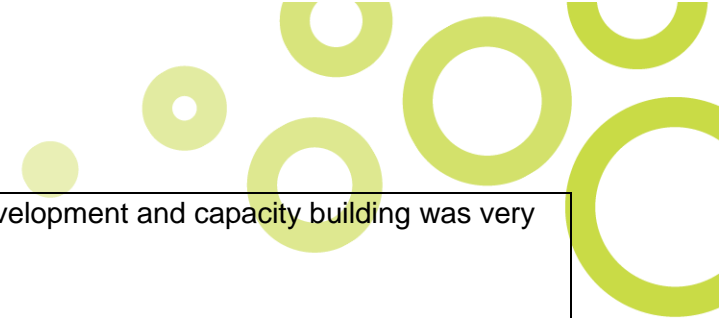




**Central Highlands Arts and Cultural Advisory Committee (CHACAC)
Regional Arts Development Fund (RADF) 2023-24 Assessment Meeting Minutes**

Date:	Friday 9 February 2024
Venue:	Executive Meeting Room 2, Emerald council office, and online via Microsoft Teams (Teams)
Chair:	Cr Charles Brimblecombe
Minute taker:	Hayley Sullivan and Ruth Haydon
Present:	CHACAC Members: Helen Chivers (via Teams), Barbara Beazley (via Teams), Teagan Arnold. CHRC: Cr Charlie Brimblecombe, Cr Joseph Burns, Katerina Hatzipanagiotis - Coordinator Arts and Engagement (CAE), Ruth Haydon - Arts and Cultural Officer Galleries (ACOG), Hayley Sullivan - Arts and Cultural Trainee, Karen Newman – Arts and Cultural Officer (ACO) (via Teams).
Apologies:	CHACAC members: Mellissa Chick, Ben Robertson. CHRC: Suzanne Poulter – Manager Connected Communities (MCC).
Meeting time:	9.03 – 10.15am
Preparation documents distributed for this meeting:	<ul style="list-style-type: none"> • RADF Round 3 Assessment Meeting Minutes – 12 May 2023 • RADF 2023-24 Round 1 applications, supporting material, and pre-assessment checklists <ul style="list-style-type: none"> ○ Group Applications: <ul style="list-style-type: none"> ▪ Emerald Art Group ▪ Emerald Pottery Club ▪ Magic Mountain Creative Muster ▪ Central Highlands Music Festival (Festival of Bands) ▪ Blackwater Art Society

	Subject	Discussion
1.	Opening of meeting	Cr Brimblecombe shared an Acknowledgement of Country and welcomed attendees.
2.	Conflict of Interest register	Conflicts declared for the following applications, with members stepping out for the discussion and scoring: <ul style="list-style-type: none"> • Emerald Art Group - Barbara Beazley and Helen Chivers • Magic Mountain Creative Muster – Helen Chivers
3.	Previous minutes	Minutes from the RADF 2022-23 Round 3 assessment meeting 12 May 2023 were shared with the group. These minutes were endorsed by council on 24 May 2023.
4.	RADF Round 1 2023-24	<p>RADF Round 3 2022-23 overview Total budget available for Round 1 is \$53,142. Five applications have been submitted totalling \$50,581.</p> <p><u>General discussion</u></p> <ul style="list-style-type: none"> • Members noted the new format of the applications, highlighting the new budget format and individual questions for each local priority. These adjustments made applications easier to review. • Members discussed potential alternative methods to circulate applications for assessment. Members requested that the assessment guide and scoring template be circulated ahead of the meeting, with all emails in a single thread as a smoother way of keeping all applications together. Providing access to a OneDrive folder containing all applications was also suggested. • Overall, members were pleased with the diversity of activities and planning that has gone into these applications. Members noted that these opportunities will provide sustainability and build capacity for arts and cultural groups across the region across a variety of geographic locations and creative mediums. <p><u>Group Applications</u> Central Highlands Music Festival</p> <ul style="list-style-type: none"> • This application requests support for the Festival of Bands 2024 event to be held in May. • RADF request - \$13,200 Total project budget - \$87,391 • At the last CHACAC planning meeting on 10 November 2023, the group sought advice regarding the submission of this application in light of the 2023 event being previously approved for funding. CHACAC advised that as the 2024 event application involves different artists mentoring on different musical instruments, that the degree of difference would be sufficient to meet guidelines and be considered.



- Members noted that the reach with community involvement, skills development and capacity building was very high for this application.

Emerald Art Group

- This application proposes pastel workshops with Maxine Thompson, consisting of a two-day 'Introduction to Pastels', and a two-day 'Pastel Portraits'.
- **RADF request - \$3,823.00** Total project budget - \$5,462.00
- Members noted that the tutor for this application has previously delivered workshops to the Emerald Art Group, however it has been several years since the tutor has visited the region or been funded by RADF.

Emerald Pottery Club

- This application proposes a two-day 'Bathing Beauty' workshop with Jane Du Rand (Fried Mudd Clay Studio) where participants will create a female form with special attention to the geometry and structure of the head and facial features.
- **RADF request - \$4,095** Total project budget - \$7,660
- Members had no comments for this application.

Blackwater Art Society

- This application proposes a series of workshops with three artists to held between March and August 2024. Workshops consist of:
 - Andrea Chapman – two-day 'White Fever Light Fever' watercolour and oil workshop
 - Catherine Dowden – one-day charcoal drawing workshop, two-day ink painting workshop
 - Maxine Thompson – two-day pastel workshop
- **RADF request - \$7,426** Total project budget - \$12,601
- Members noted that the delivery multiple workshops will allow the group to build momentum through the year, assisting to grow their membership, and providing sustainability and capacity building in the Blackwater arts community.

Mountain Magic Arts

- This application requests support for the Mountain Magic Creative Muster 2024 event to be held in May. Workshops consist of:
 - Michelle Gray – various glass techniques
 - Raelene Bock – quirky garden art
 - Zelda Drotsky – leather bags



		<ul style="list-style-type: none"> ○ Jemica Ostrofski – metalsmithing and silversmithing ○ Jolene Priddle and Jo-Anne Iker – floristry ● RADF request - \$22,037 Total project budget - \$34,262.00 ● Members noted that the potential for capacity building, skills development, community wellbeing and cultural tourism areas of this application scored highly. The Creative Muster is becoming a key event on the Springsure calendar each year, with the group making thoughtful decisions to include artists and artforms that appeal to a wide selection of participants. 																																																
5.	Recommendation	<table border="1"> <thead> <tr> <th style="background-color: #c6e0b4;">RADF 2023-24 Round One Assessment Summary</th> <th>Amount requested \$</th> <th>GST (if applicable)</th> <th>Total project amount \$</th> <th>Assessment outcome</th> <th>Recommended approved \$</th> </tr> </thead> <tbody> <tr> <td colspan="6">Group Applications</td> </tr> <tr> <td>Blackwater Art Society – workshop program 2024</td> <td>7,426</td> <td>NA</td> <td>12,622</td> <td>Approve</td> <td>7,426</td> </tr> <tr> <td>Central Highlands Music Festival – Festival of Bands 2024</td> <td>13,200</td> <td>NA</td> <td>87,391</td> <td>Approve</td> <td>13,200</td> </tr> <tr> <td>Emerald Art Group - Maxine Thompson pastel workshops</td> <td>3,823</td> <td>NA</td> <td>5,462</td> <td>Approve</td> <td>3,823</td> </tr> <tr> <td>Emerald Pottery Club – Jane Du Rand hand building workshops</td> <td>4,095</td> <td>NA</td> <td>7,660</td> <td>Approve</td> <td>4,095</td> </tr> <tr> <td>Magic Mountain Arts – Creative Muster 2024</td> <td>22,037</td> <td>NA</td> <td>34,262</td> <td>Approve</td> <td>22,037</td> </tr> <tr> <td></td> <td style="background-color: #d3d3d3;">50,581</td> <td></td> <td colspan="2" style="background-color: #c6e0b4;">Funding recommended</td> <td style="background-color: #c6e0b4;">50,581</td> </tr> </tbody> </table>	RADF 2023-24 Round One Assessment Summary	Amount requested \$	GST (if applicable)	Total project amount \$	Assessment outcome	Recommended approved \$	Group Applications						Blackwater Art Society – workshop program 2024	7,426	NA	12,622	Approve	7,426	Central Highlands Music Festival – Festival of Bands 2024	13,200	NA	87,391	Approve	13,200	Emerald Art Group - Maxine Thompson pastel workshops	3,823	NA	5,462	Approve	3,823	Emerald Pottery Club – Jane Du Rand hand building workshops	4,095	NA	7,660	Approve	4,095	Magic Mountain Arts – Creative Muster 2024	22,037	NA	34,262	Approve	22,037		50,581		Funding recommended		50,581
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<p>Motion: That the committee recommends five applications be approved to the value of \$50,581 Moved: Ruth Haydon Seconded: Cr Joseph Burns. Unanimously supported by the committee.</p>																																																		
6.	Next meeting	RADF Round 2 assessment will be held on Friday 3 May 2024, from 9.00am																																																
7.	Meeting Close	10.15am																																																