

	CENTRAL HIGHLANDS REGIONAL COUNCIL POLICY	
	Urban and Rural Addressing	POLICY REF NO CHRCP: 0071

1.0 Policy Purpose

- 1.1 The purpose of this policy is to provide a consistent framework for rural and urban addressing for properties within the jurisdiction of Central Highlands Regional Council to ensure all properties are readily locatable and unambiguously identifiable to eliminate inconsistencies in future street number allocations.

2.0 Policy Statement

- 2.1 The addressing system has been established for property owners to assist them to be located by emergency services, postal and other service providers and the general public.
- 2.2 The Australian/New Zealand Standard – Rural and Urban Addressing (AS/NZS 4819:2011) is adopted by Council as the broad guidelines for the implementation of the addressing system.

3.0 Rural Addressing

- 3.1 On request from the property owner, a rural address site shall be assigned a rural address number, providing the property has a defined access and there is infrastructure on the property, such as a house, stock yards, shed etc.
- 3.2 To ensure uniformity throughout the region, Council will provide and install the initial standard number post with the reflective rural address number adhered to both sides of the post.
- 3.3 Standard number posts will be installed adjacent to the main property driveway / turnout or access point onto the road, and in a position, which does not obstruct services or traffic.
- 3.4 Once the rural addressing post has been installed by Council its location is not to be altered. Any change to the location of the rural addressing post may alter the number assigned and must be referred to Council.
- 3.5 Council accepts no liability or responsibility for the maintenance, loss or damage of rural numbering.
- 3.6 Where a replacement standard number post is required as a result of vandalism, theft, damage or otherwise, the property owner is responsible for all costs involved.
- 3.7 Changes to rural addresses as a result of realignments of roads or otherwise, will be included in the cost of the project for the road alignment or otherwise. In this instance Council will recalculate the new rural address number and supply and install the new addressing components at no charge to the property owner.

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Adoption Date: 25 May 2022	Amended Date:	Document Name:
Revokes:	Review Date:	Page 1 of 2
Version: 1		

4.0 Urban Addressing

- 4.1 Urban addressing applies to the numbering of all properties within the limits for all zones not designated as rural or rural residential as defined through council's adopted town planning scheme.
- 4.2 All property owners will be responsible for displaying their allocated urban address number and to do so at their expense.
- 4.3 It is recommended that the number:
 - 4.3.1 be placed in a position clearly visible from the adjoining road
 - 4.3.2 be between 0.75 – 1.5 metres above ground level
 - 4.3.3 be a minimum of 75 mm high
 - 4.3.4 be reflective or have a reflective background
 - 4.3.5 be of a colour that has high contrast with its background
- 4.4 Property owners will be responsible for the replacement of fading, missing, stolen, vandalised or damaged urban property numbers.
- 4.5 Council accepts no liability or responsibility for the maintenance, loss or damage of urban numbering.

Strategic Link	Planning Scheme
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Lead Business Unit	Infrastructure
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Adoption Date: 25 May 2022	Amended Date:	Document Name:
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Version: 1		