

	CENTRAL HIGHLANDS REGIONAL COUNCIL POLICY	
	Electrical Safety	POLICY REF NO CHRCP: 0024

1.0 Policy Purpose

- 1.1 The purpose of the Electrical Safety Policy is to demonstrate that council shall comply with the provisions outlined within the *Electrical Safety Act 2002* (Qld).

2.0 Policy Statement

- 2.1 Council aims to ensure that electrical safety is integrated into all our management systems and core operations so that prevention of occupational injury and illness and property damage becomes an integral part of our organisational culture.
- 2.2 This policy applies to all workers of council as defined under section 22 of the *Electrical Safety Act 2002* (Qld).

3.0 Commitment

- 3.1 Council is committed to ensuring a safe, supportive, protective and healthy working environment for Workers who may be affected by the conduct of our activities. Council recognises its responsibility to provide a safe and healthy work environment and will achieve this by:
- 3.1.1 Fostering a positive safety culture through effective health and safety leadership;
 - 3.1.2 Implementing a risk management approach to electrical safety which is systematically incorporated as part of our day-to-day business operations;
 - 3.1.3 Using consultative mechanisms to facilitate communication between management and Workers to enable resolution of electrical safety issues;
 - 3.1.4 Providing adequate information, training and supervision to all Workers where appropriate and to enable the identification and elimination of hazards;
 - 3.1.5 Using robust systems for monitoring and maintaining information and records of the electrical safety of Workers, and for evaluating our health and safety performance.

4.0 Responsibilities

- 4.1 It is the responsibility of a Worker to fulfil their electrical safety responsibility by:
- 4.1.1 Following electrical safety safe work practices and procedures given for working and behaving in a safe and healthy manner;
 - 4.1.2 Reporting all injuries, incidents and unsafe conditions or work practices.
- 4.2 Person Conducting Businesses or Undertaking have overall responsibility for the provision of a safe and healthy working environment and for the electrical safety performance within their work areas.

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- 4.3 Officers have overall responsibility for the provision of a safe and healthy working environment and are accountable for ensuring the Safety Management System is operating effectively.

5.0 Definitions

To assist in interpretation, the following definitions apply:

Person conducting a business or undertaking	Has the meaning given in section 21 of the <i>Electrical Safety Act 2002</i> .
Person in control of electrical equipment	Has the meaning given in section 24 the <i>Electrical Safety Act 2002</i> .
The duties of the Officer	Has the meaning given in section 38A of the <i>Electrical Safety Act 2002</i> .
Worker	Has the meaning given in section 22 of the <i>Electrical Safety Act 2002</i> who is directly or indirectly engaged by Central Highlands Regional Council.

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Strategic Link	<i>Electrical Safety Act 2002</i> (Qld) Electrical Safety Regulation 2013 (Qld) Electrical Safety (Codes of Practice) Notice 2013 Electrical Safety Code of Practice 2013 - Managing Electrical Risks in the Workplace Electrical Safety Code of Practice 2020 - Works Electrical Safety Code of Practice 2020 - Working Near Overhead and Underground Electric Lines AS 3000:2018 Electrical Installations (Wiring rules) AS 3012:2010 Electrical installations – Construction and Demolition Sites AS 3760:2010 In-service safety inspection and testing of electrical equipment
Category	Safety and Wellness
Lead Business Unit	Safety and Wellness
Public Consultation	No
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Next Review Due	
Document Number	1533206
Record Keeping	ECM, Vine and Council Website
Related Documents	Isolation and Tagging Procedure Electrical Safety Procedure Electrical Test and Tag Procedure

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