

 Central Highlands Regional Council	CENTRAL HIGHLANDS REGIONAL COUNCIL POLICY	
	TITLE: Closed Circuit Television (CCTV)	POLICY REF NO: CHRCP: 0064

1.0 Policy Purpose

- 1.1 The purpose of this policy is to provide a framework for the overarching use and installation of Closed Circuit Television (CCTV) in public locations or private property.
- 1.2 The purpose of this policy is to provide a framework for the overarching use and installation of Closed Circuit Television (CCTV) in public locations or private property where there is collaboration with council. CCTV is an established technology and is continually evolving.
- 1.3 This policy does not cover airport operations as they are covered in the Airport's Transport Safety Plan, *Aviation Transport Security Regulations 2005*.

2.0 Policy Statement

- 2.1 Council has endorsed a Community Safety and CCTV Strategy which details council's level of support for the implementation of Closed Circuit Television as a tool to reduce criminal and anti-social activity.
- 2.2 CCTV does not absolutely prevent crime or anti-social behaviour but can reduce the incidence of opportunistic anti-social behaviour and may provide forensic evidence when such events occur. Central Highlands Regional Council will sign a Memorandum of Understanding with the Queensland Police Service (QPS) to share data from the council's CCTV system to further enhance community safety.
- 2.3 Evidence suggests that CCTV improves the public perception of safety and reduces the fear of being a victim of crime in public places.
- 2.4 This policy describes the criteria to be used when a new installation is being considered for deployment.
 - 2.4.1 CCTV will be installed where recurrent anti-social or criminal behaviour has been identified or installed as a proactive measure to minimise damage to council facilities.
 - 2.4.2 CCTV installations will meet the requirements of the Central Highlands Regional Council Community Safety, CCTV Strategy and the Australian New Zealand Policing Advisory Agency – Recommendations for CCTV systems or any other relevant industry standards.

Electronic version current – uncontrolled copy valid only at time of printing		
Adoption Date: 09/12/2020	Amended Date:	Document Name: Closed Circuit Television CCTV Policy
Revokes:	Review Date:	Page 1 of
3Version: 1		

- 2.4.3 CCTV installations will be clearly signed. In some instances, where covert cameras are used for monitoring, such as dumping of rubbish, it may not be appropriate to install signage, but all efforts will be made to advise nearby residents as required.
- 2.4.4 The use of “dummy” or replica cameras is not permitted.
- 2.4.5 CCTV cameras may be passive or “event activated” for recording purposes.
- 2.4.6 CCTV installations may be deployed on council or private land, with the permission of the land owner. Installations may be permanent or temporary. At times, the council may need to negotiate for the use of land and use of utilities, such as power, during the installation and ongoing operation of the CCTV system.
- 2.4.7 Access to any CCTV footage and other operational matters will be controlled through a Code of Practice that is consistent with all CCTV related State and Commonwealth legislation.

Electronic version current – uncontrolled copy valid only at time of printing		
Adoption Date: 09/12/2020	Amended Date:	Document Name: Closed Circuit Television CCTV Policy
Revokes:	Review Date:	Page 2 of
3Version: 1		

Strategic Link	Community Safety and CCTV Strategy
Category	Public Health and Community Safety
Lead Business Unit	Information Technology
Public Consultation	No
Adoption Date	09/12/2020
Next Review Due	
Document Number	1582427
Record Keeping	ECM, Vine and Council Website
Related Documents	

Electronic version current – uncontrolled copy valid only at time of printing		
Adoption Date: 09/12/2020	Amended Date:	Document Name: Closed Circuit Television CCTV Policy
Revokes:	Review Date:	Page 3 of
3Version: 1		