

**Central Highlands Arts and Cultural Advisory Committee (CHACAC)
Planning Meeting - Record of Proceedings**

Date:	Monday 24 June 2024
Venue:	Executive Meeting Rooms 1 and 2 - Emerald council office
Chair:	Cr Gillian Wilkins
Minute takers:	Ruth Haydon – Arts and Cultural Officer Galleries (ACOG) and Hayley Sullivan – Arts and Cultural Trainee (ACT)
Present:	CHACAC Members: Teagan Arnold, Helen Chivers (9.21am) CHRC: Cr Gai Sypher, Cr Gillian Wilkins, Suzanne Poulter – Manager Connected Communities (MCC), Katerina Hatzipanagiotis - Coordinator Arts and Engagement (CAE), Ruth Haydon – ACOG, Hayley Sullivan - ACT.
Apologies:	CHACAC members: Ben Robertson, Barbara Beazley, Mellissa Chick.
Meeting time:	9.01am – 12.11pm
Preparation documents distributed for this meeting:	<i>Sent 19 June 2024</i> <ul style="list-style-type: none"> • CHACAC - Planning meeting agenda - 24 June 2024 • CHACAC - Record of Proceedings – 3 May 2024 • Update – Meeting Actions – 24 June 2024 • Update – Galleries – 24 June 2024 • Update - Council projects – 24 June 2024

	Subject	Discussion
1.	Opening of meeting	Cr Gillian Wilkins welcomed members to the meeting, shared an acknowledgement of country and apologies were noted.
2.	Conflict of Interest Register	Nil
3.	Written updates circulated	<p>Previous meeting actions update – as recorded at the end of these minutes.</p> <p>Galleries update Emerald Art Gallery <u>Previous Exhibition</u></p> <ul style="list-style-type: none"> Central Highlands Regional Council’s Indigenous artwork collection focus “Connection” opened on 9 May and closed on 14 June 2024. Nearly 450 visitors attended the gallery to visit the exhibition. <p><u>Current Exhibition</u></p> <ul style="list-style-type: none"> The Annual Youth Art Awards have received 131 entries across five age group categories. Awards were judged by Emily Wakeling, Curator of Rockhampton Museum of Art. The exhibition opening a was held on Friday 21 June 2024 at 6.00pm with approx 170 attendees. Peoples Choice Award voting is open via the Have your Say website. Votes opened on Friday 21 June for two weeks until midnight Sunday 7 July. The winner announced on Tuesday 9 July at 5.00pm via the Central Highlands Regional Galleries Facebook page. The exhibition will be on display until 23 July 2024. <p><u>Upcoming exhibitions 2024</u></p> <ul style="list-style-type: none"> August to September - 2024 Annual Art Award Emerald September to October - Bill Gannon and Dieter Irving October to November - Blackwater Art Society November to January 2025 - Emerald State High School <p>Bauhinia Bicentennial Art Gallery in Springsure <u>Previous exhibition</u></p> <ul style="list-style-type: none"> Former Springsure local Sharon Kirk displayed her latest artworks in an exhibition called “Marked by the Land”. Marked by the Land opened on Friday 26 April and closed on Saturday 1 June 2024. The opening event was attended by 22 supporters with 314 visitors to the gallery during exhibition.

Current exhibition

- The “Charity Quilts” exhibition is brought to you by the Springsure Quilters Group, a small group of ladies who enjoy patchwork, quilting and all things sewing. Five years ago, they saw the need to make quilts for people in our community with chronic debilitating diseases and have expanded to make quilts for the Royal Flying Doctor Service (R.F.D.S.) for patient use inflight. The quilts on display will be used for these purposes if not sold, and proceeds from a quilt raffle and sales will go to the R.F.D.S. The opening morning tea welcomed 23 supporters into the gallery.
- The exhibition will remain on display until 20 July 2024.

Upcoming Exhibitions 2024

- July to October – International Textile Biennale (touring exhibition)
- October to November – Our Lady of the Sacred Heart School
- November to Jan 2025 – Bill Gannon

More information is available on the council website’s [upcoming exhibitions](#) page.

Helen Chivers arrived at 9.21am

Council Projects Update

Capital Projects

Springsure Hospital Museum

- Building works have progressed under the direction of heritage advisor Gail Lipke.
- Works undertaken include repairs to the floor/subfloors, window reglazing and repairs to doors.
- Priority works for next financial year are surveying and repair of brickwork on the south-east corner of the building.

Operational Projects

Flipside Circus

- Due to popular demand, circus workshops will be held again in 2024 at the Emerald Town Hall during the June school holidays.
- Workshops will be held over three days for three age groups - Kindy camp (2-4 years), Flipperooos (4-8 years), and Circus skills (8-16 years).
- Tickets can be [booked via Eventbrite](#).

Arts around August

- A call for community events has been published to seek community submissions for the Arts around August calendar.

		<ul style="list-style-type: none"> • Events submitted by 28 June 2024 will be included in the program which will be launched in early July 2024. • Submissions will remain open for the duration of the festival and updated as received. • Members discussed ideas for council-led events to be held during Arts around August. Last year the open day of the Emerald Arts Precinct area was a success and members discussed having something similar this year might be an option. Members discussed ideas of an artisan market day in the precinct, incorporating the groups residing in the precinct to be open during the event. A tentative date of 31 August 2024 from 9.00am to 2.00pm was agreed. • It was noted that Regional Arts Development Fund (RADF) funding could be utilised under a council-initiated project (CIP) to enhance the event, as endorsed by council on 29 May 2024. • A range of information is collected by the Arts and Culture team, including local artists and artists from the region and beyond who facilitate workshops. These will be reviewed to identify potential artists, groups, performers and vendors for the market day. <p>Action: Cr Gai Sypher and Cr Gillian Wilkins to prepare project plan for an artisan market day at the Emerald Arts Precinct, tentatively to be held 31 August 2024 from 9am - 2pm.</p> <p>Action: CAE to provide a copy of the RADF CIP template to Cr Sypher.</p> <p>Action: ACOG and ACT to collate potential stall holders, performing artists, food vendors, workshop artists from existing lists and reach out to check their availability for an event 31 August 2024.</p> <p><u>Community Training</u></p> <ul style="list-style-type: none"> • Following discussions at the last planning meeting, family history workshops have been progressed and will go ahead pending approval of council budget for FY 2024-25. These are aimed to be held during Arts around August. • If members have any suggestions for community training opportunities, please send through to CAE. <p><u>Heritage projects</u></p> <ul style="list-style-type: none"> • Oral histories - the team are working towards publication of the Bauhinia oral histories on Montage, which include eight recordings with transcripts. Written consent is being sought for recordings before publication.
4.	Regional Arts Development Fund (RADF) update	<p>Ongoing projects update</p> <ul style="list-style-type: none"> • It was noted that the Creative Connections project has been ongoing for an extended period of time. This project involved Barb Beazley creating a video about the Medway Creek railway disaster. • CAE advised that there have been discussions about finalising the project and follow up which have not been successful. • CAE and MCC agreed to contact Barb for all information she has to date, to progress closing out the project as soon as possible. • Cr Sypher offered to follow up with Barb if required.

Action: CAE and MCC to contact Barb Beazley to request all project information to complete the Creative Connections project as soon as possible.

Projects with activities still in progress

Applicant	Project	Delivery
Noosa Film Academy Pty Ltd	Youth Inter-Regional Community Premier	28 July 2024 – 2 September 2024
Emerald Art group Inc	Maxine Thompson Pastel Workshop	17-20 August 2024
Blackwater Art Society Inc	Various Art Workshops 2024	March to August 2024
Gemfest	Horse and carriage tour and art workshops	9-11 August 2024
CIP	May Bradford research project	January 2025
CIP	Japanese Festival cultural activities	August 2024
CIP	Arts around August	September 2024

Projects returning funds

- Emerald Pottery Club have advised that half of their scheduled workshops will be cancelled due to tutor unavailability, therefore they will be returning \$2,038.
- Central Highlands Science Centre were unable to find contractor, therefore will be returning \$5,542.
- This totals \$7,580 to be returned and made available for CIPs.
- Mountain Magic Arts may also have unspent funds to return, which will be confirmed when their outcome report is submitted in July.

CIPs to finalise the 2023-24 program

- The total funding for CIPs to complete the program is \$12,613 – \$5,033 from Round 2, and \$7,580 from returned funds.
- CAE advised that quotes have been sought from three Japanese artists/groups to host activities during the event –
 - Toko-Ton Taiko – <https://www.facebook.com/tokotontaiko>
 - Takako Nishibori – <http://www.kotobrisbane.com/>
 - Byron Taiko – <https://www.byrontaiko.com/>
- Further details will be shared with members when available.

Helen Chivers left 10.21am and returned at 11.08am

RADF 2024-25

- CAE advised that notification is still pending from Arts Queensland on the bid submitted. Initially it was estimated that notification would be in June.
- A template contract has been received and is being reviewed by council’s Legal team.

		<ul style="list-style-type: none"> Members reviewed potential dates for Round 1 to best align with the general council meeting (GCM) schedule. To allow the most efficient turnaround for presentation of RADF assessment recommendations, the assessment meeting should be held three weeks before the scheduled GCM. Members agreed that Round 1 will close on Sunday 27 October, to be assessed on Friday 8 November and presented to council on 27 November. This will also allow for plenty of time to advertise the round regardless of when the program is launched. It was noted that the program launch cannot progress without the ministerial announcement of funding allocations. Members agreed to discuss remaining round dates at the next CHACAC planning meeting. Review of the guidelines and application form will also be discussed.
5.	Project discussions	<p>Annual Art Awards Emerald</p> <ul style="list-style-type: none"> Call for entries is currently open for the 2024 Annual Art Awards – Emerald, closing at 5pm Friday 12 July 2024. The opening event will be held on Friday 2 August 2024 at 6.00pm. Awards will be judged by Dr Martin Smith – artist, photographer and Senior Lecturer at Griffith University, Queensland College of Art and Design. <p>Art collection</p> <ul style="list-style-type: none"> On 5 June 2024, fine art in council’s art collection in Emerald was photographed professionally by Nathan White Images. The photographs can now be used for publications, with the view of working towards publishing an online gallery for public viewing. The remainder of fine art in Springsure, Capella and Blackwater, as well as the public artworks around the region is aimed to be photographed in the next financial year. <p>Arts around August</p> <ul style="list-style-type: none"> Activities already discussed under the program were noted – family history workshops and artisan market. Helen Chivers suggested pasting artworks in public spaces, either on buildings, footpaths, poles etc. The process involves artworks on paper being adhered to surfaces using papier mâché glue; over time the glue breaks down and the artwork disappears. This is an activity that she ran with students in Capella and has potential to activate community spaces with artworks with the involvement of youth, businesses, and community members. Members discussed the option of inviting businesses to participate, either as participants in the artwork themselves or utilising their buildings as canvases for school or community groups to display their artworks. A heart theme was discussed to link all the artworks together, for example “Hearts Across the Region”. MCC advised that if this idea progressed, council’s Community Facilities team could be contacted to advise on potential council buildings that may be a suitable canvas. Members suggested that businesses, schools, community groups or artists could apply for a kit compiled by council to guide their participation. The kit would include instructions and resources required for the process, a heart template, and a glue recipe.

		<ul style="list-style-type: none"> Members discussed the option of making an online art trail using the existing platform to pin locations where hearts have been pasted. CAE advised that council is also liaising with Queensland Ballet to come back to the region this year. Workshops would include First 5 Forever programs and ballet for seniors. Council has also reached out to local dance groups to consider advanced classes for their students. CAE invited members to collaborate on the planning of any other events or activities to enhance the program. <p>Arts and Cultural Officer recruitment</p> <ul style="list-style-type: none"> Recruitment for the Arts and Cultural Officer position was successful with Kerry-Lee Ferguson commencing on 1 July 2024. Kerry-Lee has previously been an electorate officer with Lachlan Millar MP and has also held a role at Central Queensland University (CQU). The Arts and Culture team look forward to introducing Kerry-Lee to the group at the next CHACAC meeting on 19 July. <p>Creative Cultural Futures and Heritage Action Plan 2024-26</p> <ul style="list-style-type: none"> CAE shared thanks on behalf of the Arts and Culture team for members' feedback on the draft document. The final version will be presented for endorsement at the upcoming GCM on Wednesday 26 June.
7.	Member updates	<p>Cr Gillian Wilkins</p> <ul style="list-style-type: none"> As part of Emerald Wood Workers group, Cr Wilkins is investigating a stall and demonstrations at Gemfest 2024 to increase their exposure. The group have a range of crafted items for sale which would also be available at the stall. <p>Cr Gai Sypher</p> <ul style="list-style-type: none"> Unfortunately, the funding application by the Friends of the Capella Cultural Centre for removable walls and hanging systems was unsuccessful. The group will continue to seek alternative funding sources for the project. CAE advised that the project could potentially be eligible for council's Community Grants program. <p>Teagan Arnold</p> <ul style="list-style-type: none"> Teagan attended the launch of the Outback Exploratorium's "Tell Me Your Story" project. The project involves youth being paired with seniors who have shared interests to interview and record their experiences and stories. Stories will be presented using different formats (e.g. short videos), and will be presented at a premier in April 2025.
8.	Next meeting	Friday 19 July 2024 at 9.00am.
9.	Meeting close	12.11pm

Meeting Actions

Items/Projects	Action	Responsible	Status	Notes
Art around August	03-05-24 Arts and culture team to review viability of an Arts around August renaming competition and possible prizes.	CAE / ACOG	Complete	24-06-24 Included in new action plan to be launched as part of the 2024 program
	03-05-24 Mellissa Chick to enquire on the costs for Zac Cross band.	Mellissa Chick	Complete	24-06-24 Quote emailed to members
	24-06-24 Cr Gai Sypher and Cr Gillian Wilkins to prepare project plan for an artisan market day at the Emerald Arts Precinct, tentatively to be held 31 August 2024 from 9am - 2pm.	Cr Gai Sypher, Cr Gillian Wilkins		
	24-06-24 CAE to provide a copy of the RADF CIP template to Cr Sypher.	CAE		
	24-06-24 ACOG and ACT to collate potential stall holders, performing artists, food vendors, workshop artists from existing lists and reach out to check their availability for an event 31 August 2024.	ACOG, ACT		
CHACAC membership	03-05-24 CAE to email membership documents to members.	CAE	Complete	
CHACAC meeting dates	03-05-24 CAE to send meeting claimers for 2024 dates.	CAE	Complete	
Community training	03-05-24 CAE and SLO to discuss potential family history workshops with Teagan Arnold.	CAE, SLO, Teagan Arnold	Complete	24-06-24 Quote and outline provided, pending confirmation of 2024-25 budget allocation
Creative Cultural Futures and Heritage – Aspirations Document	03-09-21 Aspirations document to be reformatted to improve readability.	ACO	Ongoing	10-11-23 To be reviewed as part of creating the new CCFHAP 2024-26. 13-01-2023 CCFH Aspirations document is being reviewed and reformatted.
Letters of thanks	03-05-24 - CAE to send letters of thanks to Joe Burns, Charlie Brimblecombe and Karen Newman for their service to the committee.	CAE	Ongoing	24-06-24 Letters have been drafted, still to be finalised.
RADF CIP Outcome Report - Creative Connections	25-06-21 Barbara Beazley to complete the outcome report for Creative Connections project. 24-06-24 CAE and MCC to contact Barb Beazley to request all project information to complete the Creative Connections project.	CAE, MCC	Ongoing	03-09-21 Payment has been made, receipt has been provided to the ACO and the report is to be finalised and submitted by Barbara Beazley. 09-02-24 – Outcome report will be emailed at the end of the meeting today.