



Address | PO Box 21 | Emerald Qld 4720
P 1300 242 686 F 1300 242 687
E enquiries@chrc.qld.gov.au W www.chrc.qld.gov.au

APPLICATIONS	This form may be used for requests for approval to construct a new vehicular access, additional vehicular access or modification to an existing vehicular access.			
Pursuant to Part 2	Vehicular accesses will conform with the Capricorn Municipal Design Guidelines - Driveways.			
Local Law No. 1 (Administration) 2012	The application fee must be paid prior to processing. Fee includes the lodgement fee, processing, one pre-concrete pour inspection and one post-construction inspection. Any additional inspections must be paid, as per the current Fees and Charges Schedule.			
	*If an organisation, Company/Business Name:			
APPLICANT INFORMATION (If applicant is not the property owner, a written letter of consent from the property owner must be submitted with the application).	ABN:			
	Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Miss Last Name:			
	Given Name/s:			
	Position:			
	Address:			
	Locality/Suburb: State: Postcode:			
	Phone number: Mobile number:			
	Email:			
ADDRESS OF PROPERTY:	Address of Property – if different from above:			
	Lot Plan			
IF THE ACCESS	RAL/DA NUMBER:			
IF THE ACCESS IS PART OF A DEVELOPMENT, PLEASE ADVISE:	Estate name and stage:			
	Estate fiame and stage.			
DATES OF CONSTRUCTION:	From//20To//20			
	This information is required for all builds, including owner/builders.			
BUILDER INFORMATION (Note, if concrete is part of the build, then the builder must provide the QBCC Licence for Concreting).	Divisions 7 and 8 Part 3 of the <i>Queensland Building and Construction Commission Act 1991</i> (Qld) require all builders of vehicular accesses <u>that contain concrete</u> hold an appropriate current builder's licence, as the value of the construct is in excess of the regulated amount (as that term is defined in the Act). If relevant, council <u>must</u> be provided with the following information at the time of lodgement of this application.			
	Builder's Name:			
	Builder's Address:			
	Builder's Phone Number:			
	QBCC Licence class:			
	QBCC Licence number:			

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	☐ Rural A (concrete invert)	☐ Rural B (culvert)	☐ Town Residential ☐ Industrial
	Please provide a sketch detail of the proposed access in rela property boundary, existing for meter (WM) power poles (PP) (FH), trees (T),stop valves (SV utilities and all property bound relevant block. Please attach an annexure if the property in the property bound relevant block.	tion to the road, otpath, water , fire hydrants /), any other aries for the	ce for your sketch:
TYPE OF ACCESS REQUIRED:			
IMPORTANT	The applicant <u>must</u> obtain all service locations and notify council of the date and time of an inspection of the break in, boxing and reinforcing mesh PRIOR to the concrete being placed, so the inspection can be recorded as approved.		
DECLARATION:	I declare the information provide	ded in this application	
	Signature:		Date://20

Applicants are encouraged to contact council prior to lodgement of the form to discuss the type of access which may be permitted for the location. Any enquiries, please telephone council on 1300 242 686 or email enquiries@chrc.gld.gov.au.

Please lodge the completed application:

- In person at any council customer service centre; or
- By mail to PO Box 21, Emerald Qld 4720, Attention: Corridor Management; or
- By email to enquiries@chrc.qld.gov.au, Attention: Corridor Management.

No works are to commence until council reviews the application and (if approved) issues an interim permit letter.

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