



**Central Highlands Arts and Cultural Advisory Committee (CHACAC)
Regional Arts Development Fund (RADF) 2022-23 Round 2 Assessment Meeting Minutes**

Date:	Friday 10 March 2023
Venue:	Emerald Council offices, Executive Meeting Rooms 1 and 2
Chair:	Cr Joseph Burns
Minute taker:	Karen Newman – Arts and Cultural Officer (ACO)
Present:	CHACAC Members: Mellissa Chick. Arrived late - Lou Petho, Barbara Beazley. CHRC: Cr Joseph Burns, Suzanne Poulter – Manager Connected Communities (MCC), Katerina Hatzipanagiotis - Coordinator Arts and Engagement (CAE), Ruth Haydon – Arts and Cultural Officer Galleries (ACOG), Karen Newman – Arts and Cultural Officer (ACO), Meisha Greentree - Arts and Cultural Trainee.
Apologies:	CHACAC members: Ben Robertson CHRC: Cr Charlie Brimblecombe
Meeting time:	9.10am – 12.58pm
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF Round 1 Assessment Meeting Minutes – 11 November 2022 • Emerald Art Gallery Crafts – Outcome Report • RADF 2022-2023 Round 2 applications, supporting material, and pre-assessment checklists <ul style="list-style-type: none"> ○ Amanda Fernie ○ Blackwater Art Society Inc ○ Bogantungan Historical Society ○ RAVA Productions

	Subject	Discussion
1.	Opening of meeting.	Cr Joseph Burns welcomed attendees.
2.	Apologies	Apologies were noted. Cr Burns notified the group that Sharon Gimbert has tendered her resignation from the Central Highlands Arts and Cultural Advisory Committee. Members expressed their thanks for Sharon Gimbert's dedication and service to the committee.
3.	Conflicts of Interest	No conflicts of interest were declared.
4.	Previous minutes	Minutes from the RADF 2022-23 Round 1 assessment meeting on 11 November 2022 were shared with the group. These minutes were endorsed by council on 23 November 2023.
5.	RADF applications assessment	<p>RADF Round 2 2022-23 overview Total budget for Round 2 = \$14,489.99 This consists of: \$10,000 reserved for Round 2, \$345.48 rollover from Round 1, \$3,717 returned from Heather Wehl's project, and \$427.51 returned from the Council Initiated Project for Emerald Art Gallery Crafts.</p> <p>Four applications have been submitted totalling \$8,487.30</p> <p>General discussion</p> <ul style="list-style-type: none"> Some CHACAC members noted that council emails have been going to their junk mail. If emails are not being received, members can contact the team for assistance to rectify this. <p>Individual Applications Amanda Fernie - Teaching skills development</p> <ul style="list-style-type: none"> This application proposes hands-on tutorship to assist the applicant develop her style and brand as a ceramic artist and demonstrator. Note: This is a resubmission of a RADF Round 1 application. RADF request - \$1,184.30 Total project budget - \$2,197.00 Based on feedback from Round 1, the accommodation budget has been reduced. Members noted that the required community workshop component was not clear. The Letter of Offer will clarify the delivery of a free workshop for the community as per the RADF Guidelines. Members acknowledged the value of developing local tutor skills with the view these will be reinvested into further activities in the community.

- Members noted the popularity of Amanda’s workshops across the region and her development will provide long-term benefit to the region from this opportunity.

Group Applications

Blackwater Art Society Inc - Pottery workshops with Amanda Fernie

- This application proposes a series of four pottery workshops in Blackwater learning about working with clay safely, hand-building, under-glazing skills and sculptural techniques. Note: This is a resubmission of a RADF Round 1 application.
- **RADF request** - \$1,680.00 Total project budget - \$3,390.00
- Members noted the application’s key objective focuses on building technical skills and competency in different pottery techniques with many demographic groups including youth and seniors in Blackwater.
- The Blackwater Art Society are endeavouring to extend the workshop programs available from their club.
- The high level of in-kind support from the Blackwater Art Society was noted by the committee.

Bogantungan Historical Society - Pottery workshop with Amanda Fernie

- This application proposes a pottery workshop in Bogantungan where participants will learn and apply skills to create their own functional and decorative ceramics. Note: This is a resubmission of a RADF Round 1 application.
- **RADF request** - \$1,123.00 Total project budget \$1,423.00
- Members noted the similarities between this application and the Blackwater Art Society application. The difference in delivery models is also noted.
- The Bogantungan community holds a monthly Swap Meet and this professional pottery workshop hosted at the same time would be a valued addition to this event.
- The remoteness of this community and lack of regular opportunities was also noted, along with the key benefit of community connection and wellbeing this workshop would provide.

Cr Joseph Burns left meeting at 9.50am

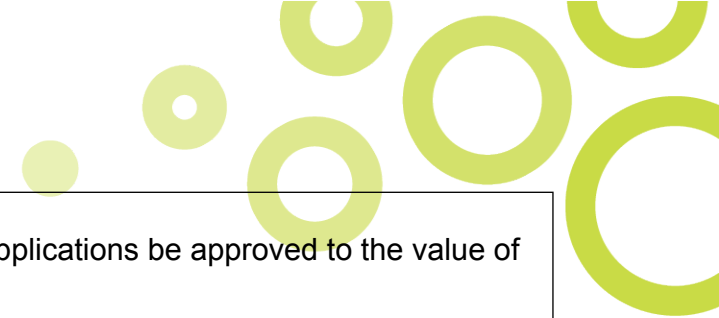
RAVA Productions – Wind in The Willows performances and workshops

- This application proposes RAVA’s Wind in The Willows professional production and facilitation of drama and dance workshops in Emerald and Capella.
- **RADF request** - \$4,500.00 Total project budget \$216,189.00
- This application from RAVA Productions allows the Central Highlands to be added into the program of an existing regional tour of Wind in The Willows.



- Members noted the wider benefits to the local performance arts development in the region and increased community interest as demonstrated by growth of the Emerald Little Theatre.
- The meeting adjourned for 20 minutes for a morning tea break*
- The addition of Central Highlands dates is much more economical compared to sourcing a standalone performance or workshops. This is supplemented by the significant alternative funding contributions that RAVA have sourced from other grants to tour regional areas.
- Cr Joseph Burns returned to the meeting at 11.10am
Barbara Beazley and Lou Petho arrived at 12.00pm*
- The meeting adjourned at 12.20pm to allow for a CHACAC planning meeting
Meeting recommenced at 12.55pm*
- ACO and CAE provided clarification on budget to address members' questions. Members agreed the clarifications were aligned with the program guidelines.
- General discussion**
- The assessment processes will continue to be reviewed and refined each round.
 - Members agreed that the RADF Assessment Guide assisted in clarifying assessment criteria understanding.

6.	Recommendation	RADF 2022-2023 Round 1 Assessment Summary	Amount requested \$	Total project amount \$	Assessment outcome	Recommended approved \$	
		Individual applications					
		Amanda Fernie	1,184.30	2,197.00	Approve	\$1,184.30	
		Group applications					
		Blackwater Art Society Inc	1,680.00	3,390.00	Approve	\$1,680.00	
		Bogantungan Historical Society (auspice by Gayle Donaldson)	1,123.00	1,423.00	Approve	\$1,123.00	
		RAVA Productions	4,500.00	216,189.00	Approve	\$4,500.00	
		Total Round 2	8,487.30	223,199.00	Funding Recommended	\$8,487.30	



		<p>Motion: That the committee recommends applications all four Round 2 applications be approved to the value of \$8,487.30</p> <p>Moved: Cr Joseph Burns Seconded: Karen Newman</p>
11.	Next Meeting	RADF Round 3 is scheduled for 12 May 2023
12.	Meeting Close	12.58pm