



**Central Highlands Arts and Cultural Advisory Committee (CHACAC)
Regional Arts Development Fund (RADF) 2022-23 Round 3 Assessment Meeting Minutes**

Date:	Friday 12 May 2023
Venue:	Gallery Meeting Room, Emerald council office
Chair:	Cr Charles Brimblecombe
Minute taker:	Ruth Haydon
Present:	<p>CHACAC Members: Maureen Burns, Helen Chivers, Mellissa Chick, Teagan Arnold.</p> <p>CHRC: Cr Charlie Brimblecombe, Katerina Hatzipanagiotis - Coordinator Arts and Engagement (CAE), Karen Newman - Arts and Cultural Officer (ACO), Ruth Haydon - Arts and Cultural Officer Galleries (ACOG), Hayley Sullivan - Arts and Cultural Trainee.</p>
Apologies:	<p>CHACAC members: Lou Petho, Barbara Beazley, Ben Robertson.</p> <p>CHRC: Cr Joseph Burns, Suzanne Poulter – Manager Connected Communities (MCC).</p>
Meeting time:	9.02am – 10.59am
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF Round 3 Assessment Meeting Minutes – 10 March 2023 • RADF 2022-2023 Round 3 applications, supporting material, and pre-assessment checklists <ul style="list-style-type: none"> ○ Group Applications: <ul style="list-style-type: none"> ▪ CTM LINKS Capella ▪ CTM LINKS Tieri ▪ Noosa Film Academy ▪ Central Highlands Easter Sunflower Festival Committee Inc. ▪ Central Highlands Science Centre ○ Council Initiated Projects (CIPs): <ul style="list-style-type: none"> ▪ Queensland Ballet regional tour

	Subject	Discussion
1.	Opening of meeting	Cr Brimblecombe shared an Acknowledgement of Country and welcomed attendees. New member Helen Chivers was introduced to the committee.
2.	Conflict of Interest register	No conflicts of interest were declared.
3.	Previous minutes	Minutes from the RADF 2022-23 Round 2 assessment meeting 10 March 2023 were shared with the group. These minutes were endorsed by council on 22 March 2023.
4.	RADF Round 3 2022-23	<p>RADF Round 3 2022-23 overview Total budget available for Round 3 is \$22,811.45 Six applications have been submitted totalling \$35,798.00</p> <p><u>General discussion</u></p> <ul style="list-style-type: none"> Members discussed the eligibility criteria requiring applicants to contact the RADF Liaison Officer (RLO) prior to submitting a RADF application. The purpose of this requirement is to ensure that applicants have support, guidance and feedback during the development of their application. Currently, applicants would technically meet this with a high-level conversation or sharing application ideas in the final hours before the submission deadline, which does not allow for the level of support and guidance intended. It was noted that several applicants required support to revise their submissions, particularly the budget section. An example budget and emphasis on balanced income and expenditure amounts would clarify these requirements. At the next CHACAC meeting, guidelines for the proposed 2023-24 program will be reviewed to consider ways to better support applicants in preparing submissions. Potential changes to the application form will also be discussed. CAE noted that if members have any questions or clarifications on applications during the pre-assessment process, these can be raised at any time before the assessment meeting so that further information can be sought prior to assessment. <p><u>Group Applications</u> Capella Tieri Middlemount Community Support Network Inc (CTM LINKS) Capella - African Beats for Rolleston</p> <ul style="list-style-type: none"> This application proposes a series of drumming workshops for six remote primary schools, Acadia Valley State School (SS), Bauhinia SS, Orion SS, Rolleston SS, Springsure SS, Our Lady of the Sacred Heart School Springsure. This will opportunities for students to contribute and add African culture, music and therapeutic

	<p>rhythmic beats, to an existing event "Find Your Balance-Be Well" with two community performances in Rolleston.</p> <ul style="list-style-type: none"> • RADF request - \$6,240.00 Total project budget - \$13,720 • Members acknowledged the benefit of smaller communities such as Acadia Valley, Bauhinia, and Orion being included in this project as these areas often have limited access to arts and cultural opportunities. <p>CTM LINKS Tieri - Celebrating Tieri's 40th Birthday with Live Music</p> <ul style="list-style-type: none"> • This application proposes local, ex-local and regional music artists to perform at several events during the week-long Tieri 40th Birthday Celebration Festival. • RADF request - \$10,500.00 Total project budget - \$19,150.00 • Members noted the cultural tourism opportunities of the Tieri anniversary celebration and the opportunity for the broader community to access arts and cultural experiences. <p>Noosa Film Academy Pty Ltd - Youth Inter-Regional Community Premier</p> <ul style="list-style-type: none"> • This application proposes a youth Inter-Regional Community Premier (screening of student films known as Ocean's 50) from Central Highlands students (acting, directing and coaching). • RADF request - \$4,300.00 Total project budget - \$21,792.00 • Members discussed the integration of workshops into curriculum in schools that otherwise would not have media classes, and the benefit of the alternative funding that supported the school workshops component of this project. <p>Central Highlands Easter Sunflower Festival Committee Inc. - Easter Sunflower Music n Mingle</p> <ul style="list-style-type: none"> • This application proposes the purchase of sound equipment to support the Easter Sunflower Music n Mingle free event that adds to the Easter Festival and provides an opportunity to showcase local musical talent. • RADF request - \$ 5,758.00 Total project budget \$40,758.00 • Members recognised the opportunity this event presents for emerging artists in the region. <p>Central Highlands Science Centre - Strategic Art Concept Design</p> <ul style="list-style-type: none"> • This application proposes the development of a full arts-for-purpose concept design for the Outback Exploratorium facility, focusing on illusion pavement art, large scale murals and 3D interactive, inclusive, educational art. • RADF request - \$5,542.00 Total project budget \$12,800.00 • It was noted that this project was initially submitted in Round One and has been rescope in this submission to specifically progress a concept design for their larger arts vision for their space. This first step will articulate strategic plans for art projects across the Outback Exploratorium site to then leverage from these to seek more substantial funding from other avenues in the future.
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- Members acknowledged that RADF does not often see applications for concept development and strategic planning.

Council Initiated Projects (CIPs)

Queensland Ballet Regional Tour - Outreach Tour

- As previously discussed by the committee, this project proposes a Queensland Ballet outreach tour to the Central Highlands communities of Emerald, Blackwater, Springsure and Capella.
- RADF request - \$3,000.00** Total project budget \$13,636.00
- It was noted that this activity is also being supported by other grant funding to include seniors sessions across all four communities. The proposed program will also include beginner classes for children and youth, and a masterclass for more experienced dancers.
- Members acknowledged the benefits of reaching multiple demographics in age and abilities, and sharing the opportunity with multiple towns.

5.	Recommendation	RADF 2022-2023 Application Summary	Amount requested \$	Assessment outcome	Recommended approved \$
		Group applications			
		CTM LINKS Capella - African Beats for Rolleston	6,240.00	Approve	6,240.00
		CTM LINKS Tieri - Celebrating Tieri's 40th Birthday with Live Music	10,500.00	Approve partial request	3,729.45
		Noosa Film Academy Pty Ltd - Youth Inter-regional Community Premier	4,300.00	Approve	4,300.00
		Central Highlands Science Centre - Strategic Art Concept Design	6,000.00	Approve excluding GST	5,542.00
		Central Highlands Easter Sunflower Festival Committee Inc. - Easter Mix n Mingle	5,758.00	Not approved	-
		Council-initiated projects			
		Queensland Ballet Regional Tour - Outreach Tour	3,000.00	Approve	3,000.00
		Total Round 3	35,798.00	Funding Recommended	22,811.45

		<p>Motion: That the committee recommends:</p> <ul style="list-style-type: none"> • five applications be approved to the value of \$22,811.45, per the table above, and • any funds returned from previously approved completed projects by 23 June 2023 be allocated to CTM LINKS Tieri up to the value of \$10,500. <p>Moved: Cr Brimblecombe Seconded: Mellissa Chick Unanimously supported by the committee.</p> <p>The unsuccessful application will be encouraged to reapply for a later RADF Round and/or other grant funding.</p>
6.	Next meeting	RADF 2023-2024 to be determined.
7.	Meeting Close	10.59am