am

Chief Executive Officer S. Houlihan took the chair

Coordinator Sport and Recreation E. Tierney and Sport and Recreation Officer G. Down attended the meeting at 9.21am

Communities

Regional Show Sponsorship

Purpose:

The purpose of this report is for the consideration of sponsorship of the regional show societies for their 2022 regional show events in Emerald, Springsure and Capella.

Resolution:

Cr Daniels moved and seconded by Cr Curtis “That Central Highlands Regional Council approves the requested sponsorship for the following regional shows for 2022 as per the table below:

Proposed Sponsorship 2022 Year				
Show Society	Cash Support Requested	In-Kind Requested	Combined Value of Request	Recommendation
Capella 20-21 May	\$3,000	Event Cleaning: \$2000 Cleaning Supplies: \$500 Recycling skip bin: \$55 Supply plants for ringside: Not possible as council has no stock	\$5,555	\$5,500 (\$3,000 Cash + \$2,500 in-kind contributions as requested, not including skip bin).
Springsure 27-28 May	\$0	None to date		\$3,000 Cash

Emerald 31 May – 1 June	\$10,000	Bunting, signage and Road corridor permit: \$4,000 Cleaning supplies: \$1000 Extra waste collection x 2 for 30 bins: \$700	\$15,700	\$15,000 (\$2,500 Cash + \$5,000 in-kind contributions not including bins + \$7,500 electricity waiver).
			TOTAL	\$23,500

2022 / 04 / 27 / 006

Carried (6-0)

Attendance

Coordinator Sport and Recreation E. Tierney and Sport and Recreation Officer G. Down left the meeting 9.31am

Acting Chair Cr Rolfe returned to the meeting at 9.31am and resumed the chair

Manager Planning and Environment K. Byrne and Acting Coordinator Planning and Development K. Isles attended the meeting at 9.31am

General Manager Infrastructure and Utilities J. Hoolihan left the meeting at 9.37am and returned at 9.38am

Executive Assistant (Infrastructure and Utilities) L. Pugh attended the meeting at 9.39am and left the meeting at 9.39am

DA005-2022 - Material Change of Use - Bluff Telecommunications Tower - Lot 85 CP887594 - 2 Graham Street Bluff

Purpose:

This application seeks a Development Permit for a Material Change of Use for a telecommunications facility at 2 Graham Street, Bluff, properly described as Lot 40 CP887954. The lot is located in the township zone and contains an existing worker's camp.

The proposal seeks to install a 30m high telecommunications tower in the south-east corner of the lot next to existing car parks and existing duplexes. Bluff has a lack of telecommunications infrastructure, and the proposal will benefit the local community through increased internet coverage and speeds.

The application is subject to Impact assessment, and following a comprehensive assessment detailed in this report, is recommended to be approved subject to reasonable and relevant conditions.

Recommendation:

That the application for a Development Permit for a Material Change of Use for a telecommunications facility made by QCN Fibre C/- Murray and Associates at 2 Graham Street, Bluff, properly described as Lot 40 CP887954, is **approved** and a development permit is issued, subject to the following conditions, advisory notes, and statement of reasons.

Statement of reasons

Description of development	The approved development is for a Development Permit for Material Change of Use for a telecommunications facility.
Assessment benchmarks	The following are the benchmarks applying for to this development under Central Highlands Regional Council Planning (Amendment No. 5) 2016: <ul style="list-style-type: none"> • Strategic framework • Township zone code • Telecommunications facility code • Transport, parking and access code • Works, services and infrastructure (development design) code
Reason for decision	The development application is approved and the reasons for the decision are based on the following: <ul style="list-style-type: none"> • The proposal provides improved internet access and speeds to the local community; • The design of the proposed tower does not adversely impact on character or amenity;

- | | |
|--|---|
| | <ul style="list-style-type: none"> The proposal satisfies the assessment benchmarks. |
|--|---|

Conditions

1.1. Compliance with Conditions

- a) The Applicant is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Applicant.

Timing: At all times.

1.2. Works – Applicant’s Expense

- a) The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.

Timing: At all times.

1.3. Development Conditions – Infrastructure Conditions

- a) All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.

Timing: At all times

1.4. Works – Applicant’s Responsibility

- a) The Applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community, it must be repaired immediately.

Timing: At all times.

1.5. Works – Design and Standard

- a) Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

Timing: At all times.

1.6. Works – Specification and Construction

- a) All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland (RPEQ).

Timing: At all times.

1.7. Approved Plans and Documents

- a) Undertake the approved development generally in accordance with the approved plans and documents including any amendments where made in red on the approved plan(s) or document(s).

Timing: At all times.

- b) Paint the tower using muted tones/ colours which reflect the township and rural character to reduces its visual prominence.

Timing: Prior to commencement of use.

1.8. Conditions Of Approval and Approved Plans

- a) Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval take precedence.

Timing: At all times.

1.9. Design and Operation

- a) Design and operate the approved development to restrict human exposure to electromagnetic radiation in accordance with the Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 2003 and the Radio Protection Standard for Maximum Exposure Levels to Radiofrequency Fields.

Timing: At all times.

1.10. Security Fencing

- a) Provide security fencing around the approved development in accordance with the Capricorn Municipal Development Guidelines Standard Drawing CMDG – G- 011.

Timing: At all times.

1.11. Asset Management

- a) Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

Timing: At all times.

1.12. Construction And Environmental Management Plan

- a) The applicant must submit a Construction and Environmental Management Plan (CEMP) to Council for review and approval. The CEMP must be prepared by a suitably qualified professional and adequately demonstrate how the development will:
- (i) How traffic and parking generated during construction activities and works will be managed to minimise impacts on the surrounding amenity and the existing worker's camp.
 - (ii) Implement best practice waste management strategies during the construction phase; and
 - (iii) Mitigate potential adverse impacts associated with dust, noise and lighting emissions, sediment and stormwater run-off, flora and fauna management, pest and weed management and cultural heritage.

Timing: Prior to commencement of construction.

1.13. Stormwater Drainage Works

- a) Undertake the development such that all stormwater, with the exception of rainwater captured on-site in rainwater tanks, is to be drained from the site and carried without causing annoyance or nuisance to any person. All works must be designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual (QUDM).

Timing: At all times.

1.14. Vehicle Access And Parking

- a) Maintain the vehicular access in accordance with the Capricorn Municipal Development Guidelines Standard Drawing CMDG-R-042.

Timing: At all times.

- b) All vehicles associated with the development are only permitted to enter and exit the site in a forward gear.

Timing: At all times.

- c) Maintain all car parking and access works generally in accordance with the approved plans, Capricorn Municipal Development Guidelines, AS2890.1: 2004 Parking facilities – Off-street car parking, and Manual of Uniform Traffic Control Devices (Queensland).

Timing: Prior to commencement of the use and at all times thereafter.

Advisory Notes:

a) **General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

b) **Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal

cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website (www.datsip.qld.gov.au).

Approved Plans

Document Name	Version	Date	Prepared by
Site Plan (Proposed telecommunications tower)	-	-	Applicant
30M Mid-Hinged Tapered Octagonal Column	03	19/12/09	G&S Industries

Resolution:

Cr Brimblecombe moved and seconded by Cr Moriarty “Moved an amendment to the officer recommendation to remove condition 1.9 and add an additional advisory note c) Electromagnetic Radiation.”

2022 / 04 / 27 / 007

Carried (7-0)

Resolution:

Cr Brimblecombe moved and seconded by Cr Moriarty “That the application for a Development Permit for a Material Change of Use for a telecommunications facility made by QCN Fibre C/- Murray and Associates at 2 Graham Street, Bluff, properly described as Lot 40 CP887954, is **approved** and a development permit is issued, subject to the following conditions, advisory notes, and statement of reasons.

Statement of reasons

Description of development	The approved development is for a Development Permit for Material Change of Use for a telecommunications facility.
Assessment benchmarks	The following are the benchmarks applying for to this development under Central Highlands Regional Council Planning (Amendment No. 5) 2016: <ul style="list-style-type: none"> • Strategic framework • Township zone code • Telecommunications facility code • Transport, parking and access code • Works, services and infrastructure (development design) code
Reason for decision	The development application is approved and the reasons for the decision are based on the following: <ul style="list-style-type: none"> • The proposal provides improved internet access and speeds to the local community; • The design of the proposed tower does not adversely impact on character or amenity; • The proposal satisfies the assessment benchmarks.

Conditions

1.1. Compliance with Conditions

- a) The Applicant is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Applicant.

Timing: At all times.

1.2. Works – Applicant’s Expense

- a) The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.

Timing: At all times.

1.3. Development Conditions – Infrastructure Conditions

- a) All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* (the Act), should be read as being non-trunk infrastructure conditioned under section 145 of the Act, unless otherwise stated.

Timing: At all times

1.4. Works – Applicant’s Responsibility

- a) The Applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community, it must be repaired immediately.

Timing: At all times.

1.5. Works – Design and Standard

- a) Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

Timing: At all times.

1.6. Works – Specification and Construction

- a) All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland (RPEQ).

Timing: At all times.

1.7. Approved Plans and Documents

- a) Undertake the approved development generally in accordance with the approved plans and documents including any amendments where made in red on the approved plan(s) or document(s).

Timing: At all times.

- b) Paint the tower using muted tones/ colours which reflect the township and rural character to reduce its visual prominence.

Timing: Prior to commencement of use.

1.8. Conditions Of Approval and Approved Plans

- a) Where there is a conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval take precedence.

Timing: At all times.

1.9. Security Fencing

- a) Provide security fencing around the approved development in accordance with the Capricorn Municipal Development Guidelines Standard Drawing CMDG – G- 011.

Timing: At all times.

1.10. Asset Management

- b) Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

Timing: At all times.

1.11. Construction And Environmental Management Plan

- a) The applicant must submit a Construction and Environmental Management Plan (CEMP) to Council for review and approval. The CEMP must be prepared by a suitably qualified professional and adequately demonstrate how the development will:

- (i) How traffic and parking generated during construction activities and works will be managed to minimise impacts on the surrounding amenity and the existing worker’s camp.
- (ii) Implement best practice waste management strategies during the construction phase; and

- (iii) Mitigate potential adverse impacts associated with dust, noise and lighting emissions, sediment and stormwater run-off, flora and fauna management, pest and weed management and cultural heritage.

Timing: Prior to commencement of construction.

1.12. Stormwater Drainage Works

- a) Undertake the development such that all stormwater, with the exception of rainwater captured on-site in rainwater tanks, is to be drained from the site and carried without causing annoyance or nuisance to any person. All works must be designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual (QUDM).

Timing: At all times.

1.13. Vehicle Access And Parking

- a) Maintain the vehicular access in accordance with the Capricorn Municipal Development Guidelines Standard Drawing CMDG-R-042.

Timing: At all times.

- b) All vehicles associated with the development are only permitted to enter and exit the site in a forward gear.

Timing: At all times.

- c) Maintain all car parking and access works generally in accordance with the approved plans, Capricorn Municipal Development Guidelines, AS2890.1: 2004 Parking facilities – Off-street car parking, and Manual of Uniform Traffic Control Devices (Queensland).

Timing: Prior to commencement of the use and at all times thereafter.

Advisory Notes:

c) **General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

d) **Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website (www.datsip.qld.gov.au).

e) **Electromagnetic Radiation**

It is noted that the design and operation of the approved development is to restrict human exposure to electromagnetic radiation in accordance with the Radio Communications (Electromagnetic Radiation – Human Exposure) Standard 2003 and the Radio Protection Standard for Maximum Exposure Levels to Radiofrequency Fields.

Approved Plans

Document Name	Version	Date	Prepared by
Site Plan (Proposed telecommunications tower)	-	-	Applicant
30M Mid-Hinged Tapered Octagonal Column	03	19/12/09	G&S Industries”

2022 / 04 / 27 / 008

Carried (7-0)

Attendance

Acting Coordinator Development and Planning K. Isles left the meeting at 9.55am

Request for Application Fee Waiver - Ivy Anderson Home Committee Inc

Purpose:

The purpose of this report is to support council's approval for a partial fee waiver for development application fees for the Ivy Anderson project as requested by the committee:

- A 50% refund of \$1,575 (\$787.50) associated with the assessment fees for the operational works application - OPW005-2022 (Stormwater, landscaping, carparking and accessing); and
- A 50% refund of \$4,573 (\$2,286.50) associated with the assessment fees for the plumbing application for 9 Independent Living Units and Communal Hall - Ivy Anderson Home – 30 Woodbine Street, Springsure - PL023-2022

Recommendation:

That Central Highlands Regional Council resolves to approve a partial waiver of application fees requested by the Ivy Anderson Committee in accordance with council's Register of Commercial and Cost Recovery Fees 2021-22 through:

1. A 50% refund of \$1,575 (\$787.50) associated with the assessment fees for the operational works application - OPW005-2022 (Stormwater, landscaping, carparking and accessing); and
2. A 50% refund of \$4,573 (\$2,286.50) associated with the assessment fees for the plumbing application for 9 Independent Living Units and Communal Hall - Ivy Anderson Home – 30 Woodbine Street, Springsure - PL023-2022.

Resolution:

Cr Sypher moved and seconded by Cr Curtis "That Central Highlands Regional Council resolves to approve a full waiver of application fees requested by the Ivy Anderson Committee in accordance with council's Register of Commercial and Cost Recovery Fees 2021-22 through:

1. A 100% refund of \$1,575 associated with the assessment fees for the operational works application - OPW005-2022 (Stormwater, landscaping, carparking and accessing); and
2. A 100% refund of \$4,573 associated with the assessment fees for the plumbing application for 9 Independent Living Units and Communal Hall - Ivy Anderson Home – 30 Woodbine Street, Springsure - PL023-2022."

2022 / 04 / 27 / 009

Carried (7-0)

Attendance

Manager Planning and Environment K. Byrne left the meeting at 10.07am

Manager Connected Communities S. Poulter and Arts and Cultural Officer R. Haydon attended the meeting at 10.07am

Acting Manager Corporate Services M. Hoekstra left the meeting at 10.13am and returned at 10.13am

Minutes - Regional Arts Development Fund (RADF) 2021-22 Round 3 Assessment Meeting - 8 April 2022

Purpose:

This report presents:

1. Minutes of the Regional Arts Development Fund assessment meeting held on 8 April 2022.
2. Central Highlands Arts and Cultural Advisory Committee's recommendations regarding Round 3 of the Regional Arts Development Fund 2021-22 financial year.

Recommendation:

That Central Highlands Regional Council:

1. Receives the minutes of the Regional Arts Development Fund assessment meeting on 8 April 2022.
2. Approves funding as per the Central Highlands Regional Arts and Cultural Advisory Committee's recommendations for the following Regional Arts Development Fund Round 3 applications for the 2021-22 financial year:

Group applications	Project Description	Amount Requested	Recommendation
Emerald Art Group	Workshops in glass bead making and glass fusing during the International Year of Glass.	\$5,360.00	Approve \$1,740.00
Lions Club of Emerald	Construction of a piece of public art in Lions Park, Emerald to commemorate the 75th anniversary of the Lions Club.	\$16,000.00	Approve \$9,391.00
Council-initiated projects	Project Description	Amount Requested	Recommendation
Flipside Circus	Flipside Circus acrobatic and circus workshops in Emerald and Blackwater, along with a training opportunity for local gymnastics coaches.	\$7,000.00	Approve \$7,000.00
YouthInc 1825	A series of art workshops for youth held in the Emerald Botanic Gardens.	\$8,091.87	Approve \$8,091.87
Seniors Month in CHRC Libraries	A series of craft workshops across the region in CHRC Library branches and outreach to aged care facilities.	\$1,964.05	Approve \$1,964.05"

Resolution:

Cr Sypher moved and seconded by Cr Moriarty "That Central Highlands Regional Council:

1. Receives the minutes of the Regional Arts Development Fund assessment meeting on 8 April 2022.
2. Approves funding as per the Central Highlands Regional Arts and Cultural Advisory Committee's recommendations for the following Regional Arts Development Fund Round 3 applications for the 2021-22 financial year:

Group applications	Project Description	Amount Requested	Recommendation
Emerald Art Group	Workshops in glass bead making and glass fusing during the International Year of Glass.	\$5,360.00	Approve \$5,360.00
Lions Club of Emerald	Construction of a piece of public art in Lions Park, Emerald to commemorate the 75th anniversary of the Lions Club.	\$16,000.00	Approve \$16,000.00
Council-initiated projects	Project Description	Amount Requested	Recommendation
Flipside Circus	Flipside Circus acrobatic and circus workshops in Emerald and Blackwater, along with a training opportunity for local gymnastics coaches.	\$7,000.00	Approve \$7,000.00
YouthInc 1825	A series of art workshops for youth held in the Emerald Botanic Gardens.	\$8,091.87	Approve \$8,091.87
Seniors Month in CHRC Libraries	A series of craft workshops across the region in CHRC Library branches and outreach to aged care facilities.	\$1,964.05	Approve \$1,964.05"

2022 / 04 / 27 / 010

Carried (7-0)

ACKNOWLEDGEMENT OF STAFF

Deputy Mayor Rolfe acknowledged Mr Glenn Bell, Coordinator Disaster Management and Community Resilience on his recent deployment to the Gympie Regional Council in the recovery of their biggest flood in 100 years. While he was there, he was involved in damage and assessments and cleaning out of homes. Glenn was also deployed to Newcastle in New South Wales in April to assist with their flooding event. During this time, he was working in the incident command centre as a planning officer. Glenn was on leave at the time of his deployment.

Deputy Mayor Rolfe presented a certificate of appreciation to Mr Bell acknowledging his willingness to help, be away from his family and assist our council colleagues in Gympie and Newcastle.

Adjournment

Meeting was adjourned at 10.17am

Meeting resumed at 10.44am

Attendance

Manager Finance V. Coleman attended the meeting at 10.44am

Corporate Services

Monthly Finance Report

Purpose:

This report is produced in accordance with section 204 of the Local Government Regulation 2012, which requires a financial report to be presented to council once a month. This provides oversight of council's financial position and performance against the latest approved budget.

Resolution:

Cr Daniels moved and seconded by Cr Brimblecombe "That Central Highlands Regional Council adopt the monthly financial report for the period ended 31 March 2022."

2022 / 04 / 27 / 011

Carried (7-0)

Attendance

Manager Finance V. Coleman left the meeting at 10.59am

Manager Project Management Office K. Downey attended the meeting at 10.59am

Infrastructure and Utilities

Endorsement of project nominations for Regional Airports Program - Round Three

Purpose:

The purpose of this report is to identify projects that may be included in an application for funding through the Regional Airports Program – Round 3.

Resolution:

Cr Brimblecombe moved and seconded by Cr Moriarty "That Central Highlands Regional Council approve the following project for submission under the Regional Airports Program – Round 3.

Project	Council Contribution \$	Application \$	Total Project Value \$
The Emerald Airport Runway Strip remediation works.	1,742,931	1,592,932	3,335,863

Furthermore, that if the application is successful, Central Highlands Regional Council (council) will commit to the inclusion of required funds in the 2022-23 and 2023-24 budgets as council's contribution to the project."

2022 / 04 / 27 / 012

Carried (5-2)

Crs Sypher and Curtis requested that their vote be recorded against the motion

Attendance

Manager Project Management Office K. Downey left the meeting at 11.16am

Coordinator Sport and Recreation E. Tierney attended the meeting at 11.16am

INFORMATION REPORTS

Communities

Sport and Recreation - Annual Update

Purpose:

The purpose of this report is to update council on the activities of the Sport and Active Recreation Advisory Group and Sport and Recreation team over the past 18 months, during the rollout of the reviewed Game Plan policy.

Resolution:

Cr Carpenter moved and seconded by Cr Moriarty “That Central Highlands Regional Council notes the report on work conducted by the Sport and Active Recreation Advisory Group and Sport and Recreation team over the past 18 months, during the rollout of the reviewed Game Plan policy.”

2022 / 04 / 27 / 013

Carried (7-0)

Attendance

Coordinator Sport and Recreation E. Tierney left the meeting at 11.47am

Manager Connected Communities S. Poulter and Arts and Cultural Officer R. Haydon attended the meeting at 11.47am

Central Highlands Arts and Cultural Advisory Committee - Planning Meeting Minutes - 8 April 2022

Purpose:

This report presents the minutes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held online on 8 April 2022.

Resolution:

Cr Sypher moved and seconded by Cr Curtis “That Central Highlands Regional Council receives the minutes of the Central Highlands Arts and Cultural Advisory Committee planning meeting held online on 8 April 2022.”

2022 / 04 / 27 / 014

Carried (7-0)

Attendance

Manager Connected Communities S. Poulter and Arts and Cultural Officer R. Haydon left the meeting at 11.53am

Manager Customer Service R. Brosnan and Customer Experience Officer R. Deer attended the meeting at 11.53am

Minute Secretary M. Wills left the meeting at 12.01pm and returned at 12.03pm

Customer and Commercial Services

Customer Service - Quarter Three Report Update

Purpose:

This report summarises Central Highlands Regional Council's customer service performance for the period 1 January to 31 March 2022.

Resolution:

Cr Brimblecombe moved and seconded by Cr Carpenter “That Central Highlands Regional Council receives the quarterly customer service update for the period 1 January 2022 to 31 March 2022.”

2022 / 04 / 27 / 015

Carried (7-0)

Amendment to record of proceedings - Community Consultation Bauhinia - 1 March 2022

Purpose:

This report details an amendment to the record of proceedings from the Bauhinia Community Consultation forum held at Bauhinia Community Hall on 1 March 2022. The amendment is in relation to the discussion that occurred regarding the Bauhinia bin station and draft Waste Strategy. The correction is important as the record of proceedings is held as a public record and ensures council is managing community expectations around community consultation.

Resolution:

Cr Sypher moved and seconded by Cr Carpenter “That Central Highlands Regional Council receives the amended record of proceedings from the Bauhinia Community Consultation forum held at Bauhinia Community Hall on 1 March 2022.”

2022 / 04 / 27 / 016

Carried (7-0)

Attendance

Manager Customer Service R. Brosnan and Customer Experience Officer R. Deer left the meeting at left the meeting at 12.20pm

Central Highlands Development Corporation

Central Highlands Development Corporation - Service Level Agreement - Quarter Three Update

Purpose:

The purpose of this report is for Central Highlands Development Corporation to provide a quarterly update to Central Highlands Regional Council for the period of January 2022 to March 2022 in accordance with the service level agreement between Central Highlands Development Corporation and Central Highlands Regional Council.

Recommendation:

That council receives Central Highlands Development Corporation’s quarterly update for the period of January 2022 to March 2022 in accordance with the service level agreement between Central Highlands Regional Council and Central Highlands Development Corporation.

Resolution:

Cr Daniels moved and seconded by Cr Sypher “That council defer this report to the next General Council Meeting.”

2022 / 04 / 27 / 017

Carried (7-0)

Attendance

Manager Safety and Wellness G. Westerberg attended the meeting at 12.22pm

Chief Executive Officer

Safety and Wellness - Quarter Three Update

Purpose:

This report summarises Central Highlands Regional Council's health and safety performance for the period 1 January to 31 March 2022, highlighting any issues, risks and opportunities impacting the safety and health of workers at council.

Resolution:

Cr Daniels moved and seconded by Cr Moriarty "That Central Highlands Regional Council receive the quarterly safety and wellness report for the period 1 January to 31 March 2022."

2022 / 04 / 27 / 018

Carried (7-0)

Attendance

Manager Safety and Wellness G. Westerberg left the meeting at 12.42pm

LATE AGENDA ITEMS

Nil

GENERAL BUSINESS

(Verbal matters raised by Councillors either as a question, acknowledgement)

Cr Carpenter

- Acknowledged council staff for recent work to make the Australian Camp Draft National Titles held in Springsure last week a success. The support provided exceeded all expectations and was the subject of many compliments and positive feedback.

Cr Moriarty

- Thanked Emerald North State School for the invitation to attend the Anzac Day Parade held last week. The students were amazing and were engaged with the parade and congratulations to the school.
- Attended the Anzac Day parades in Blackwater and Bluff. There was a very good attendance from each of the communities.

CLOSURE OF MEETING

There being no further business, the Deputy Mayor closed the meeting at 12.47pm

CONFIRMED

MAYOR

DATE