

**APPLICATION TO NAME COUNCIL-OWNED OR ADMINISTERED  
PUBLIC SPACES, STRUCTURES AND OTHER ASSETS (VOLUNTEER RECOGNITION WALKS)**

This application applies to all Council-owned or administered bridges, buildings and community facilities, parks, reserves, open spaces, waterways, places and other assets within the region. This does not apply to roads, suburbs or population centres. The proposed name(s) must meet the guidelines under Council's policy of same name and if approved will be entered into the Council Asset Name Register. Click here to view the policy.

***Is this the correct application?***

- Major Assets such as parks and buildings (Requires public consultation & formal council approval)
- Minor Assets such as a plaque on a plinth, bench or small garden
- ✓ Plaque installation in a volunteer recognition walk

**APPLICANT DETAILS**

Title	<input type="text"/>	Surname	<input type="text"/>	Given Names	<input type="text"/>
Organisation	<input type="text"/>				
Postal Address	<input type="text"/>				
Suburb	<input type="text"/>	State	<input type="text"/>	Postcode	<input type="text"/>
Phone Number	<input type="text"/>	Email	<input type="text"/>		

**REQUEST DETAILS**

**Request Type**

New                       Change to existing                       Removal

**LOCATION DETAILS**

**Location of Request (Town)**

**PLAQUE DETAILS**

**Name of the person being proposed**

**Tell us about the achievements and contributions of this person (if insufficient space, please provide attachment)\*:**  
(\*required information)

**SUPPORTING DOCUMENTATION**

Any application for installation of a plaque in a Volunteer Recognition Walk in acknowledgement of a living person must be supported by written permission from that living person:

Permission attached  Not applicable (person is deceased)

If the person is deceased, are you their next of kin?  Yes  No

If you are not their next of kin, please provide contact details:

**Title**  **Surname**  **Given Names**

**Organisation**

**Postal Address**

**Suburb**  **State**  **Postcode**

**Phone Number**  **Email**

**DECLARATION OF APPLICANT**

I/We, the applicant, declare that the above information is correct in all aspects, at the time of lodgement of this application with Central Highlands Regional Council. Should any of the details given in relation to this application be changed in the future, the applicant shall advise Central Highlands Regional Council in writing prior to any such change being implemented.

**Signature**  **Date**

**INTERNAL CHECKLIST (to be completed by CHRC Officers)**

Is the application suitable?  Yes  No

Has the "named" person given permission?  Yes  No

Proposed GM Recommendation Date